



IOM International Organization for Migration  
 OIM Organisation Internationale pour les Migrations  
 OIM Organización Internacional para las Migraciones

## IOM Libya Mission

### REQUEST FOR QUOTATIONS (RFQ) AND GENERAL INSTRUCTION TO SUPPLIERS (GIS) RFQ-LY22-134

To : All eligible interested suppliers registered in Libya.  
 Project: Medical equipment and PPEs for support to Isolation Centers.  
 Date : 07 APR 2022

The International Organization for Migration (**IOM**) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of MHD Program, the IOM invites interested eligible Suppliers to submit Quotations for the supply and delivery of **Medical supplies and Equipment for 5 Public Hospitals**.

#### **Important information to Vendors and suppliers:**

- Deadline of RFQ: **21 April 2022**
- Bid offer currency: USD
- Submission of bid: by email (signed and stamped) to [iomlibyaproposal@iom.int](mailto:iomlibyaproposal@iom.int)
- Delivery location will be at 5 locations within Libya:  
     Alzawya, Tajoura , Sabratah , Ejdabya, Sabha.
- Price of transportation, packing and labeling costs should be priced on Last line of offer (Line 105) to all locations on one price.
- All Medicines must have min 18 Months Shelf life; expiration date must exceed 18 months at the date of delivery.
- All Medical equipment must have at least 1-year warranty.
- Eligible Interested vendors and suppliers who will pass the vendor eligibility will be asked to present a physical sample delivered to IOM-Libya office (Hal Al Kuwait , Janzour).

With this RFQ is the GIS which include the Instructions to Suppliers, Technical Specifications and administrative requirements that Suppliers will need to follow in order to prepare and submit their quotation for consideration by IOM.

IOM reserves the right to accept or reject any quotation, and to cancel the procurement process and reject all quotations at any time prior to award of Purchase Order or Contract, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for IOM's action.

Very truly yours,  
 IOM Procurement Unit  
 Procurement Staff/Focal Point

## **GENERAL INSTRUCTION TO SUPPLIERS (GIS)**

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### **1. Description of Goods**

IOM request prospective suppliers to submit quotation for the supply and delivery of Medical supplies and Equipment for 5 Puplic Hospitals.

### **2. Corrupt, Fraudulent, and Coercive Practices**

IOM requires that all IOM Staff, manufacturers, suppliers or distributors, observe the highest standard of ethics during the procurement and execution of all contracts. IOM shall reject any proposal put forward by Suppliers, or where applicable, terminate their contract, if it is determined that they have engaged in corrupt, fraudulent, collusive or coercive practices. In pursuance of this policy, IOM defines for purposes of this paragraph the terms set forth below as follows:

- Corrupt practice means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the action of the Procuring/Contracting Entity in the procurement process or in contract execution;
- Fraudulent practice is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, the Procuring/Contracting Entity in the procurement process or the execution of a contract, to obtain a financial gain or other benefit to avoid an obligation;
- Collusive practice is an undisclosed arrangement between two or more bidders designed to artificially alter the results of the tender procedure to obtain a financial gain or other benefit;
- Coercive practice is impairing or harming, or threatening to impair or harm, directly or indirectly, any participant in the tender process to influence improperly its activities in a procurement process, or affect the execution of a contract

### **3. Conflict of Interest**

All Suppliers found to have conflicting interests shall be disqualified to participate in the procurement at hand. A Supplier may be considered to have conflicting interest under any of the circumstances set forth below:

- A Supplier has controlling shareholders in common with another Supplier;
- A Supplier receives or has received any direct or indirect subsidy from another Supplier;
- A Supplier has the same representative as that of another Supplier for purposes of this quotation;
- A Supplier has a relationship, directly or through third parties, that puts them in a position to have access to information about or influence on the Quotation of another or influence the decisions of the Mission/Procuring Entity regarding this quotation process;
- A Supplier submits more than one Quotation in this Quotation process.
- A Supplier who participated as a consultant in the preparation of the design or technical specifications of the Goods and related services that are subject of this quotation process.

### **4. Eligible Suppliers**

Only Suppliers that are determined to be qualified shall be considered for award. The Supplier shall fill up and submit the standard IOM Vendor Information Sheet (VIS) (Annex D) to establish their eligibility together with the Quotation.

Vendors failing to fill Annex D and provide proof of company registration may not be considered as eligible. Vendors that are already working with IOM may confirm that there are no changes in their Company details instead of submitting new VIS.

Vendors must submit be registered in Libya and have registration letter where it clearly shows that company is authorized to trade such items and services. Failing to proof this may cause Vendors to be declared as ineligible.

## **5. Cost of Preparing the Quotation**

The Supplier shall bear all costs associated with the preparation and submission of his Quotation and IOM will not in any case be responsible and liable for the costs incurred.

## **6. Errors, omissions, inaccuracies and clarifications**

The documents and forms requested for the purpose of soliciting Quotations shall form part of the Contract; hence care should be taken in completing these documents.

Suppliers shall not be entitled to base any claims on errors, omissions, or inaccuracies made in the Quotation Documents.

Suppliers requiring any clarifications on the content of this document may notify the IOM in writing at the following address :

[\*iomlibyaproposal@iom.int\*](mailto:iomlibyaproposal@iom.int)

IOM will respond to any request for clarification received on or before **14 APR 2022**. Copies of the response including description of the clarification will be given to all Suppliers who received this General Instruction, without identifying the source of the inquiry.

## **7. Confidentiality and Non-Disclosure**

All information given in writing to or verbally shared with the Supplier in connection with this General Instruction is to be treated as strictly confidential. The Supplier shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the procurement process has been completed whether or not the Supplier is successful.

## **8. IOM's Right to Accept any Quotation and to Reject any and all Quotations**

IOM reserves the right to accept or reject any Quotation, and to cancel the procurement process and reject all Quotations, at any time prior to award of contract, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for IOM's action.

## **9. Requirements**

### **9.1 Quotation Documents**

The following shall constitute the Quotation Documents to be submitted by the Suppliers:

- a.) Quotation Form (Annex A).
- b.) Price Schedule Form (Annex B)
- c.) ITEM Specifications FORM (Annex C)
- d.) Vendor Information Sheet (Annex D)

- e.) Purchase Order and its Terms of References (Annex E)
- f.) Pictures as samples to all items showing clear brand, Origin and expiration date.

Suppliers are required to use the forms provided as Annexes in this document.

## 9.2 Quotation Form

The Quotation Form (Annex A) and other required documents shall be duly signed and accomplished electronically. Any correction made to the prices, rates or to any other information shall be rewritten in indelible ink and initialed by the person signing the Quotation Form.

The language of the Quotation shall be in *English* and prices shall be quoted in *USD*, exclusive of VAT.

Prices quoted by the Supplier shall be fixed during Supplier performance of the contract and not subject to price escalation and variation on any account, unless otherwise approved by IOM. A submitted quotation with an adjustable price quotation will be treated as non-responsive and will be rejected.

## 9.3 Validity of Quotation Price

The Quotation shall remain valid for a minimum period of *60 calendar days*, after the deadline for submission.

In exceptional circumstances, prior to expiry of the period of validity of quotations, IOM may request that the Suppliers extend the period of validity for a specified additional period. The request and the response there to shall be made in writing. A supplier agreeing to the request will not be required or permitted to modify its quotation.

## 9.4 Documents Establishing Supplier's Eligibility and Qualification

The Supplier shall furnish, as part of its Quotation, documents establishing the Supplier's eligibility to submit Quotation and its qualifications to perform the contract if its Quotation is accepted. The IOM's standard Vendors Information Sheet (Annex D) shall be used for this purpose.

Failing to provide company documents or related forms in order for IOM to complete Vendor eligibility may result Vendors to be declared as ineligible.

## 10. Submission of Quotation Documents

Quotation shall be submitted by email to: [iomlibyaproposal@iom.int](mailto:iomlibyaproposal@iom.int) on or before **21 APR 2022**. Late Quotations will not be accepted.

## 11. Opening of Quotations.

IOM Procurement Unit will make the bids opening right after the deadline of last bids submission. By the deadline, Vendor's eligibility, technical evaluation of the proposed items and price evaluation will be done in case if Vendors found to be eligible and technically compliant.

**PASS and FAIL method** will be applicable for evaluation of items and failing in one item may cause Vendor to be considered as non-compliant with minimum specifications.

## 12. Acceptance of Quotations.

IOM is not bound to take an immediate decision on the acceptability or unacceptability of Quotations at the time of their opening.

## 13. Rejection of Quotations

Quotation can be rejected for the following reasons:

- (a) The Quotation is not presented in accordance with this General Instruction.
- (b) The Quotation Form or any document which is part of the Quotation. Document is not signed.
- (d) The Supplier is currently under list of blacklisted suppliers.
- (e) The Supplier offer imposes certain basic conditions unacceptable to IOM.
- (f) The offered price is above the approved budget.
- (g) Failure to present physical sample upon IOM request and shortlist.
- (h) Failure to present pictures as samples included to technical and financial offer.
- (i) The Supplier has bad experience resulted to bad evaluation with IOM or any UN agency.

IOM is not bound to accept any offer received and reserves the right to waive any minor defect in an offer, provided, however, that such minor defect (i) does not modify the substance of the offer and (ii) does not change the relative ranking of the Suppliers.

## 14. Evaluation of Quotations

IOM shall evaluate and compare the Quotations on the basis of the following:

- (a) Completeness and responsiveness of the documents mentioned in 9.1
- (b) Compliance with technical specifications including delivery requirement
- (c) Price

Arithmetical errors will be corrected on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its Quotation will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.

Vendor's eligibility, technical evaluation of the proposed items and price evaluation will be done in case if Vendors found to be eligible and technically compliant.

**PASS and FAIL method** will be applicable for evaluation of items and failing in one item may cause Vendor to be considered as non-compliant with minimum specifications.

## 15. Post Qualification

Prior to award, post-qualification will be carried out by IOM to further determine the selected Supplier's technical and financial capability to perform the contract. IOM shall verify and validate any documents/information submitted and shall conduct ocular inspection of the office, plant and equipment.

## 16. Award of Contract

The Supplier that has submitted the lowest evaluated Price, substantially responsive to the requirements of this General Instruction and who has been determined to be qualified to perform the contract shall be selected and awarded the contract.

IOM shall notify the selected Supplier through a Notice of Award. IOM shall also notify in writing, the other Suppliers who were not selected without disclosing the reason for rejection.

**17. Delivery Site and Period of Delivery**

The goods should be delivered at the following delivery site/s:

*Alzawya, Tajoura , Sabratah , Ejdabya, Sabha.*

*Full address and contact details will be forwarded to awarded vendors and suppliers upon delivery and conformation of awarding and contract.*

Delivery period shall be within *approved and accepted delivery time on proposal of awarding vendor and suppliers* upon signing of the Purchase Order or Contract.

**18. Liquidated Damages**

If the Supplier fails to deliver any or all of the goods within the period specified in Clause 17 above, a penalty payment of 0.1% of the price of the undelivered goods for every day of breach of the delivery schedule by the Supplier will be requested.

**19. Payment**

Payment shall be made only upon IOM's acceptance of the goods, and upon IOM's receipt of invoice describing the goods delivered.

**20. Warranty**

Warranty shall be quoted based on the standard warranties provided by the manufacturer unless specified in the Technical Specifications of this General Instruction. A Warranty Certificate shall be provided by the Supplier.

**21. Settlement of Dispute**

The United Nations Commission on International Trade Law (UNCITRAL) arbitration rules will apply for any dispute, controversy or claim that will arise in relation to the procurement process.

**QUOTATION FORM**

Date : \_\_\_\_\_

To : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Having examined the General Instruction for the Supply and Delivery of *[insert description of goods]*, the receipt of which is hereby duly acknowledge, I, representing *[name of company]* offer to supply and deliver the requested goods in conformity with the General Instruction for the total amount of *[total bid amount in words and figures and currencies]* in accordance with the Price Schedule (Annex B) which is herewith attached and form part of this Quotation.

I undertake if my offer is accepted, to deliver the goods in accordance with the delivery schedule set out in the Price Schedule.

I agree to abide by this Quotation for the Validity Period specified in the General Instruction which may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this Quotation Form, together with your Notice of Award shall constitute a binding agreement between us.

I hereby certify that this Quotation complies with the requirements stipulated in the General Instruction.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
*[signature over printed name]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Quotation for and on behalf of  
\_\_\_\_\_ *[name of company]*

## PRICE SCHEDULE FORM

**PROJECT TITLE : Medical supplies and Equipment for 5 Puplic Hospitals.**

**LOCATION : Alzawya, Tajoura , Sabratah , Ejdabya, Sabha.**

**REF NO. : LY22-134**

ITEM NO.	ITEM DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	DELIVERY SCHEDULE	DELIVERY SITE /FINAL DESTINATION
1.	Nitrile or Latex examination gloves size S AQL 1.5 Box of 100		150	Box				
2.	Nitrile or Latex examination gloves size M AQL 1.5 Box of 100		200	Box				
3.	Nitrile or Latex examination gloves size L AQL 1.5 Box of 100		450	Box				
4.	Sterile Gauze 10 cm X 10 cm Box of 100		200	Box				
5.	Plaster surgical roll 10 m x 15 cm Roll		325	Roll				
6.	Syringe 3 ml		2000	EA				
7.	Syringe 5 ml		11000	EA				
8.	Syringe 10 ml		11000	EA				
9.	Syringe 20 ml		2000	EA				
10.	Syringe 50 ml		2000	EA				
11.	IV cannula sterile size 18 G		7000	EA				
12.	IV cannula sterile size 20 G		7000	EA				
13.	IV cannula sterile size 22 G		7000	EA				



14.	Medical mask box of 50		600	Box				
15.	Surgical gown reinforced sterile size L&XL		2700	EA				
16.	Povidone Iodine 10% 1 Liter		50	EA				
17.	Alcohol soution 75 % solution 5 Liter		250	EA				
18.	Hydrogen peroxide 6% 1 Liter		50	EA				
19.	Adult Nasal Cannula		300	EA				
20.	Venturi Adult Fixed Concentration mask se oxygen deliveryt 24% and 28% with oxygen tube		100	EA				
21.	Infusion set		500	EA				
22.	Surgical gloves size 7.5 box of 50		200	Box				
23.	Surgical gloves size 8 box of 50		200	Box				
24.	Absorbent surgical cotton wool roll Cotton Roll 500 g		800	Roll				
25.	Gauze Roll 500 g		100	Roll				
26.	Disposabe bed sheet		4000	EA				
27.	Sharp disposable box 10 Liter		100	Box				
28.	sterile disposable infant feeding table length 40 cm size FG 06		500	EA				
29.	sterile disposable infant feeding table length 40 cm size FG 08		500	EA				
30.	Blood collection Test tubes for general chemistry investigations		500	EA				
31.	Blood collection Test tubes for hematology tests		500	EA				
32.	Blood collection Tset Tubes for Coagulation Tests		500	EA				
33.	Blood collection Test tubes for Blood Sugar testing		500	EA				
34.	Ambu bag mask		9	EA				

35.	Pediatric ambubag		2	EA				
36.	Multiparameters in-patient monitor.		11	EA				
37.	ECG machine.		7	EA				
38.	Laryngoscope Complete Laryngoscope Sets		8	EA				
39.	Suction Machine		3	EA				
40.	HOSPITAL BED WITH MATTRESS(MANUAL FOWLER BED, 2 FUNCTIONS		6	EA				
41.	Privacy screen section		10	EA				
42.	X Ray Film Viewing Screen		3	EA				
43.	Urinary Catheter size 18		500	EA				
44.	Urine collection bag 2000ml		1000	EA				
45.	Ultrasound examination Bed		4	EA				
46.	Medical utility trolley table		11	EA				
47.	Finger pulse oximeter		15	EA				
48.	Sphegmomanometer aneroid blood pressure measurment device with removable adult sized cuff and children sized blood pressure measurement cuff		32	EA				
49.	Stethoscope.		35	EA				
50.	CTG machine.		3	EA				
51.	Ophthalmoscope Resister		5	EA				
52.	Otoscope Resister .		15	EA				
53.	LED Examination Lamp.		2	EA				
54.	Minor surgical Kit		2	Kit				

55.	Oxygen cylinder 50L with medical regulator (flow meter and Humidifier bottle) and transporting trolley -and filled with oxygen		14	EA				
56.	Autoclave Sterilizer		3	EA				
57.	Color Doppler Ultrasound System Main unit with 19"" high resolution LCD monito		1	EA				
58.	Prolene sutures size 3-0 pack of 12		10	Pack				
59.	Prolene sutures size 4-0 pack of 13		10	Pack				
60.	Prolene sutures size 5-0 pack of 14		10	Pack				
61.	IV-STAND on 5 wheels stainless steel 2-4 hooks		14	EA				
62.	PORTABLE PULSE OXIMETER		15	EA				
63.	Surgicell ABSORBABLE HEMOSTAT		25	Pack				
64.	kehr's t tube set		10	EA				
65.	colostomy plate size 50mm		100	EA				
66.	colostomy plate size 60mm		100	EA				
67.	colostomy plate size 70mm		100	EA				
68.	Intrasite Gel 15g APPLIPAK Hydrogel Wound Dressing		150	EA				
69.	Sterile surgical eye pads individually wrapped		500	EA				
70.	Dressing pack large sterile		100	EA				
71.	thoracic catheter without trocar size FG 28		100	EA				
72.	thoracic catheter without trocar size FG 32		100	EA				
73.	Heparin sodium 25000 iu solution for dialysis Machine bottle of 5 ml		425	EA				
74.	Central venous catheter kit		30	Kit				
75.	Non-Rebreather Oxygen Masks with tubing		100	EA				

76.	HP Desktop PC		2	EA				
77.	Sterile Disposable Patient Suction Tubing (2m Length, 6mm)		3	EA				
78.	Chest Tube Placement and Drainage Kit size 8 & 10		25	EA				
79.	Infusion pump.		5	EA				
80.	Compressed nebulizer		1	EA				
81.	CBC Device (with reagents sufficients for 3 months use)		2	EA				
82.	i chroma vitamin D Immunofluorescence kit for the rapid and quantitative determination of Vitamin D dedicated to the I-Chroma instrument. pack of 25 test		5	EA				
83.	I-Chroma D-Dimer Immunofluorescence kit for the rapid and quantitative determination of D-Dimer dedicated to the I-Chroma instrument pack of 25 test		5	EA				
84.	I-Chroma Ferritin Immunofluorescence kit for the rapid and quantitative determination of Ferritin dedicated to the I-Chroma instrument. pack of 25 test		5	EA				
85.	I-Chroma Helicobacter pylori Ag Immunofluorescence kit for the rapid and quantitative determination of Helicobacter pylori Ag to the I-Chroma instrument. pack of 25 test		5	EA				
86.	I-Chroma CRP Immunofluorescence kit for the rapid and quantitative determination of C-Reactive Protein dedicated to the I-Chroma instrument. pack of 25 test		5	EA				
87.	I-Chroma PSA Immunofluorescence kit for the rapid and quantitative determination of PSA dedicated to the I-Chroma instrument pack of 25 test		5	EA				
88.	I-Chroma TSH. mmunofluorescence kit for the rapid and quantitative determination of TSH dedicated to the I-Chroma instrument pack of 25 test		5	EA				

89.	Orthodpedic Electrical Drill (Ortholib)		1	EA				
90.	Medical Electric Pneumatic Tourniquet		2	EA				
91.	MAJOR SURGICAL INSTRUMENT SET		1	EA				
92.	Cautery plate Cautery Reusable Pad		5	EA				
93.	Laparoscopic scissors 5 mm		2	EA				
94.	Amputation Surgical Instrument Set		1	EA				
95.	laparoscopic stone extractor stainless steel 10 mm		1	EA				
96.	hook artery laparoscopy		2	EA				
97.	Corrocodile gallbladder extractor stainless steel		1	EA				
98.	Cannulated screw 3.5 st		1	EA				
99.	Cannulated screw 6.5 st		1	EA				
100.	Electro surgical Skin Cautery Skin Surgery Machine		1	EA				
101.	Elastic nail instrument set		1	EA				
102.	Oxygen Flow Meter With Humidifier Bottle For Oxygen Cylinders		5	EA				
103.	Orthopedic cast cutter saw set		1	EA				
104.	Infant incubator.		2	EA				
105.	Transportation of Items , to 5 hospitals on ( Alzawya, Tajoura , Sabratah , Ejdabya, Sabha)		1	EA				

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Suppliers authorized signature over printed name

## ITEM Specifications FORM

**PROJECT TITLE :** Medical supplies and Equipment for 5 Puplic Hospitals.

**LOCATION :** Alzawya, Tajoura , Sabratah , Ejdabya, Sabha.

**REF NO. :** LY22-134

<b>NO.</b>	<b>IOM ITEM Specifications</b>	<b>Vendor ITEM Specifications</b>
1.	Nitrile or Latex examination gloves size S AQL 1.5 Box of 100	
2.	Nitrile or Latex examination gloves size M AQL 1.5 Box of 100	
3.	Nitrile or Latex examination gloves size L AQL 1.5 Box of 100	
4.	Sterile Gauze 10 cm X 10 cm Box of 100	
5.	Plaster surgical roll 10 m x 15 cm Roll	
6.	Syringe 3 ml	
7.	Syringe 5 ml	
8.	Syringe 10 ml	
9.	Syringe 20 ml	
10.	Syringe 50 ml	
11.	IV cannula sterile size 18 G	
12.	IV cannula sterile size 20 G	

13.	IV cannula sterile size 22 G	
14.	Medical mask box of 50	
15.	Surgical gown reinforced sterile size L&XL	
16.	Povidone Iodine 10% 1 Liter	
17.	Alcohol solution 75 % solution 5 Liter	
18.	Hydrogen peroxide 6% 1 Liter	
19.	Adult Nasal Cannula	
20.	Venturi Adult Fixed Concentration mask se oxygen deliveryt 24% and 28% with oxygen tube	
21.	Infusion set	
22.	Surgical gloves size 7.5 box of 50	
23.	Surgical gloves size 8 box of 50	
24.	Absorbent surgical cotton wool roll Cotton Roll 500 g	
25.	Gauze Roll 500 g	
26.	Disposable bed sheet	
27.	Sharp disposable box 10 Liter	
28.	sterile disposable infant feeding table length 40 cm size FG 06	

29.	sterile disposable infant feeding table length 40 cm size FG 08	
30.	Blood collection Test tubes for general chemistry investigations	
31.	Blood collection Test tubes for hematology tests	
32.	Blood collection Test Tubes for Coagulation Tests	
33.	Blood collection Test tubes for Blood Sugar testing	
34.	Ambu bag mask - Adult sized with Resuscitator bag: 1500 mL ,Silicone face mask: size 5 with rigid mask cover and oxygen reservoir 2500 ml , Maximum tidal volume: 1000 mL, Pressure-limiting valve: 6 kPa = 60 cmH2O, Frequency of ventilation: 40 Breaths/min. Autoclavable at 134°C	
35.	Pediatric ambobag .Resuscitator bag: 750 mL Silicone face mask: size 3 with rigid mask cover O2 pipe extension, O2 reservoir bag: 2500 m L with reservoir valve , Maximum tidal volume: 500 mL Pressure-limiting valve: 4,5 kPa = 45 cmH2O Frequency of ventilation: 50 Breaths/min .Autoclavable at 134°C"	
36.	Multiparameters in-patient monitor.12.1" Patient MonitorECG (3/5), SpO2, NiBP, Resp, Temp (2)Each base configuration is supplied with:1 x 5 Way ECG cable (IEC) - ADU / PED, or 1 x 3 WayNEO cable (IEC) IPP1 x NiBP cuff set (3) - ADU, PED or NEO1 x NiBP Hose (3M)1 x SpO2 sensor - ADU, PED or NEO1 x Temp sensor - ADU, PED or NEO1 x Grounding cable1 x Power cord1 x Instructions for use	
37.	ECG machine. 12-channel electrocardiograph, facilitates 12-lead ECG measuring for the acquisition of ECG parameters and electrocardiograms .It features a simultaneous acquisition mode, 1000 Hz sampling frequency and 4 functional filters , equipped with a full alphanumeric keyboard featuring excellent functional one-touch operation keys. 8.4" LCD display with two screen type options. With paper roll.	
38.	Laryngoscope Complete Laryngoscope Sets stright or curved Configurations of 3 blades and battery handles in impact-resistant cases - Single unit	
39.	Suction Machine withl suction capacity of 40 l/min with 1000-2000 ml autoclavable jar , - Silicone Tubes ø 6x10mm (autoclavable) - Patient Tube length 140cm	



40.	HOSPITAL BED WITH MATTRESS(MANUAL FOWLER BED, 2 FUNCTIONSize: Length 2050mm x Width 900mm x Height 500 mm; 1 Function , Backrest and Leg rest adjustment manually ,Head & Leg bows made of CRCA tubes ,4 section Bed Board in 20 SWG CRCA Strips/ 18 SWG CRCA TubeFrame. 4 IV Pole provision	
41.	Privacy screen section	
42.	X Ray Film Viewing Screen	
43.	Urinary Catheter size 18	
44.	Urine collection bag 2000ml	
45.	Ultrasound examination Bed	
46.	Medical utility trolley table - stainless steel Size (60*40*86cm) preferable with one drawer	
47.	Finger pulse oximeter	
48.	Sphegmomanometer aneroid blood pressure measurment device with removable adult sized cuff and children sized blood pressure measurement cuff	
49.	Stethoscope. Acoustic Chrome-plated binaural metal with diaphragm & cone and non-chill large bell ( reister)	
50.	CTG machine. Cardiotocograph (CTG) system for antepartum foetal and maternal monitoring. Capable of external monitoring of foetal heart rate (FHR) and maternal uterine activity (UA). Alphanumeric display shows FHR1, FHR2 and UCs and alarms. Automatically detects transducers when they are plugged in. Includes remote switch for event marking. Automatic self-test on power up. System reports with status and alarms. Power requirements: 100 - 240 Volts - 50/60 Hz FETAL HEART RATE MONITORING Foetal heart rate detected by ultrasonic transducer/probe. Capable of measuring FHR in the 50-240 beats per minute (bpm) range with 1 bpm resolution and 2 bpm accuracy. Can monitor twins (i.e., has two transducers). Includes high/low audible and visual alarms. Includes signal quality/loss indicators and alarm(s). Provides audible feedback on signal quality. Uterine contractions measured though a pressure sensitive transducer. Capable of measuring	

	relative uterine contractions (UCs) in the range of 0-100 units with at least 1 unit resolution and 1 unit	
51.	Ophthalmoscope Reister- LED HQ ,Aspherical optical system , Aluminium frame system, 28 Lenses ,74 single diopter stepsEliminates corneal reflexIdeal for small pupils ,Dustproof	
52.	Otoscope Reister .Otoscope Set with handle, otoscope head ( optical quality GLASS lens ), several different sizes of reuseable specula and Protective Zippered Case	
53.	LED Examination Lamp. LED light 80HF 8w ,Arm compensated by internal springs ,Swith located on the focus ,Cable lenght of 150cm ,White PVC base of 65cm with five rolling wheels of 45mm, three of them with brakes ,Dimensions at least 65x65x125-190cm	
54.	Minor surgical Kit	
55.	Oxygen cylinder 50L with medical regulator (flow meter and Humidifier bottle) and transporting trolley -and filled with oxygen	
56.	Autoclave Sterilizer, Stem Autoclave 16 with 3 sterilization Basket container made of stainless steel spesifications: 2 sterilization cycles: possibility of choosing two cycles at 134°C or 121°C. Fully automatic preheating, sterilization and drying phases.Closure system with operator safety pin. Thermodynamic system for expelling “cold” air ockets. Chamber made entirely of stainless steel, with band-type heating element to guarantee even heating. 4 aluminium trays	
57.	Color Doppler Ultrasound System Main unit with 19" high resolution LCD monitor+ 10.1" touch screen+3 Probe connectors. 500G hard disk; 6 USB ports , 3D module+CW module, TGC and LGC B, 2B, 4B, B/M, B/BC, CFM, PW, Power Doppler/Directional PD, Instant Triplex, Duplex, Quadplex, Trapezoidal, Chroma B&M&PW, Full Screen Automatic PW trace and measurement in real time Super Image module: FHI,, Multiple Compound Imaging, SRA (Speckle Reduction Algorithm), AIO Q-Image (intelligent image optimization), X-contrast, Q-beam, Q-Flow Measurement & calculation : General, OB&GYN, Cardiac 2D Steer,HIPPA	
58.	Prolene sutures size 3-0 pack of 12	
59.	Prolene sutures size 4-0 pack of 13	
60.	Prolene sutures size 5-0 pack of 14	

61.	IV-STAND on 5 wheels stainless steel 2-4 hooks	
62.	PORTABLE PULSE OXIMETER Standard Hand Held Unit Rechargeable battery more than 60 hours of continuous monitoring of Adult, Paediatric and Neonatal patients	
63.	Surgicell ABSORBABLE HEMOSTAT 4 X 8 Inch pack of 12	
64.	kehr's t tube set	
65.	colostomy plate size 50mm	
66.	colostomy plate size 60mm	
67.	colostomy plate size 70mm	
68.	Intrasite Gel 15g APPLIPAK Hydrogel Wound Dressing	
69.	Sterile surgical eye pads individually wrapped	
70.	Dressing pack large sterile	
71.	thoracic catheter without trocar size FG 28	
72.	thoracic catheter without trocar size FG 32	
73.	Heparin sodium 25000 iu solution for dialysis Machine bottle of 5 ml	
74.	Central venous catheter kit	
75.	Non-Rebreather Oxygen Masks with tubing	
76.	HP Desktop PC - Intel 8th Generation Core i5-8400 (2.8 Gigahertz) - 8GB Memory - 1TB Hard Drive Windows 10- with one hp printer laserjet 1100 and one COMPUTER MONITOR HP 24" 24EN33-LG CLASS FULL HDMI LED	

77.	Sterile Disposable Patient Suction Tubing (2m Length, 6mm)	
78.	Chest Tube Placement and Drainage Kit size 8 & 10	
79.	Infusion pump: Pumping type:Peristaltic finger pump IV set requirement:Standard IV set Flow rate setting range: 1 ml/h-1800 ml/h Drip rate setting range: 1 drop/min-600 drops/min Flow rate step:0.1 ml/h Open system - compatible with all standard IV sets Air bubble detection method: Ultrasonic Display: Color LED with high backlight	
80.	Compressed nebulizer Efficient Nebulization Rate of 0.3ml-0.4ml/min 3 Micro M Particle Size to reach lower airway for effective nebulization Medication Capacity 7ml-12ml Complete accessories including nebulizer kit, adult and child mask, mouthpiece, nosepiece, air tube, spare air filters, and quick start guide., Operating Air Flow Rate 3.5 L/Min	
81.	CBC Device (with reagents sufficients for 3 months use ) Twenty parameters in both PD and WB mode he hourly throughput 0 is approximately 60 samples. The sample volume of whole blood mode is around 50µL, while it is 20µL for pre-diluted mode Hand-held barcode reader It comes with a built-in thermal printer Color LCD touch screen. The duration of the measuring cycle is 60 s The need to calibrate the device only for hemoglobin and hematocrit. Automatic self-monitoring, flushing, cleaning, and shutdown system. Automatic clot removal, automatic electrical and liquid aperture cleaning. Built-in quality control with graphing	
82.	i chroma vitamin D Immunofluorescence kit for the rapid and quantitative determination of Vitamin D dedicated to the I-Chroma instrument. pack of 25 test	
83.	I-Chroma D-Dimer Immunofluorescence kit for the rapid and quantitative determination of D-Dimer dedicated to the I-Chroma instrument pack of 25 test	
84.	I-Chroma Ferritin Immunofluorescence kit for the rapid and quantitative determination of Ferritin dedicated to the I-Chroma instrument. pack of 25 test	
85.	I-Chroma Helicobacter pylori Ag Immunofluorescence kit for the rapid and quantitative determination of Helicobacter pylori Ag to the I-Chroma instrument. pack of 25 test	
86.	I-Chroma CRP Immunofluorescence kit for the rapid and quantitative determination of C-Reactive Protein dedicated to the I-Chroma instrument. pack of 25 test	

87.	I-Chroma PSA Immunofluorescence kit for the rapid and quantitative determination of PSA dedicated to the I-Chroma instrument pack of 25 test	
88.	I-Chroma TSH. mmunofluorescence kit for the rapid and quantitative determination of TSH dedicated to the I-Chroma instrument pack of 25 test	
89.	Orthodpedic Electrical Drill (Ortholib)	
90.	Medical Electric Pneumatic Tourniquet	
91.	<b>MAJOR SURGICAL INSTRUMENT SET</b> 1 Kidney Tray 10" 5 Sponge Holding Forceps 9.5" 10 Towel Forceps 5" 2 Rightangle Forceps 1 Plain Dissecting Forceps 6" Fine 1 Plain Dissecting Forceps 6" 1 Plain Dissecting Forceps 8" 1 Toothed Dissecting Forceps 6" 1 Toothed Dissecting Forceps 8" 1 Adson Diss. Forceps Plain 1 Adson Diss. Forceps Toothed 5 Mosquito Artery Forceps Str. 5" 5 Mosquito Artery Forceps Cvd. 5" 5 Artery Forceps Str. 6" Fine 5 Artery Forceps Cvd. 6" Fine 5 Artery Froceps Str. 8" 5 Artery Froceps Cvd. 8" 2 Allis Tissue Forceps 6" 2 Babcock Tissue Forceps 7" 2 Duval Tissue Forceps 8" 2 Lane Tissue Forceps 1 Denis Brown Intestinal Froceps 4 B.P Handle # 3, 4 1 Needle Holder 6" 1 Needle Holder 8" 1 Mayo Scissors Str. 7" 1 Mayo Scissors Cvd. 7" 1 Metzenbaum Scissors Str. 9" 1 Metzenbaum Scissors Str. 7" 1 Metzenbaum Scissors Cvd. 7"	

	1 Stitch Scissors 1 Dressing Scissors Str. B/S 1 Lister Bandage Scissors 1 Aneurysm Needle 4 Probe 8" 1 Volkmann Scoop 1 Watson Cheyne 1 MacDonald Elevator 1 Durham Dissector 1 Sinus Forceps 7" 1 Yankuer Suction Tube 2 Langenbeck Retractor S,L 1 Morris Retractor 2" 1 Balfour Abdominal Retractor 1 Long Blade Retractor 1 Travers Retractor 1 Senn Muller 1 Single Hook Retractor 1 Double Hook Retractor 1 Butter Fly Probe 1 Instrument Box SS 20'X8"X5	
92.	Cautery plate Cautery Reusable Pad	
93.	Laparoscopic scissors 5 mm	
94.	Amputation Surgical Instrument Set	
95.	laparoscopic stone extractor stainless steel 10 mm	
96.	hook artery laparoscopy	
97.	Corrocodile gallbladder extractor stainless steel	
98.	Cannulated screw 3.5 st	
99.	Cannulated screw 6.5 st	

100.	Electro surgical Skin Cautery Skin Surgery Machine	
101.	Elastic nail instrument set	
102.	Oxygen Flow Meter With Humidifier Bottle For Oxygen Cylinders	
103.	Orthopedic cast cutter saw set	
104.	Infant incubator. suitable for the growth and development of premature or sick children. Air temp. servo-controlled by computer • > 37°C temperature setting • Multiple alarm message indicator • Removable humidity reservoir, easy to clean • With the transfusion shelf and tray • Displayed for Set, Air and Baby temperature • Phototherapy Unit	
105.	Transportation of Items , to 5 hospitals on ( Alzawya, Tajoura , Sabratah , Ejdabya, Sabha)	

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Suppliers authorized signature over printed name



**VENDOR INFORMATION SHEET**

**Vendor No.** \_\_\_\_\_  
Internal to IOM

**Registered Vendor Name\*:** \_\_\_\_\_

**Other Names/Acronyms** \_\_\_\_\_

**Address\*** \_\_\_\_\_

House No \_\_\_\_\_  
Street Name \_\_\_\_\_  
ZIP/Postal Code\* \_\_\_\_\_  
City\* \_\_\_\_\_  
Region\* \_\_\_\_\_  
Country\* \_\_\_\_\_

**Contact Information**

Company Tel/Mobile: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Company Email: \_\_\_\_\_ Contact Person Position: \_\_\_\_\_  
Company Website: \_\_\_\_\_

**Industry Category\*:**  0100 - Commercial Vendors  0500 - International Organizations - Non-UN  
 0200 - National CSOs  0600 - UN entities  
 0300 - National Government Entities  0005 - Individual Consultant/Non-Staff  
 0400 - International CSOs

**Business Type\*:**  Direct Producer/Manufacturing  
 Reseller/Distributor/Service Provider

**Provide Services/Goods Internationally\***  Yes  No  
**Disability-inclusive\***  Yes  Not applicable  
**Women-owned/controlled\***  At least 51% women-owned/controlled  
 Less than 51% women-owned/controlled  
 Not applicable

**Notes**  
All fields marked with \* are mandatory. The form may be returned if mandatory fields are missing/incorrect or in the wrong format (esp. Zipcode).  
Vendor Name - should match IDs or registration documents.  
If there is insufficient space, please use the Other information section

**Product Categories (check all applicable)\***

<input type="checkbox"/> Agriculture, Livestock and Fisheries	<input type="checkbox"/> Fuels and Derivatives	<input type="checkbox"/> Legal and Investigation	<input type="checkbox"/> Power Supply and Electric
<input type="checkbox"/> Chemicals	<input type="checkbox"/> Furniture	<input type="checkbox"/> Logistics and Warehousing	<input type="checkbox"/> Quality Control and Environment
<input type="checkbox"/> Clothing and Luggage	<input type="checkbox"/> Hospitality, Events	<input type="checkbox"/> Media and Printing	<input type="checkbox"/> Security
<input type="checkbox"/> Construction	<input type="checkbox"/> Insurances	<input type="checkbox"/> Medical, Drugs and Pharma	<input type="checkbox"/> Social and Humanitarian Services
<input type="checkbox"/> Consultancy and Contracted Services	<input type="checkbox"/> IT and Communications	<input type="checkbox"/> NFIs – Household and Camps	<input type="checkbox"/> Tickets
<input type="checkbox"/> Finance and Administration	<input type="checkbox"/> Land and Buildings	<input type="checkbox"/> Office Equipment and Supply	<input type="checkbox"/> Tools and Machinery
<input type="checkbox"/> Food and Beverage	<input type="checkbox"/> Learning, Training and Recreation	<input type="checkbox"/> Personal Care	<input type="checkbox"/> Vehicles and Accessories

**UNGM No.** \_\_\_\_\_ <https://www.ungm.org/UNUser/Home>  
**UN Partner Portal Reference** \_\_\_\_\_ <https://www.unpartnerportal.org>  
**Registration Date** \_\_\_\_\_ *Main Country of Operations (dd-mmm-yyyy)*

**Licensing Auth./Type** \_\_\_\_\_ **License No.:** \_\_\_\_\_ **Reg. Date:** \_\_\_\_\_ **Expiry Date:** \_\_\_\_\_  
*For additional licenses, please use the Other Information Section* *dd-mmm-yyyy* *dd-mmm-yyyy*

**Partner Entities** (indicate if there are other relevant business partner accounts already registered in IOM. *Format: Account Number-Name*)

Same entity registered in another office \_\_\_\_\_  
Parent company \_\_\_\_\_  
Subsidiaries/Branches \_\_\_\_\_

**Other Information:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





**VENDOR INFORMATION SHEET**

**Section II: Payment and Banking Information**

**Payment Details**

Payment Method\*  Bank Transfer  Check\*\*  Cash\*\*  Others\*\* \_\_\_\_\_  
Justification for Non-Bank Payment Method\*\* \_\_\_\_\_

**Notes**  
Payment currency of the vendor MUST be clearly marked in order to avoid additional bank charges and/or delay in payments.  
Non-bank payment methods require justification.

**Bank Details (mandatory if Payment Method is via Bank Transfer):**

Bank Name \_\_\_\_\_  
Bldg and Street \_\_\_\_\_  
City \_\_\_\_\_  
Postal Code \_\_\_\_\_  
Country \_\_\_\_\_  
Bank Account Name \_\_\_\_\_  
Bank Keys \_\_\_\_\_  
Account Currency \_\_\_\_\_  
Bank Account No. \_\_\_\_\_  
\*Depending on the country \_\_\_\_\_  
Swift Code/BIC (accounts outside U.S.A.) \_\_\_\_\_  
IBAN Number (mandatory for banks in Europe) \_\_\_\_\_  
Clearing No. (CHF accounts in Switzerland) \_\_\_\_\_  
ABA No. for ACH (USD accounts in U.S.A.) \_\_\_\_\_  
Bank Branch Code \_\_\_\_\_

**Notes**  
If there are multiple bank accounts, please add an extra sheet, and mark the default bank account.

***If awarded, please submit ID/Registration, signed IOM Supplier Code of Conduct and Proof of Banking Details to IOM***

I hereby certify that the information above are true and correct. I am also authorizing IOM to validate all claims with concerned authorities.

\_\_\_\_\_  
Printed Name  
\_\_\_\_\_  
Position/Title

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Date



F18.03

IOM International Organization for Migration  
 OIM Organisation Internationale pour les Migrations  
 OIM Organización Internacional para las Migraciones

**Headquarters**

17 route des Morillon. C.P. 71, CH-1211 Geneva 19, Switzerland  
 Tel.+ (41.22) 717-9111 Fax +(41.22) 798-6150

**PO No.**                      **Rev. No.**  
**Reference SAP PO No**

**Manila Administrative Support Office**

25/F Citibank Tower, 8741 Paseo de Roxas, Makati, Philippines  
 Tel. + (632) 848-1260 Fax +(632) 848-1257

PO Date  
 Revision Date

## PURCHASE ORDER

Vendor's Details	Ship/Deliver Purchased Goods/Services To:
------------------	---

Delivery Schedule	Send Invoice To:
-------------------	------------------

Terms of Payment	
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No	Description	Project Budget Line/WBS	Qty	Unit	Unit Price	Total

<b>Sub-Total</b> Taxes (if any) Shipping Insurance Discount (if any)	
<b>TOTAL</b>	-

<p><b>Vendor's Acceptance</b></p> <p><i>This is to certify that I fully read the terms and conditions of this Purchase Order stipulated at the back of this document. Having fully read and understood the complete requirements of this Purchase Order, I hereby commit myself and my company to serve its requirements and fully comply with its terms and conditions.</i></p> <p><i>I also further certify that I am authorized by my company to accept this Purchase Order in its behalf.</i></p> <p style="text-align: right; margin-top: 20px;">_____</p> <p style="text-align: right; margin-top: 5px;">Sign Over Printed Name &amp; Date</p>	<p>Prepared by: _____</p> <p>Date _____</p> <p>Approved by: _____</p> <p>Date _____</p>
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**1. Agreement**

This Purchase Order (PO) becomes the exclusive agreement between IOM and Supplier for the goods, subject to the Standard Terms and Conditions contained herein. Any of the following shall constitute Supplier's unqualified acceptance of this PO: (a) acknowledgement of this PO; (b) furnishing of any goods under this PO; or (c) acceptance of any payment. Additional or different terms and conditions proposed by Supplier shall be void and of no effect unless accepted in writing by IOM. Until so accepted, IOM reserves the right to return goods, at Supplier's expense. In the event of a conflict between the Supplier's terms of acceptance and the PO Terms and Conditions, the PO Terms and Conditions shall govern unless IOM agrees in writing to the Supplier's proposed terms. In the event of a conflict between the terms of Annex(es) to the PO and the PO Terms and Conditions, the PO Terms and Conditions shall prevail.

**2. PO Identification**

The PO number must appear on all invoices, bills of lading, packing slips, cartons, and correspondence.

**3. Delivery**

Delivery must be completed within the delivery schedule stated on this PO. Otherwise, IOM reserves the right to (a) cancel this PO without liability and to charge Supplier with any loss incurred as a result of Supplier's failure to make the delivery within the delivery schedule specified; or (b) charge a penalty of [0.1%] of the total price for every day of breach of the delivery schedule by the Supplier.

**4. Payment**

Supplier shall invoice IOM upon delivery of the goods and payment shall be made within the stated period after receipt of the invoice. Payment shall be made to the Supplier as stated in the "Terms of Payment" of the Purchase Order.

**5. Adjustments**

IOM reserves the right to change at any time the quantity, packaging, unit size, place and/or time of delivery. Supplier agrees to proceed with this PO in accordance with any such change(s) and to submit a claim request for an equitable adjustment in the PO price or delivery term caused by such change(s). IOM may deem any claim by Supplier for equitable adjustments under this clause waived unless asserted in writing within 10 days from receipt by Supplier of IOM's change(s). No change in, modification of, or revision to this PO shall be valid unless in writing and signed by an authorized representative of IOM.

**6. Packaging**

Supplier must provide proper and adequate packaging in accordance with best commercial practice, to ensure that the material being shipped to IOM will be free of damage. Packaging must be adequate to allow for rough handling during transit, exposure to extreme temperatures, salt and precipitation during transit and open storage, with consideration for the type of Goods and transportation mode. IOM reserves the right to reject any shipment that is deemed not to have been packaged adequately.

**7. Inspection and Acceptance**

a) IOM or its representative shall have the right to inspect and/or test the goods at no extra cost to IOM at the premises of the Supplier, at the point of delivery or at the final destination. The Supplier shall facilitate such inspections and provide required assistance.

b) IOM shall have 30 calendar days after proper receipt of the goods purchased to inspect them and either accept or reject them as non-conforming with this PO. Based on an inspection of a valid sample, IOM may reject the entire delivery. IOM may also charge the cost of inspecting rejected goods to Supplier. All rejected goods will be returned to Supplier, transportation charges collect, or held by IOM for disposition at Supplier's risk and expense. Supplier agrees that IOM's payment under this PO shall not be deemed acceptance of any goods delivered hereunder. IOM's right to reject the Goods shall not be limited or waived by the Goods having been previously inspected or tested by IOM prior to delivery.

c) The Supplier agrees that any acceptance by IOM does not release the Supplier from any warranty or other obligations under this Contract

d) Title to the goods shall pass when they are delivered and accepted by IOM. Risk of loss, injury, or destruction of the goods shall be borne by Supplier until title passes to IOM.

**8. Warranties**

**8.1** Supplier represents and warrants that:

(a) The goods are conforming to the specifications, drawings, samples, or other descriptions furnished by IOM and are free from defect in material and workmanship. This warranty shall remain valid for twelve (12) months after the Goods have been delivered to and accepted at the final destination. IOM's continued use of such goods after notifying Supplier of their defect or failure to conform will not be considered a waiver of Supplier's warranty.

(b) It has full title to the goods and is a company financially sound and duly licensed, with adequate human resources, equipment, competence, expertise and skills necessary to carry out fully and satisfactorily, within the stipulated completion period, the delivery of the goods in accordance with this PO;

(c) It shall comply with all applicable laws, ordinances, rules and regulations when performing its obligations under this PO;

(d) In all circumstances it shall act in the best interests of IOM;

(e) No official of IOM or any third party has received or will be offered by the Supplier any direct or indirect benefit arising from the PO or award thereof;

(f) It has not misrepresented or concealed any material facts in the procuring of this PO;

(g) The Supplier, its staff or shareholders have not previously been declared by IOM ineligible to be awarded contracts by the IOM;

(h) It will abide by the highest ethical standards in the performance of this Contract, which includes not engaging in any discriminatory or exploitative practice or practice inconsistent with the rights set forth in the Convention on the Rights of the Child;

(i) The prices established hereunder shall not exceed those offered for similar goods to Supplier's other customers;

(j) The remuneration of the Supplier under this PO shall constitute the sole remuneration in connection with this PO. The Supplier shall not accept for its own benefit any trade commission, discount or similar payment in connection with activities pursuant to this PO or the discharge of its obligations thereunder. The Supplier shall ensure that any subcontractors, as well as the personnel and agents of either of them, similarly, shall not receive any such additional remuneration.

**8.2** The Supplier further warrants that:

(a) It shall take all appropriate measures to prevent actual, attempted or threatened sexual exploitation or abuse (SEA) by its employees or any other persons engaged and controlled by it to perform any activities under this Agreement. In addition, it shall take all appropriate measures to prohibit its employees or other persons engaged and controlled by it from exchanging any money, goods, or services at their disposal under this Agreement, for sexual favours or activities.

(b) It shall strongly discourage sexual relationships between its employees and IOM beneficiaries, and between any other person engaged and controlled by it to perform activities under this Agreement and IOM beneficiaries.

(c) It shall take all appropriate measures to ensure that its employees or any other persons engaged and controlled by it to perform any activities under this Agreement do not engage in sexual activity with children (persons under the age of 18) regardless of the age of majority or age of consent locally. Mistaken belief regarding the age of a child is not a defence. This prohibition shall not apply where the employee or other person engaged and controlled by it to perform activities under this Agreement is legally married to someone under the age of 18 but over the age of majority or consent in their country of citizenship.

(d) It shall report all and any complaints or concerns regarding possible SEA by its employees, any other persons engaged and controlled by it to perform any activities under this Agreement, or IOM personnel; and it shall take all appropriate measures to ensure that its employees or any other persons engaged and controlled by it to perform any activities under this Agreement shall report to IOM and/or the Supplier any complaints or concerns regarding possible SEA by its employees, any other persons engaged and controlled by it to perform any activities under this Agreement, or IOM personnel

(e) It shall take all necessary measures to investigate allegations or suspicions of SEA and take appropriate corrective action, including disciplinary action, against its employee or any other person engaged and controlled by it to perform any activities under this Agreement who is found to have committed SEA.

(f) Its failure to take preventive measures against SEA, to duly report any complaints or concerns about SEA to IOM, to investigate allegations thereof, or to take corrective action when SEA has occurred, shall constitute grounds for termination of this Agreement.

(g) In the event of subcontracting approved by IOM in accordance with this Agreement, it shall receive a written confirmation from subcontractors that they accept the standards above and shall include them in all subcontracts.

**9. Indemnification**

The Supplier shall at all times defend, indemnify, and hold harmless IOM, its officers, employees, and agents from and against all losses, costs, damages and expenses (including legal fees and costs), claims, suits, proceedings, demands and liabilities of any kind or nature to the extent arising out of or resulting from acts or omissions of the Supplier or its employees, officers, agents or subcontractors, in the performance of this Contract. IOM shall promptly notify the Supplier of any written claim, loss, or demand for which the Supplier is responsible under this clause. This indemnity shall survive the expiration or termination of this Contract.

**10. Termination and Reprourement**

(a) IOM may terminate this PO at any time with one week written notice to Supplier. Any monies paid in advance by IOM shall be refunded no later than the date of termination.

(b) If IOM terminates this PO in whole or in part for default on the part of the Supplier, it may acquire elsewhere goods similar to those terminated and Supplier shall be liable for any excess costs to IOM for those goods. Supplier shall not be liable for any excess costs if the failure to perform under this PO arises from causes beyond its control and without fault or negligence of the Supplier.

**11. Independent Contractor**

The Supplier shall supply goods pursuant to this PO as an independent contractor and not as an employee, partner, or agent of IOM.

**12. Audit**

The Supplier agrees to maintain records, in accordance with sound and generally accepted accounting procedures, of all direct and indirect costs of whatever nature involving transactions related to the provision of services under this Agreement. The Supplier shall make all such records available to IOM or the IOM's designated representative at all reasonable times until the expiration of seven (7) years after the date of final payment, for inspection, audit, or reproduction for the purpose of verifying services or quantities delivered, or the right of Supplier to any price adjustment or extra charge claimed under this PO. On request, employees of the Supplier shall be available for interview.

**13. Settlement of Dispute**

Any dispute, controversy or claim arising out of or relating to this PO, or the breach, termination or invalidity thereof shall be settled by negotiation between the Parties. In the event that such negotiation is unsuccessful, either Party may submit the dispute to arbitration. The arbitration will be carried out in accordance with the UNCITRAL Arbitration Rules as at present in force. The arbitral award will be final and binding.

**14. Confidentiality**

All information which comes into the Supplier's possession or knowledge in connection with this PO is to be treated as strictly confidential. The Supplier should not communicate such information to any third party without the prior written approval of IOM. The Supplier shall comply with IOM Data Protection Principles in the event that it collects, receives, uses, transfers or stores any personal data in the performance of this PO. These obligations shall survive the expiration or termination of this PO.

**15. Use of IOM Name**

The use of the official logo and name of IOM may only be used by Supplier in connection with this PO and with the prior written approval of IOM.

**16. Status of IOM**

Nothing in this Agreement affects the privileges and immunities enjoyed by IOM as an intergovernmental organization.

**17. Assignment and Subcontracting**

The Supplier shall not assign or subcontract the Contract or any work under this Contract in part or all, unless agreed upon in writing in advance by the Organization. Any subcontract entered into by the Supplier without approval in writing by the IOM may be cause for termination of the PO.

**18. Waiver**

Failure by either Party to insist in any one or more instances on a strict performance of any of the provisions of this PO shall not constitute a waiver or relinquishment of the right to enforce the provisions of this PO in future instances, but this right shall continue and remain in full force and effect.

**19. Severability**

If any part of this PO is found to be invalid or unenforceable, that part will be severed from this PO and the remainder of the PO shall remain in full force.

**Supplier's signature and stamp accepting these terms and conditions:**

**Date:**