

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: 4200580527

Date: 06 December 2023

SECTION 1: REQUEST FOR QUOTATION (RFQ) for WASH rehabilitation for migrants' halls and mobile clinic at Tariq AL-Sika DC

International Organisation for Migration (IOM) kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: **Technical and Financial Offer (including all required documentation: time frame, list of equipment, list of similar previous experience, list/CVs of technical staffs, Company profile)**

When preparing your quotation, please be guided by the RFQ Instructions and Data. **Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer**, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Site Visit: on Tuesday **12/12/2023 at 12:30** PM. The site visit is mandatory and failure to attend will be ground for disqualification and for any technical queries, please get in touch with Engineers:

- 1- Engr. Tahir Saied (tsaeid@iom.int) and Ali ABDELMOLA(aabdelmola@iom.int) in his mobile phone number +218 92 6169144 .

Thank and we look forward to receiving your quotations.

IOM Libya Procurement

SECTION 2: RFQ INSTRUCTIONS AND DATA

Deadline for the Submission of Quotation	19-12-2023, 5pm Libya time (GMT +2) If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/ .
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other</p> <p>Bid submission address: iomlibyaproposal@iom.int</p> <ul style="list-style-type: none"> ▪ File Format: PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 15MB ▪ Mandatory subject of email: RFQ 4200580527 ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y”. ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The proposer should receive an email acknowledging email receipt.
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org) .
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.
Currency of Quotation	Quotations shall be quoted in USD.
Duties and taxes	<p>The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices shall:</p> <p><input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes <input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
Language of quotation and documentation including	English

catalogues, instructions and operating manuals	
Documents to be submitted	Bidders shall include the following documents in their quotation: <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input type="checkbox"/> Other Click or tap here to enter text.
Quotation validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted <i>(please specify, i.e. by LOTS only or by line item, etc)</i>
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other Click or tap here to enter text.
Contact Person for correspondence, notifications and clarifications	Focal Person: IOM Libya Procurement E-mail address: iomlibyaproposals@iom.int Attention: Quotations shall not be submitted to this address but to the address for quotation submission above.
Clarifications	Requests for clarification from bidders will not be accepted any later than 2 days before the submission deadline. Responses to request for clarification will be communicated IOMLIBYAPROPOSAL@IOM.INT by 14 December 2023
Evaluation method	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other PO
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time <input type="checkbox"/> Others <i>(for ex, environmental criteria/considerations, etc)</i>
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	Purchase Order for Services
Expected date for contract award	11 January 2024
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.

ANNEX 1: SCHEDULE OF REQUIREMENTS

Item description:

Item No	Minimum technical requirements	Unit	QTY
1	WASH Rehabilitation for migrants' halls and mobile clinic at Tariq AL-Sika DC as per BOQ see pages 9 & 10	EA	1

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the Goods To LBG Tripoli After PO signature.
Delivery Terms (INCOTERMS 2020)	Door to door
Customs clearance (must be linked to INCOTERM)	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Tripoli
Distribution of shipping documents (if using freight forwarder)	N/A
Packing Requirements	N/A
Training on Operations and Maintenance	N/A
Warranty Period	N/A
After-sales service and local service support requirements	N/A
Preferred Mode of Transport	Land
Other information	

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ- 4200580527	Date: Click or tap to enter a date.

VENDOR INFORMATION SHEET¹

Please attach the latest vendor information sheet to be filled in and signed by the vendor

BIDDER'S DECLARATION OF CONFORMITY²

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.

¹ [Vendor Information Sheet.xlsx](#)

² **This form is mandatory to fill in and sign by every vendor who submits quotation**

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the “UN Sanctions List”) or are the subject of any sanctions or other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at https://www.unhcr.org/Public/CodeOfConduct .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – SERVICES

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	4200580527	Date: Click or tap to enter a date.

Technical Offer

Provide the following:

- (Provide full details of sandwich panel unit, type of sanitary fixers (attach details), full detail with catalogue for desalination unit)
- Specification sheet and country of origin
- Previous work experience
- List of company staff and nominated staff for the project.
- List of equipment and company resources.

Note: Bids will be failed if the bidders have not provided full detail specifications

Financial Offer

Provide a lump sum for the provision of the services stated in the Terms of Reference of your technical offer. The lump-sum should include all costs of preparing and delivering the Services. All daily rates shall be based on an eight-hour working day. Prices should be entered in the BOQ excel sheet to avoid any miscalculations or formula errors while providing pricing with two decimals only Ex(0.00).

Currency of Quotation: USD

Item No	Description of Deliverables	Unit	QTY	Unit Price	Total Amount
1	WASH Rehabilitation for migrants' halls and mobile clinic at Tariq AL-Sika DC as per BOQ see pages 9 & 10	EA	1		

Breakdown of Fees

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<p><i>Exact name and address of company</i></p> <p>Company Name: Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text.</p> <p>Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature:</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>



International Organization for Migration (IOM)
The UN Migration Agency

BoQ-Rehab for Tariq AL-Seka DC

Date: 08NOV, 2023

Location: -Tripoli

Item	Description	Unit	الكمية Quantity	السعر Unit Price (USD)	المبلغ Total Price) USD)	الوصف	البند
Sanitary Works						الاعمال الصحية	
1	Maintenance of bathrooms and kitchen, work					صيانة دورات المياه والعمل يشمل :-	1
1.1	Removing floor tiles and transporting violations to public dumps.	LS	1			تنظيف وتطهير وتعقيم دورات المياه .	1.1
1.2	Wiping and cleaning the sewage network, and the work includes cleaning manholes.	LS	1			تسليك وتنظيف شبكة الصرف الصحي والعمل يشمل تنظيف غرف التفتيش .	1.2
1.3	Supply and installation of excellent quality faucets (made in Italy) for drinking water.	EA	6			توريد وتركيب حنفيات بجودة ممتازة (صناعة ايطاليا) لزوم مياه الشرب .	1.3
1.4	Supply and installation of an excellent quality shower mixer (made in Italy).	EA	10			توريد وتركيب خلاط دوش بجودة ممتازة (صناعة ايطاليا) .	1.4
1.5	Supply and installation of excellent quality bidets (made in Italy).	EA	10			توريد وتركيب شطافات بجودة ممتازة (صناعة ايطاليا) .	1.5
1.6	Supply and installation of an excellent quality water mixer (made in Italy), necessary for a hand washing basin.	EA	10			توريد وتركيب خلاط مياه بجودة ممتازة (صناعة ايطاليا) لزوم حوض غسل الايدي .	1.6
1.7	supply and installation of a water heater with a capacity of 80 liters, excellent quality (made in Italy), including electrical connections, hot and cold water pipes, and installation with plugs.	EA	5			توريد وتركيب سخانة مياه سعة 80 لتر بجودة ممتازة (صناعة ايطاليا) شاملا التوصيلات الكهربائية ومواسير المياه الباردة والساخنة و التثبيت بالخوابير .	1.7
Clinic maintenance						صيانة العيادة	2
2.1	Connecting the sewage network and the work includes: - Supplying and laying PVC pipes with a diameter of 20 cm, including drilling, connecting to the inspection room, and restoring the paving to its original state.	M	30			ربط شبكة الصرف الصحي والعمل يشمل :- - توريد ومد مواسير بي في سي بقطر 20 سم شامل الحفر والربط بغرفة التفتيش وإعادة الرصف على ما كان عليه.	2.1
2.2	- Supplying and laying PBR pipes with a diameter of 3/4 inches, including all the necessary parts to connect water to the source in accordance with the principles of workmanship and the instructions of the supervising engineer.	M	20			ربط شبكة المياه والعمل يشمل :- - توريد ومد مواسير من البي بي آر بقطر 3/4 بوصة شامل جميع القطع اللازمة لتوصيل المياه بالمصدر وفقاً لاصول الصنعة وتعليمات المهندس المشرف .	2.2
2.3	Supply and installation of a 4 mm thick vinyl medical floor from an approved sample. The work includes removing the old floor and treating any damage to the floor's foundation.	M2	12			توريد وتركيب أرضية طبية من الفينيل سمك 4 مم من عينة معتمدة والعمل يشمل إزالة الأرضية القديمة ومعالجة أي اضرار بأساس الأرضية .	2.3
2.4	Supply and installation of a toilet, including a flush box.	EA	1			توريد وتركيب مرحاض أفرنجي شامل صندوق الطرد .	2.4

BoQ-Rehab for Tariq AL-Seka DC							
Date: 08NOV, 2023							
Location: -Tripoli							
Item	Description	Unit	الكمية Quantity	السعر Unit Price (USD)	المبلغ Total Price) USD)	الوصف	البند
2.5	Supply and installation of a water mixer for a hand wash basin.	EA	1			توريد وتركيب خلاط مياه لزوم حوض غسيل الايدي .	2.5
2.6	Supply and installation of bidets.	EA	1			توريد وتركيب شطافات .	2.6
2.7	Supply and installation of hoods, including electrical connections and testing	EA	1			توريد وتركيب شفاطات شاملا التوصيلات الكهربائية والاختبار	2.7
2.8	supply and installation of a water heater with a capacity of 50 liters, including electrical connections, hot and cold water pipes, and installation with racks.	EA	1			توريد وتركيب سخانة مياه سعة 50 لتر شاملا التوصيلات الكهربائية ومواسير المياه الباردة والساخنة و التثبيت بالحوامل .	2.8
2.9	Supply and installation of indoor lighting units (LED bulbs) with a power equivalent to 100 watts.	EA	3			توريد وتركيب وحدات إنارة داخلية نوع ليد بقوة تعادل 100 وات .	2.9
2.1	Supply and installation of a two-piece air conditioner with a capacity of 12,000 BTU from an approved sample.	EA	1			توريد وتركيب مكيف هواء قطعتين بقوة 12000 وحدة تبريد بريطانية من عينة معتمدة .	2.1
2.11	Supply and installation of a powder type fire extinguishing cylinder with a weight capacity of 10 kg	EA	1			توريد وتثبيت أسطوانة أطفاء حريق نوع بودرة سعة وزن 10 كجم	2.11
3	Maintenance of drinking water purification system					صيانة منظومة تنقية مياه الشرب	3
3.1	Supply and installation of cotton filter (jumbo)	EA	2			توريد وتركيب فلتر قطني نوع (جامبو)	3.1
3.2	Supply and installation of a 20-inch filter	EA	3			توريد وتركيب فلتر 20 بوصة	3.2
3.3	Supply and installation of 1 liter injection material	EA	3			توريد وتركيب مادة حقن 1 لتر	3.3
4	Electrical Works					الاعمال الكهربائية	4
4.1	Inspecting the electrical network, repairing vacations, and organizing random connections Remove any connections that do not conform to technical specifications.	LS	1			الكشف على الشبكة الكهربائية وأصلاح الاعطال وتنظيم التوصيلات العشوائية وإزالة اي توصيلات غير مطابقة للمواصفات الفنية .	4.1
4.2	Supply and installation of external lighting units (globe).	EA	10			توريد وتركيب وحدات إنارة خارجية (جلوب) .	4.2
4.3	Supply and installation of indoor lighting units (LED bulbs) with a power equivalent to 100 watts.	EA	30			توريد وتركيب وحدات إنارة داخلية (لمية) نوع ليد بقوة تعادل 100 وات .	4.3

BoQ-Rehab for Tariq AL-Seka DC							
Date: 08NOV, 2023							
Location: -Tripoli							
Item	Description	Unit	الكمية Quantity	السعر Unit Price (USD)	المبلغ Total Price) USD)	الوصف	البند
4.4	Supply and installation of external light unit (out door LED light) of 250W. The work includes connection to the source of electricity and installation of switch.	EA	4			توريد وتركيب وحدات انارة خارجية كائنات نوع (LED) بقوة 250 وات والعمل يشمل حامل التركيب ربطها بمصدر للكهرباء ومفتاح التشغيل وكل ما يلزم لنهيو العمل طبقاً للمواصفات الفنية وتعليمات المهندس المشرف .	4.4
4.5	Supply and installation of hoods measuring (30 x 30) cm, including electrical connections and testing	EA	10			توريد وتركيب شفاطات مقاس (30×30) سم شاملا التوصيلات الكهربائية والاختبار	4.5
4.6	Supply and Installation of electric fans (Ceiling fan) to refresh the air inside migrant's hall. The work includes, electric connections & power switch.	EA	12			توريد وتركيب مرواح معلقة بالسقف لتلطيف الجو ذات نوعية ممتازة لزوم عنابر المهاجرين والعمل يشمل جميع التوصيلات الكهربائية اللازمة لتشغيل المرواح ومفتاح التشغيل وكل التمديدات الكهربائية داخل ترنك مناسب.	4.6
5	Glass works					أعمال الزجاج	5
5.1	Supply and installation of opaque (grained) glass, 4 mm thick, for windows	M2	10			توريد وتركيب زجاج معتم (محبب) سمك 4 مم لزوم النوافذ	5.1
6	Garbage containers					حاويات القمامة	6
6.1	Supply of towed plastic garbage bins with a capacity of 1000 liters.	EA	2			توريد حاوية قمامة بلاستيكية مجرورة سعة 1000 لتر .	6.1
6.2	Supply of towed plastic garbage bins with a capacity of 660 liters.	EA	2			توريد حاوية قمامة بلاستيكية مجرورة سعة 660 لتر .	6.2
TOTAL ESTIMATED COST (USD)							