

REQUEST FOR QUOTATION

RFQ Reference: **4200669205**

Date: **05 June 2024**

Subject of RFQ: **Visibility items for OPS/VHR units**

International Organization for Migration kindly requests your quotation for the provision of the goods described in the RFQ submission form below.

When preparing your quotation, please be guided by the RFQ information below. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

RFQ INFORMATION

Deadline for the submission of quotation	11 June 2024 17:00 If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/ .
Method of submission	Quotation must be submitted as follows: <input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other Click or tap here to enter text.
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a vendor's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Contractual Terms	Any Purchase Order that will be issued as a result of this RFQ shall be subject to the IOM standard terms for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement or IOM standard contract templates.
Eligibility criteria	Only bidders with a valid license related to the subject of this RFQ will be considered eligible.
Documents to be submitted	Bidders shall submit and sign the-bid submission form below . Bidder shall attach a copy of the valid license with bid submission form
Terms and conditions on sample presentation:	<ul style="list-style-type: none"> • Only short-listed vendors will be asked to submit/present samples. • The sample must meet the specifications outlined in this RFQ. • Failure to present a physical sample when requested will result in disqualification. • sample must be provided upon request and within the timeframe specified by procurement focal point.
Quotation validity period	The quotation shall remain valid for 60 days from the deadline for the submission.
Price	Quotations shall be for the goods stated in the Specifications.
Partial quotations	<input type="checkbox"/> Not permitted <input checked="" type="checkbox"/> Permitted Insert conditions for partial bids and ensure that the requirements are properly listed in lots to allow partial bids
Clarifications	Contact person for correspondence, notifications and clarifications Contact person: IOM Libya procurement focal point E-mail address: iomlibyaproposal@iom.int
Evaluation method	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input checked="" type="checkbox"/> Other: Durability, visibility, comfort, and compliance with the specifications.
Right not to accept any quotation	IOM is not bound to accept any quotations, nor award a contract or purchase order

Expected date for contract/PO award.	18 June 2024
Partial Awarding	<input type="checkbox"/> Not permitted <input checked="" type="checkbox"/> Permitted: Per line item

Thank you and we look forward to receiving your quotation.

QUOTATION SUBMISSION FORM

RFQ Reference: Click or tap here to enter text.	Date: Click or tap to enter a date.
RFQ ref no: Click or tap here to enter text.	

Requirements (Specs)

Please access the required designs through this link [Designs of RFQ 4200669205](#)

Delivery Requirements:

Currency of the Quotation: USD					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Raincoat with visibility with IOM & EU logos Colour: Black IOM & EU Logo Print on The Back (IOM Logo AR-EN) (Operations Team) Quantity: 20 for males, 2 for females	E/A	22		
2.	Winter Jackets with visibility with IOM & EU logos Colour: Black Velcro patches: On both sleeves EU Logo and Text Embroidery design. IOM Logo Print: <ul style="list-style-type: none"> - On the Chest (left side) - On the Back (IOM Logo AR-EN) 	E/A	40		
3.	Caps with IOM & EU logos Colour: Blue Velcro patches: on front EU Logo and Text Embroidery	E/A	40		

4.	<p>Vests with Visibility with IOM & EU logos</p> <p>Colour: Blue</p> <p>With a pocket on the back that can fit an A4 Size document,</p> <p>Velcro patches: on the Chest (right side)</p> <p>EU Logo and Text Embroidery design</p> <p>IOM Logo Print:</p> <ul style="list-style-type: none"> - On the Chest (left side) “Embroidered” - On the Back (IOM Logo AR-EN) “Embroidered” 	E/A	40		
5.	<p>T-shirts with visibility with IOM & EU logos</p> <p>Colour: Blue</p> <p>IOM Logo and EU Logo:</p> <ul style="list-style-type: none"> - On the Chest (left side) “Embroidered” - On the Back (IOM Logo AR-EN) “Printed” 	E/A	40		
Total Price					
Transportation Price					
Insurance Price					
Installation Price					
Training Price					
Other Charges (specify)					
Total Final and All-inclusive Price					

COMPANY PROFILE (Vendor Information Form)¹

Item Description	Detail
Legal name of bidder*	Click or tap here to enter text.
Legal Address (house no, street name, zip code, city*, region*, country*)	Click or tap here to enter text.
Website	Click or tap here to enter text.
Registration date* and VAT number*	Click or tap here to enter text. Click or tap here to enter text.
Legal structure	Choose an item.
Business type/industry category*	<input type="checkbox"/> Direct Producer/Manufacturing <input type="checkbox"/> Reseller/Distributor/Service Provider
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No <p align="center">If yes, insert UNGM Vendor Number</p>
Do you provide services/goods internationally?	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, in which country: Click or tap here to enter text.
Contact information*	Company Tel/Mobile: Click or tap here to enter text. Company Email: Click or tap here to enter text. Company Website: Click or tap here to enter text. Contact Person 1: Click or tap here to enter text. Contact Person 2: Click or tap here to enter text.
Disability inclusive business*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Women-owned/controlled*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text. Other relevant information: Click or tap here to enter text.

¹ If company ID not registered in UNGM or with IOM. If supplied to IOM already, please indicate if there are any changes to be incorporated in the vendor information sheet signed earlier.

BIDDER'S DECLARATION OF CONFORMITY²

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I hereby represent and warrant that neither the vendor, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the vendor any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that neither the vendor nor any persons having powers of representation, decision-making or control over the vendor or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the "UN Sanctions List") or are the subject of any sanctions or other temporary suspension. The vendor will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that, the vendor will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor undertakes to comply with the Code of Conduct, available at https://www.ungm.org/Public/CodeOfConduct .

² This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the vendor to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I certify that I am duly authorized to sign this Declaration and on behalf of the vendor I agree to abide by the terms of this Declaration for the duration of any contract entered into between the vendor and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the vendor, with immediate effect and without liability, in the event of any misrepresentation made by the vendor in this Declaration.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.