



REQUEST FOR QUOTATIONS (RFQ)

To : All eligible interested suppliers.
Project: Printing of 66,000 booklets
Ref. No.: LY22-216
Date : 07 June 2022

The International Organization for Migration (**IOM**) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of MHD Program, the IOM invites interested eligible Suppliers to submit Quotations for the supply and delivery of **Printing of booklets for RCCE on COVID-19 and vaccination in Libya (Series 4) in May 2022** as listed below.

Important information to Vendors and suppliers:

- Deadline of RFQ: **13 June 2022**
- Bid offer currency: USD
- Submission of bid: by email (signed and stamped) to iomlibyaproposal@iom.int
- Price of transportation, packing and labeling costs should include in all items.
- Delivery location: Tripoli, Misrata, Zwara, Zawya, Sabratha, Zilten, Al Jufra, Ejdabia, Benghazi, Alkufra, Jalu, Abayda, Sebha, Gatroun, and Ubari
- Quotation e-mail subject should be "LY22-216 'Company Name'"

Item No.	Description	Qty	Unit
1	booklet - 8 pages Arabic 4 A4 folded sheets, glossy 170g.	10,000	EA
2	booklet - 8 pages - 4 A4 folded sheets, glossy 170g. 5 languages: - Arabic: 2,500 copies - English: 2,000 copies - French: 2,000 copies - Hausa: 2,500 copies - Tigrinya: 2,000 copies	11,000	EA
3	booklet - 8 pages - 4 A4 folded sheets, glossy 170g. 5 languages: - Arabic: 20,000 copies - English: 10,000 copies - French: 10,000 copies - Hausa: 2,500 copies - Tigrinya: 2,500 copies	45,000	EA

All prices to be quoted must be in USD and include the delivery to the above mentioned (15) locations. Offers should be valid at least within thirty (30) calendar days from the date of quotation.

Kindly send an advance copy of your duly signed quotation via email: iomlibyaproposal@iom.int on or before **13 June 2022**

Evaluation of Quotations:

IOM shall evaluate and compare the Quotations based on the following:

- 1- Eligibility Evaluation -Company should provide full set of company's documents as valid licenses, registration documents, company bank account, and fill the attached vendor information sheet (VIS)
- 2- Delivery Time
- 3- Prices- Best price
- 4- If selected a physical sample will be requested before bulk printing.

Thank you.

Very truly yours,

Procurement Staff/Focal Point

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.