

REQUEST FOR EXPRESSION OF INTEREST (REOI)

REOI Reference: LY24-001	Date: 14 November 2024
--------------------------	------------------------

The International Organization for Migration (IOM) invites interested and eligible vendors to submit Expressions of Interest (EOIs) in respect of provision of the requirements described below. The purpose of the REOI is to identify vendors that wish to participate in a forthcoming solicitation process.

Description	Provision of qualified Vocational and Soft skill trainers
UNSPSC code(s)	Click or tap here to enter text.
Deadline for the Submission of EOI	21 November 2024 If any doubt exists as to the time zone, refer to http://www.timeanddate.com/worldclock/ .
Content of EOI	<p>The EOI should include the following information:</p> <ul style="list-style-type: none"> • Brief presentation of company including number of staff, turnover, years in business • Reference list demonstrating qualifications for participating in this upcoming bidding process • Contact information: full name and address, country, telephone number, e-mail address, website and contact person. • Printed, signed and stamped Vendor Creation Form with Code of Conduct • Signed and stamped version of Declaration of Conformity • ID copy of the owner • ID copy of the Manager • Commercial Registration Certificate • Chamber of Commers Certification • Company License to Operate • Companies Memorandum of Association • Companies Article of Association • Tax Payment Certificate • Registered as an Import/Export Company from MoE (if applicable) • Certified to Operate by the Food & Drug Inspection Controlling Authorities (if applicable) • Bank Account Inf • Any additional documents <p>Note: Prices are not required at this stage.</p>
Method of Submission	<p>Expressions of interest shall be sent by email as follows:</p> <p>Email address: IOMLIBYAPROPOSAL@IOM.INT</p> <ul style="list-style-type: none"> ▪ File Format: PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 15MB ▪ Mandatory subject of email: EOI LY24-

	<ul style="list-style-type: none"> ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y. ▪ You should receive an email acknowledging receipt.
Contact Person for correspondence and clarifications	<p>IOM Libya Procurement</p> <p>E-mail address: iomlibyaproposal@iom.int</p>
REOI Conditions	<p>This Request for Expression of Interest does not constitute a solicitation. IOM Libya reserves the right to change or cancel the requirement at any time during the EOI and/or subsequent solicitation process. IOM Libya also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting an EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals and any subsequent purchase order or contract will be issued in accordance with the rules and procedures of IOM Libya</p>

Technical Requirements:

The International Organization for Migration (IOM) invites interested and eligible vendors to submit Expressions of Interest (EOIs) with respect to the supply of qualified Vocational and Soft skill trainers to train minimum 300 young people. Each training should be given for three to seven weeks minimum 40hrs and maximum 100hrs for both hard and soft skill training, guided by a standard learning manual and involve more than 75% practical session.

The purpose of the REOI is to identify vendors that wish to participate in various future solicitation processes for IOM Libya. All eligible vendors/companies registered in Libya that can supply qualified vocational and soft skill trainers in the following skills but not limited to can submit their EOI for registration.

Primary skill training	Secondary skill training
<ul style="list-style-type: none"> - IT basics - E Marketing and photography - Solar panel maintenance and installation - Embroidery /Sewing - Mobile maintenance - Graphic design - AC maintenance - Barista Training - Barbering training 	<ul style="list-style-type: none"> - Auto Electrical /Car Maintenance - PVC Poly (vinyl chloride) (window and door production) - Business English -Level 1 - Reserve Osmosis (RO) System training - Water production line training - Plastering works - Car painting - And others