



IOM International Organization for Migration
 OIM Organisation Internationale pour les Migrations
 OIM Organización Internacional para las Migraciones
IOM LIBYA

REQUEST FOR QUOTATIONS (RFQ) AND GENERAL INSTRUCTION TO SUPPLIERS (GIS)

To : Eligible Suppliers
 Project: Supply and Delivery of Various Non-Food Items (NFIs)
 Ref. No.: LY21-339
 Date : 17 December 2021

The International Organization for Migration (**IOM**) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of *Emergency and Refugee Humanitarian Assistance Program*, the IOM invites interested eligible Suppliers to submit Quotations for the supply and delivery of *various NFIs as per below table and detailed technical specifications (attached)*.

Item No.	Item Description	Unit	Quantity
1	Winter Clothes Adult	E. A	500
2	Winter Clothes Kids	E. A	220
3	Summer Clothing Adult	E. A	400
4	Summer Clothing Kids	E.A	100
5	Hygiene Kit Male	E. A	1600
6	Hygiene Kit Female	E. A	1100
7	Hygiene Kit Kids	E. A	500
8	Summer Blankets	E. A	170
9	Winter Blankets	E. A	500
10	Solar Lamps	E. A	100
11	Mattresses	E. A	400
12	Diapers	E. A	500
13	Plastic Sheet	E. A	30

- Deadline of submission (quotation and samples) on or before 22 Dec 2021
- Delivery of good are requested to be within December 2021.
- Only those who passed the eligibility criteria will be subjected for sample inspections/evaluations

With this RFQ is the GIS which include the Instructions to Suppliers, Technical Specifications and administrative requirements that Suppliers will need to follow in order to prepare and submit their quotation for consideration by IOM.

IOM reserves the right to accept or reject any quotation, and to cancel the procurement process and reject all quotations at any time prior to award of Purchase Order or Contract, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for IOM's action.

Very truly yours,
Procurement Staff/Focal Point

GENERAL INSTRUCTION TO SUPPLIERS (GIS)

1. Description of Goods

IOM request prospective suppliers to submit quotation for the supply and delivery of *various NFIs as listed in Annex B and Annex C*.

2. Corrupt, Fraudulent, and Coercive Practices

IOM requires that all IOM Staff, manufacturers, suppliers or distributors, observe the highest standard of ethics during the procurement and execution of all contracts. IOM shall reject any proposal put forward by Suppliers, or where applicable, terminate their contract, if it is determined that they have engaged in corrupt, fraudulent, collusive or coercive practices. In pursuance of this policy, IOM defines for purposes of this paragraph the terms set forth below as follows:

- Corrupt practice means the offering, giving, receiving or soliciting, directly or indirectly, of any thing of value to influence the action of the Procuring/Contracting Entity in the procurement process or in contract execution;
- Fraudulent practice is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, the Procuring/Contracting Entity in the procurement process or the execution of a contract, to obtain a financial gain or other benefit to avoid an obligation;
- Collusive practice is an undisclosed arrangement between two or more bidders designed to artificially alter the results of the tender procedure to obtain a financial gain or other benefit;
- Coercive practice is impairing or harming, or threatening to impair or harm, directly or indirectly, any participant in the tender process to influence improperly its activities in a procurement process, or affect the execution of a contract

3. Conflict of Interest

All Suppliers found to have conflicting interests shall be disqualified to participate in the procurement at hand. A Supplier may be considered to have conflicting interest under any of the circumstances set forth below:

- A Supplier has controlling shareholders in common with another Supplier;
- A Supplier receives or has received any direct or indirect subsidy from another Supplier;
- A Supplier has the same representative as that of another Supplier for purposes of this quotation;
- A Supplier has a relationship, directly or through third parties, that puts them in a position to have access to information about or influence on the Quotation of another or influence the decisions of the Mission/Procuring Entity regarding this quotation process;
- A Supplier submits more than one Quotation in this Quotation process;
- A Supplier who participated as a consultant in the preparation of the design or technical specifications of the Goods and related services that are subject of this quotation process.

4. Eligible Suppliers

Only Suppliers that are determined to be qualified shall be considered for award. The Supplier shall fill up and submit the standard IOM Vendor Information Sheet (VIS) (Annex D) to establish their eligibility together with the Quotation.

Vendors failing to fill Annex D and provide proof of company registration may not be considered as eligible. Vendors that are already working with IOM may confirm that there are no changes in their Company details instead of submitting new VIS.

Vendors must submit registration letter where it clearly shows that company is authorized to trade such items and services. Failing to proof this may cause Vendors to be declared as ineligible.

5. Cost of Preparing the Quotation

The Supplier shall bear all costs associated with the preparation and submission of his Quotation and IOM will not in any case be responsible and liable for the costs incurred.

6. Errors, omissions, inaccuracies and clarifications

The documents and forms requested for the purpose of soliciting Quotations shall form part of the Contract; hence care should be taken in completing these documents.

Suppliers shall not be entitled to base any claims on errors, omissions, or inaccuracies made in the Quotation Documents.

Suppliers requiring any clarifications on the content of this document may notify the IOM in writing at the following address.

iomlibyaproposal@iom.int

IOM will respond to any request for clarification received on or before *22 December 2021*. Copies of the response including description of the clarification will be given to all Suppliers who received this General Instruction, without identifying the source of the inquiry.

7. Confidentiality and Non-Disclosure

All information given in writing to or verbally shared with the Supplier in connection with this General Instruction is to be treated as strictly confidential. The Supplier shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the procurement process has been completed whether or not the Supplier is successful.

8. IOM's Right to Accept any Quotation and to Reject any and all Quotations

IOM reserves the right to accept or reject any Quotation, and to cancel the procurement process and reject all Quotations, at any time prior to award of contract, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for IOM's action.

9. Requirements

9.1 Quotation Documents

The following shall constitute the Quotation Documents to be submitted by the Suppliers:

- a.) Quotation Form (Annex A)
- b.) Price Schedule Form (Annex B)
- c.) Technical Specifications Form (Annex C)
- d.) Vendor Information Sheet (Annex D) *if already an IOM vendor just indicate so and no need to resubmit unless documents need to be updated*

Suppliers are required to use the forms provided as Annexes in this document.

9.2 Quotation Form

The Quotation Form (Annex A) and other required documents shall be duly signed and accomplished and typewritten or written in indelible ink. Any correction made to the prices, rates or to any other information shall be rewritten in indelible ink and initialed by the person signing the Quotation Form.

The language of the Quotation shall be in *English* and prices shall be quoted in **USD**, exclusive of VAT.

Prices quoted by the Supplier shall be fixed during Supplier performance of the contract and not subject to price escalation and variation on any account, unless otherwise approved by IOM. A submitted quotation with an adjustable price quotation will be treated as nonresponsive and will be rejected.

9.3 Validity of Quotation Price

The Quotation shall remain valid for a minimum period of 60 days, after the deadline for submission.

In exceptional circumstances, prior to expiry of the period of validity of quotations, IOM may request that the Suppliers extend the period of validity for a specified additional period. The request and the response there to shall be made in writing. A supplier agreeing to the request will not be required or permitted to modify its quotation.

9.4 Documents Establishing Supplier's Eligibility and Qualification

The Supplier shall furnish, as part of its Quotation, documents establishing the Supplier's eligibility to submit Quotation and its qualifications to perform the contract if its Quotation is accepted. The IOM's standard Vendors Information Sheet (Annex D) shall be used for this purpose.

Failing to provide company documents or related forms in order for IOM to complete Vendor eligibility may result Vendors to be declared as ineligible.

10. Submission of Quotation Documents

As the request is urgent, quotation shall be submitted by email to iomlibyaproposal@iom.int on or before December 12, 2021 (clearly specifying the delivery lead time).

Late Quotations will not be accepted.

11. Opening of Quotations

IOM Procurement Unit will make the bids opening right after the deadline of last bids submission. By the deadline, Vendor's eligibility, technical evaluation of the proposed items and price evaluation will be done in case if Vendors found to be eligible and technically compliant.

PASS and FAIL method will be applicable for evaluation of items and failing in one item may cause Vendor to be considered as non-compliant with minimum specifications.

12. Acceptance of Quotations

IOM is not bound to take an immediate decision on the acceptability or unacceptability of Quotations at the time of their opening.

13. Rejection of Quotations

Quotation can be rejected for the following reasons:

- (a) the Quotation is not presented in accordance with this General Instruction;
- (b) the Quotation Form or any document which is part of the Quotation Document is not signed;
- (d) the Supplier is currently under list of blacklisted suppliers;
- (e) the Supplier offer imposes certain basic conditions unacceptable to IOM
- (f) [the offered price is above the approved budget](#)

IOM is not bound to accept any offer received and reserves the right to waive any minor defect in an offer, provided, however, that such minor defect (i) does not modify the substance of the offer and (ii) does not change the relative ranking of the Suppliers.

14. Evaluation of Quotations

IOM shall evaluate and compare the Quotations on the basis of pass/fail for the following:

- (a) Completeness and responsiveness of the documents mentioned in 9.1
- (b) Compliance with technical specifications (includes quality, delivery requirement)
- (c) Price

Arithmetical errors will be corrected on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its Quotation will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.

Technical evaluation and inspection of the samples mentioned in clause 14 (b) will follow **PASS and FAIL method** where in case if samples are found to be noncompliant with minimum requirement, Vendor's offer will not be considered for the financial evaluation.

15. Post Qualification

Prior to award, post-qualification will be carried out by IOM to further determine the selected Supplier's technical and financial capability to perform the contract. IOM shall verify and validate any documents/information submitted and shall conduct ocular inspection of the office, plant and equipment.

16. Award of Contract

The Supplier that has submitted the lowest evaluated Price, substantially responsive to the requirements of this General Instruction and who has been determined to be qualified to perform the contract shall be selected and awarded the contract.

IOM shall notify the selected Supplier through a Notice of Award or Purchase Order (Goods). IOM shall also notify in writing, the other Suppliers who were not selected without disclosing the reason for rejection.

17. Delivery Site and Period of Delivery

The goods should be delivered at the following delivery site/s:

- IOM Warehouse
- Libya Office, Hai Al-Kuwait, Janzour

Delivery period shall be within *2-3 days* upon signing of the Purchase Order or Contract.

18. Liquidated Damages

If the Supplier fails to deliver any or all of the goods within the period specified in Clause 17 above, a penalty payment of 0.1% of the price of the undelivered goods for every day of breach of the delivery schedule by the Supplier will be requested.

19. Payment

Payment shall be made only upon IOM's acceptance of the goods, and upon IOM's receipt of invoice describing the goods delivered within 30 calendar days.

20. Warranty

Warranty shall be quoted based on the standard warranties provided by the manufacturer unless specified in the Technical Specifications of this General Instruction. A Warranty Certificate shall be provided by the Supplier.

21. Settlement of Dispute

The United Nations Commission on International Trade Law (UNCITRAL) arbitration rules will apply for any dispute, controversy or claim that will arise in relation to the procurement process.

Annex A

QUOTATION FORM

Date : _____

To : _____

Having examined the General Instruction for the Supply and Delivery of *[insert description of goods]*, the receipt of which is hereby duly acknowledge, I, representing *[name of company]* offer to supply and deliver the requested goods in conformity with the General Instruction for the total amount of *[total bid amount in words and figures and currencies]* in accordance with the Price Schedule (Annex B) which is herewith attached and form part of this Quotation.

I undertake if my offer is accepted, to deliver the goods in accordance with the delivery schedule set out in the Price Schedule.

I agree to abide by this Quotation for the Validity Period specified in the General Instruction which may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this Quotation Form, together with your Notice of Award shall constitute a binding agreement between us.

I hereby certify that this Quotation complies with the requirements stipulated in the General Instruction.

Dated this _____ day of _____ 2021.

[signature over printed name] _____
[in the capacity of]

Duly authorized to sign Quotation for and on behalf of
_____ *[name of company]*

PRICE SCHEDULE FORM

PROJECT TITLE : Supply and Delivery of Various Non-Food Items (NFIs)

LOCATION : Tripoli

REF NO. : LY21-330

ITEM NO.	ITEM DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	DELIVERY SCHEDULE	DELIVERY SITE /FINAL DESTINATION
1	Winter Clothes Adult		500	Sets				
2	Winter Clothes Kids		220	Sets				
3	Summer Clothing Adult		400	Sets				
4	Summer Clothing Kids		100	sets				
5	Hygiene Kit Male		1600	sets				
6	Hygiene Kit Female		1100	sets				
7	Hygiene Kit Kids		500	sets				
8	Summer Blankets		170	sets				
9	Winter Blankets		500	sets				
10	Solar Lamps		100	sets				
11	Mattresses		400	sets				
12	Diapers		500	sets				
13	Plastic sheet		30	sets				

 Suppliers authorized signature over printed name

TECHNICAL SPECIFICATIONS

Technical Specifications

PROJECT TITLE : LY21-330	
Item No. : 1.0	
Item Description : Mattresses	
Manufacturer : <u>Libya</u>	
Origin : _____	
Model : _____	
Cat./Page : _____	
PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS
<p>Mattress</p>  <p>High: Polyurethane foam, 35kg/m³; Thickness: 15cm (minimum, in 1 piece not glued)</p> <p>Indentation Load Defluxion: 16kg minimum Sag factor: Greater than 2.0 Air flow CBM/mn: Max. 0.11 Elongation (%): 125 175 Impact Resilience (%): Greater than 30</p> <p>OR non-woven polypropylene of 100g/m² minimum, with strong plastic zip. Tear strength minimum: 6DaN under ISO 9073-4 or BS9073-4</p>	

PROJECT TITLE	: LY21-330
Item No.	: 3.0
Item Description	: Winter Blankets
Manufacturer	: _____
Origin	: _____
Model	: _____
Cat./Page	: _____

PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS
<p>Winter Blanket</p> <p>BLANKET, woven, 80% wool, 1.5x2m, high thermal resistance</p> <p>Test conditions: Specification under the normal textile test conditioning ISO139, 65% moisture and 20°C for 24h.</p> <p>Samples for testing purpose: Samples of blankets must be from compressed bales.</p> <div data-bbox="479 688 841 1066" data-label="Image"> </div> <p>All criteria to be passed on the same sample. (Samples of compressed bales to be prepared with only 5 blankets folded once more than in normal bales, at 40% compression ratio, and to remain compressed for one week minimum before testing).</p> <p>Make: Woven, dry raised both sides</p> <p>Content ISO1833 on dry weight: 80% wool fibers +/-5%, 20% other textile fibers, recycled fibers accepted.</p> <p>Colors: Grey, brown or other dark colors, preferably not died</p> <p>Size: 150 x 200cm +3%/-1%. To be taken on flat stabilized sample, without folds</p> <p>Weight: 670 to 1000g/m². Weight determined by total weight/total surface.</p> <p>Thickness ISO 5084: 5mm minimum (1KPa on 2000mm²)</p> <p>Tensile strength ISO13934-1: 250N warp and weft minimum</p> <p>Tensile strength loss after washing ISO13934-1 and ISO 6330: Maximum 5% warp and weft after 3 consecutive machine washing at 30°C and one flat drying.</p> <p>Shrinkage maxi. ISO 6330: Maximum 5% warp and</p>	

weft after 3 consecutive machines washing at 30°C and one flat drying.

Weight loss after washing: Maximum 5% after 3 consecutive machine washing at 30°C and one flat drying.

Thermal resistance ISO 5085-1: TOG 4 (or 0.4m².K/W) minimum, rounded to the nearest 0.1, passed

on samples picked from compressed bales after 3 consecutive machine washing at 30°C and one flat drying.

Resistance to air flow ISO9237 under 100Pa pressure drop: Maximum 1000 L/m²/s

Finish: Whipped seam at 10mm from the edge with 10 to 13 stitches/10cm or stitched ribbon or hemmed on 4 sides.

Organoleptic test: No bad smell, not irritating to the skin, no dust. 4<pH<9.

Free from harmful VOC (Volatile Organic Components).

Fit for human use.

Fire resistance ISO12952-1&2, on non-washed sample: Resistance to cigarette - No ignition

Fire resistance ISO12952-3&4, on non-washed sample: Resistance to flame - No ignition

Packing: Bales to be wrapped in a water-tight micro perforated plastic film and covered with a polypropylene or jute woven bag.

- Quantity per bale: 20 pieces.

- Compressed and strapped with 5 straps (2 lengthwise, 3 crosswise).

- Bales dimensions: Length approx. 0.8m, width approx. 0.5m

- Height of the bales to be compressed by maximum 40% from free state to final compressed and strapped state.

(ex: if the bale is 1m high at free state, it should be compressed to a height of 0.6m at final and strapped state).

Marking on the package

Blankets, 80%wool, 150 x 200cm - 20 pieces.

1. Bale Qty: 40 pcs

2. Bale Dimensions


Bales dimensions: Length approx. 0.8m, width approx. 0.4m

3. Bale Protection

Bales to be wrapped in a water-tight micro perforated plastic film and covered with a polypropylene or jute woven bag.

The wrapping must be properly folded, closely tight to the bale content, making a well-shaped

PROJECT TITLE	: LY21-330
Item No	: 4.0
Item Description	: Summer Blankets
Manufacturer	: _____
Origin	: _____
Model	: _____
Cat./Page	: _____

PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS
<p>Summer Blanket</p>  <p>BLANKET, woven, 50% WOOL, 1.5x2m, medium thermal resistance Test</p> <p>conditions: Specification under the normal textile test conditioning ISO139, 65% moisture and 20°C for 24h.</p> <p>Samples for testing purpose: Samples of blankets must be from compressed bales.</p> <p>All criteria to be passed on the same sample.</p> <p>(Samples of compressed bales to be prepared with only 5 blankets folded once more than in normal bales, at 40% compression ratio, and to remain compressed for one week minimum before testing).</p> <p>Make: Woven, dry raised both sides</p> <p>Content ISO1833 on dry weight: 50% wool fibres +/-5%, 50 % other textile fibres, recycled fibres accepted.</p> <p>Colors: Grey, brown or other dark colors, preferably not died</p> <p>Size: 150 x 200cm +3%/-1%. To be taken on flat stabilised sample, without folds.</p> <p>Weight: 570 to 670g/m². Weight determined by total weight/total surface.</p> <p>Thickness ISO 5084: 3mm minimum (1KPa on 2000mm²)</p> <p>Tensile strength ISO13934-1: 250N warp and weft minimum</p> <p>Tensile strength loss after washing ISO13934-1 and ISO 6330: Maximum 5% warp and weft after 3 consecutive machine washing at 30°C and one flat drying.</p> <p>Shrinkage maxi. ISO 6330: Maximum 5% warp and weft after 3 consecutive machines washing at 30°C and one flat drying.</p>	

Weight loss after washing: Maximum 5% after 3 consecutive machine washing at 30°C and one flat drying.

Thermal resistance ISO 5085-1: TOG 2.5 (or 0.25m².K/W) minimum, rounded to the nearest 0.1,

passed on samples picked from compressed bales after 3 consecutive machine washing at 30°C and one flat drying.

Resistance to air flow ISO9237 under 100Pa pressure drop: Maximum 1000 L/m²/s

Finish: Whipped seam at 10mm from the edge with 10 to 13 stitches/10cm or stitched ribbon or hemmed on 4 sides.

Organoleptic test: No bad smell, not irritating to the skin, no dust. 4<pH<9.

Free from harmful VOC (Volatile Organic Components).

Fit for human use.

Fire resistance ISO12952-1&2, on non-washed

sample: Resistance to cigarette - No ignition

Fire resistance ISO12952-3&4, on non-washed

sample: Resistance to flame - No ignition

Packing: Bales to be wrapped in a water-tight micro perforated plastic film and covered with a polypropylene or jute woven bag.

- Quantity per bale: 20 pieces.

- Compressed and strapped with 5 straps (2 lengthwise, 3 crosswise).

- Bales dimensions: Length approx. 0.8m, width approx. 0.5m

- Height of the bales to be compressed by maximum 40% from free state to final compressed and strapped state.

(ex: if the bale is 1m high at free state, it should be compressed to a height of 0.6m at final and strapped state).

Marking on the package

-Bales to be wrapped in a water-tight micro perforated plastic film and covered with a polypropylene or jute woven bag.

- Quantity per bale: 20 pieces.

- Compressed and strapped with 5 straps (2 lengthwise, 3 crosswise).

- Bales dimensions: Length approx. 0.8m, width approx. 0.5m

- Height of the bales to be compressed by maximum 40% from free state to final compressed and


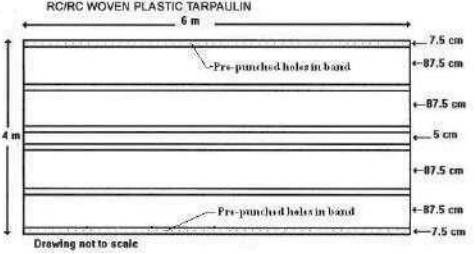
<p>strapped state. (ex: if the bale is 1m high at free state, it should be compressed to a height of 0.6m at final and strapped state).</p> <p>Marking on the package: Blankets, 50%wool, 150 x 200cm - 20 pieces. Other markings as specified in contract</p>	
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PROJECT TITLE	: LY21-330
Item No	:5.0
Item Description	: Plastic Sheet
Manufacturer	: _____
Origin	: _____
Model	: _____
Cat./Page	: _____

PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS
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Plastic Sheet

Plain Sheet
High density polyethylene (HDPE)-Black

RC/RC WOVEN PLASTIC TARPAULIN
6 m
7.5 cm
87.5 cm
87.5 cm
5 cm
87.5 cm
87.5 cm
7.5 cm
4 m
Pre-punched holes in band
Pre-punched holes in band
Drawing not to scale

Low-density polyethylene (LDPE)-White sun reflective

Reinforcement Bands (6 bands of 75mm +/-3%)
High density polyethylene (HDPE)-Black
Low-density polyethylene (LDPE)-Grey

Manufacturing
HDPE is woven into fabric for plain sheet and reinforcement bands.
Pre-punched 8mm holes on the 2 side bands at 0.1m +/-10% intervals, positioned in the center of the bands (only the reinforcement bands are pre-punched, not the tarpaulin itself).
Position of the 6 bands and pre-punched holes as per drawing in column pictures column.
Side bands can be positioned at maximum 10mm from the edge.
Dimension tolerance on the distance between two bands: +/-10mm

Strength at state of origin and after UV exposure

State of Origin
Tear strength-plain sheet: Minimum 100N under ISO 4674-1B 2003, with a test piece of 200x200mm as described in ISO 4674 annex B , in plain sheet.
Tensile strength-plain sheet: Minimum 500N and 15% to 25% elongation in warp and weft in plain

sheet under ISO 1421-1.

Tensile strength-reinforcement bands: Minimum 700N inside the reinforcement bands as per ISO 1421-1, pulling lengthwise in a pre-punched hole of 8mm with a hook of 8mm wire diameter. To test in 2 holes in each side bands

After UV Exposure

Tensile Strength-plain sheet: The tarpaulin tensile strength under ISO 1421-1 after 1500 hours UV under ASTM G53/94 (UVB 313 nm peak) must be: Minimum 80% of the original value of the actual product, AND not less than 475N.

Tensile Strength-reinforcement bands: The reinforcement bands tensile strength under ISO 1421-1 after 1500 hours UV under ASTM G53/94 (UVB 313 nm peak) must be: Minimum 80% of the original value of the actual product, AND not less than 665N.

Welding number and strength at state of origin:

Only one welding allowed, in the middle of the sheet, length wise.
The tarpaulin tensile strength crossways at the place of the welding under ISO 1421-1 must be: Minimum 50% of the original value of the actual product, AND not less than 400N.

Size, weight, color

Width 4 m \pm 1% net width
Length 6m minimum net length
Weight, plain sheet only, excluding the bands weight
190g/m² \pm 20g under ISO 3801 (equivalent to 170g/m² minimum to 210g/m² maximum)


Weight, complete sheet including bands weight.
Plain sheet specific weight plus 10% additional weight for the reinforcement bands under ISO 3801.
Total weight from 187g/m² minimum and 231g/m² maximum Specific weight of the bands from 150g/ m² minimum and 200g/m² maximum

Color: White sun reflective on both sides of the sheet. Grey coating on the outside of the bands. Inner black fibers to ensure opacity.

White Coating color definition:

Lab Coordinates under ISO 105J01
Minimum L : 82

<p>"a" value between -1.7 and +1.5 "b" value between -4.5 and 0</p> <p>Opacity measured as minimum reflection and maximum transmission, in the range of visible light and near infrareds. Measured under ISO 13468-1. Values should be measured respectively from 350 to 750nm, and from 750 to 2500nm wavelength. The final result is the average of the averages in each range. Minimum total reflection: 35% Maximum total reflex ion: 50% Maximum total transmission: 5%</p> <p>Marking, packing, and accessories Printing Continuous indelible printing in white color on grey, or in black color on white, of the manufacturer name, the month and year of production (Letters of 2.5cm high +/-10%). Length indicator marks every meter. The plastic sheet has printed IOM logo</p> <p>1. Bale Qty: 5 pcs 2. Bale Dimensions Length: 600mm; Width: 400mm; Height: 180mm (all +/-20%), Suitable to 3. Bale Protection The bale must be wrapped with a piece of similar material as the one of the tarpaulins. The wrapping must be properly folded, closely tight to the bale content, making a well-shaped cubic bale. Inside the bales the tarpaulins are not individually wrapped. 3. Bale Strapping The bale must be strapped with 2 heat-sealed plastic straps for the length and 2 for the cross 4. Bale Labelling: a. Each bale has PO number printed on an adhesive sticker and attached to the bale. b. the label has dimensions printed on the bale c. the label has month and year of manufacturing d. each bale has a serial number Label adhesives bar code pressure sensitive or dry gummed as long as adherence to the package substrate is assured and application is wrinkle-free</p>	
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PROJECT TITLE : LY21-339 Item No : 7.0 Item Description : Solar Lamps	
Manufacturer : Chines _____ Origin : _____ Model : _____ Cat./Page : _____	
PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS
<p>Solar Lamp</p> <p>General information Weather proof and shockproof solar lamp. This lamp is meant for distribution as an Essential Household Item, for family usage. Time to charge: 12 hours sun light. Rechargeable lithium-ion batteries only. Lithium-ion requires declaration for transport of dangerous goods, under UN3481. Lifespan: 2 years minimum in daily use. Shelf life: 5 years when kept in original packaging between -10°C and 50°C. The lights are delivered with partially charged batteries, it is recommended to re-charge the batteries before use to insure full maximum power. When stored fully charged, the batteries will hold charge for approximately 1 year, slowly discharging.</p> <p>Specifications Description: Rechargeable by solar panel and 220 V (cable and charger must be provided with the lamp, charger can be integrated or separate)</p> <p>General quality: Up to the highest industry standards. Connectors: Female USB outlet, to charge a mobile phone. Female Micro-USB inlet for connecting the solar panel or the charger Features: 2 positions only, high beam and low beam. Battery charging indicator light</p>	 <p>General information Weather proof and shockproof solar lamp. This lamp is meant for distribution as an Essential Household Item, for family usage. Time to charge: 12 hours to electrical plug Packaging: Foldable handle and wall mounting holes, Wrapped in soft cardboard for protection, packed in an individual strong cardboard box, IATA packaging compliant with lithium-ion batteries regulation.</p>

<p>Material: Casing made of shockproof plastic Waterproof: Rain resistant Charge cycles: Low Self Discharge, 500+ charges Battery protection: Automatic protection against deep battery discharge and overcharge Light output angle: 360 degrees, omnidirectional Total Lux: See table below Solar panel: Integrated or separate (with a 3m cord with male Micro-USB connector to connect to the Micro-USB inlet of the lamp or to charge a mobile phone). Time to fully charge: 12h maximum bright sun light Charging outlet performances: Outlet minimum voltage: 5V, Outlet minimum current with load: 0.4A at 4.5V, Outlet minimum available power: 3.5Wh, Outlet minimum available power after 4 hours charge starting from 100% discharged battery: 1Wh Fixation system: Foldable handle and wall mounting holes</p> <p>Packaging: Foldable handle and wall mounting holes, Wrapped in soft cardboard for protection, packed in an individual strong cardboard box, IATA packaging compliant with lithium-ion batteries regulation. Marking:1; recommendation to recycle batteries</p>	
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PROJECT TITLE : LY21-339
 Item No : 9.0 and 10.0
 Item Description : Summer Clothing Kit-Adults (Uni-Sex)
 Manufacturer : _____
 Origin : _____
 Model : _____
 Cat./Page : _____

PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS
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**Clothing Kits (Adults and Children)
NFI Bag**



MATERIAL:
High quality waterproof fabric with inner rubber coating.

DIMENSIONS:
 Height: 15 cm
 Width: 25 cm
 Length: 40 cm

Design:
 Duffle bag design with lockable zipper. Double stitching to ensure the bag can hold weight of the contents inside. Carry handles (20 cm) from bottom attached on 40cm side. Two adjustable straps length wise to adjust inner content volume. Shoulder strap also to carry that go around the bag to ensure bag has sufficient strength to bear weight of the items packed inside. Interlocked double stitch.

Adult Summer Clothing Kit	
Description	Qty
Sweat Suit Set	1
T-shirt	1
Trouser	1
Underwear Set	1
Socks	1
Shoes	1

Other Details
Color: Blue
Logo: IOM logo

Printing: the bag has printed in white contents of the bag listed below

Sweat suit (2 pieces)

Brief description:

Summer sweatSuit

Material:
100% cotton

Design:
Size and design:



Adult:

Unisex (XS, S, M, L and XL)-Regular Fit, please see attached breakdown for numbers by size

Child: Unisex (infant & toddler)

All sweat suits are as per EN 13402 or equivalent American size. The samples are to be accordance to

and will be measured against chest, height, waist girth to conform with EN 13402. The other standards

for sizes will not be accepted.

T shirt

Brief description

100% cotton half sleeve t-shirt, without collar, and without design, markings or logo as shown in the picture

Design:

Size and design:

Adult: Unisex (XS, S, M, L and XL)-Regular Fit, please see attached breakdown for numbers by size

Child: Unisex (infant & toddler)

All sweat suits are as per EN 13402 or equivalent

American size. The samples are to be accordance to and

will be measured against chest, height, waist girth to conform with

EN 13402. The other standards for sizes will not be accepted.



Trouser

Brief description

100% cotton light weight flex waist pants

Design:

Size and design:

Adult: Unisex (XS, S, M, L and XL)-Regular Fit, please see

attached breakdown for numbers by size

Child:

Unisex (infant & toddler)

All sweat suits are as per EN

13402 or equivalent American size. The samples are to be accordance to and will be measured against chest, height, waist girth to conform with EN 13402. The other standards for sizes will not be accepted.



Footwear

Brief description:

Open toe adjustable touch fastening straps-casual wear/adjustable fit

No patterns or designs; plain and dark colors (black, grey, navy blue, brown)

Material

1. Quick-drying waterproof PU upper with good breathability, comfort and not easy to deform

2. PU + phylon + rubber (Phylon insole + Rubber outsole, lightweight soft and flexible enough for most terrains. Well cushioned insole to comfort for long walking. Rugged durable rubber outsole stands up to rough



use and non-slip). Quick-drying waterproof PU upper with good breathability, comfort and not easy to deform.

3. Outer Material: PU
4. Inner Material: Synthetic
5. Sole: Gum Rubber

Design:

1. 3 hook and loop to allow a customized fit for foot and shaft width. Multiple points of adjustability for perfect fit
2. Unisex
3. The Phylon footbed is easy to clean, helps to inhibit bacterial growth, reduces odour
4. Closure: hook and loop
5. Heel Height: 2 centimetres
6. Shaft Diameter: Medium

Size:

Adult: Free size corresponding to S, M and L
Infant and Toddler: 0-5 years

Underwear

Brief description: Cotton unisex boxer brief for adults and children to ensure next-to-skin wear with flat seams and encased elastic waistband.

Material:

100% organic cotton

Design and Color:

1. Regular fit



2. Encased elastic waistband
3. Flat-lock stitching for maximum comfort

4. Double layer crotch
5. Trans-seasonal fabric weight for versatility
6. No patterns or designs; plain and dark colors (black, grey, navy blue, brown)

Size:

Adult: Free size corresponding to S, M and L
Infant and Toddler: 0-5 years

Socks

MATERIAL

Average composition: - 77% Cotton, 11% Polyester, 11% Polyamide, 1 % Elastane.
Different colors are accepted. No patterns or designs; plain socks.

Size and design:

Adult: Unisex (XS, S, M, L and XL)-Regular Fit, please see attached breakdown for numbers by size

Child: Unisex (infant & toddler)



PROJECT TITLE : LY21-339
 Item No : 11.0 and 12.0
 Item Description : Winter Clothing Kit-Adults and kids (Uni-Sex)

Manufacturer : _____
 Origin : _____
 Model : _____
 Cat./Page : _____

PURCHASER'S SPECIFICATIONS	BIDDER'S SPECIFICATIONS
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**Clothing Kits (Adults and Children)
 NFI Bag**



MATERIAL:
 High quality waterproof fabric with inner rubber coating.

DIMENSIONS:
 Height: 15 cm
 Width: 25 cm
 Length: 40 cm

Design:
 Duffle bag design with lockable zipper. Double stitching to ensure the bag can hold weight of the contents inside. Carry handles (20 cm) from bottom attached on 40cm side. Two adjustable straps length wise to adjust inner content volume. Shoulder strap also to carry that go around the bag to ensure bag has sufficient strength to bear weight of the items packed inside. Interlocked double stitch.

Adult Winter Clothing Kit	
Description	Qty
Jacket	1
Sweat Suit-two piece	1
Pair of Gloves	1
Pair of socks	2
Hat	1
Pair of 3 strap adjustable shoe	1
Underwear	2

Other Details

Color: Blue

Logo: IOM logo

Printing: the bag has printed in white contents of the bag listed below

Jackets

MATERIAL: Two layered softshell Jacket. No patterns or designs; plain jackets.

Outer shell: Softshell

Water Column: 5,000-8,0000 mm

DWR (durable water repellent): Treated with Waterproof Coating or functional membrane to make fabric

water resistant.

Compatible to light showers and everyday use.



Inner lining:

Fleece, Faux

Fur or

Sherpa

Fabric compatible to outer shell.

- **Hoods** Optional between a hood or high lined collar.
- **Adjustable cuffs** – Easy adjustment, with Velcro to draw the cuffs in for a better fit.
- **Chin Guard** Fabric covering the top of the zip to protect chin and neck
- **Pockets** – Two external pockets with zipper and one internal pocket without a zipper. The internal pocket big enough to hold at least a standard valet.
- **Wind Resistant** interior storm flap
- Single pull adjustable

Size and design:

Adult: Unisex (XS, S, M, L and XL)-Regular Fit, please see attached breakdown for numbers by size

Child: Unisex (infant & toddler)

Color: black or navy blue with grey inner

All jackets are as per EN 13402 or equivalent American size. The samples are to be accordance to and will measured against chest, height, waist girth. The other standards for sizes will not be

accepted.

Safety: Children's clothing follows EU safety standards

Sweat suit (2 pieces)

Brief description:

Summer sweat Suit

Material:

100%
cotton



Design:

Size and design:

Adult: Unisex (XS, S, M, L and XL)-Regular Fit, please see attached breakdown for numbers by size

Child: Unisex (infant & toddler)

All sweat suits are as per EN 13402 or equivalent American size. The samples are to be accordance to

and will be measured against chest, height, waist girth to conform with EN 13402. The other standards

for sizes will not be accepted.

Gloves

Description

No patterns or designs; plain gloves. Only colors accepted black, brown and grey



MATERIAL

durable
combination

of 75% wool and 25% nylon

Size and design:

Adult: Unisex (XS, S, M, L and XL)-
Regular Fit, please see attached
breakdown for numbers by size

Child: Unisex (infant & toddler)
The gloves have no writing or marks.

Color: black or navy blue with grey inner

All gloves will be evaluated for their
size as per palm measurement defined
under EU sizes.

DIMENSION

	Length	Width
XL (EU 10 or Equivalent US)	204 mm	254 mm
L (EU 9 or Equivalent US)	192 mm	254 mm
M (EU 8 or Equivalent US)	182 mm	203 mm
XS (EU 8 or Equivalent US)	182 mm	203 mm
Toddler	121 mm	124 mm
Infant	84 mm	87 mm



Socks

MATERIAL

Average composition:

- 77% Cotton, 11%

Polyester, 11%

Polyamide, 1 %

Elastane.

Different colors are
accepted. No
patterns or designs;
plain socks.

Size and design:

Adult: Unisex (XS, S, M, L and XL)-
Regular Fit, please see attached
breakdown for numbers by size
Child: Unisex (infant & toddler)

Hats

MATERIAL

Double layered fleece hats.

Color: black or navy blue. Both layers are same color. No patterns or designs; plain hats.



DIMENSION.

	Circumference	Height
XL	60.96 cm	29.21 cm
L	57.15 cm	27.94 cm
M	53.34 cm	22.86 cm
XS	48.26 cm	20.32 cm
Toddler	38.26 cm	16.32 cm
Infant	28.8 cm	12.59 cm

Footwear

Brief description:

Open toe adjustable touch fastening straps-casual wear/adjustable fit

No patterns or designs; plain and dark colors (black, grey, navy blue, brown)



Material

1. Quick-drying waterproof PU upper with good breathability, comfort and not easy to deform
2. PU + phylon + rubber (Phylon insole + Rubber outsole, lightweight soft and flexible enough for most terrains. Well cushioned insole to comfort for long walking. Rugged durable rubber outsole stands up to rough use and non-slip). Quick-drying waterproof PU upper with good breathability, comfort and not easy to deform.

3. Outer Material: PU
4. Inner Material: Synthetic
5. Sole: Gum Rubber

Design:

1. 3 hook and loop to allow a customized fit for foot and shaft width.
Multiple points of

- adjustability for perfect fit
2. Unisex
 3. The Phylon footbed is easy to clean, helps to inhibit bacterial growth, reduces odour
 4. Closure: hook and loop
 5. Heel Height: 2 centimetres
 6. Shaft Diameter: Medium

Size:

Adult: Free size corresponding to S, M and L
Infant and Toddler: 0-5 years

Packing:

Adjustable Shoe should be in an individual plastic/polyethylene bag.

Underwear

Brief description: Cotton unisex boxer brief for adults and children to ensure next-to-skin wear with flat seams and encased elastic waistband.

Material: 100% organic cotton

Design and Color:



1. Regular fit
2. Encased elastic waistband
3. Flat-lock stitching for maximum comfort
4. Double layer crotch
5. Trans-seasonal fabric weight for versatility
6. No patterns or designs; plain and dark colors (black, grey, navy blue, brown)

Size:

Adult: Free size corresponding to S, M and L
Infant and Toddler: 0-5 years

Packing:

1. Jacket, Sweat Suit, Gloves, Socks, Hat, Adjustable shoe and underwear are packed in a plastic/polyethylene bag and heat sealed.
2. The contents above at time of packaging in plastic bags should be moisture free and dry to ensure longer life in storage.
3. Each heat-sealed kit to be packed in a duffle bag (if requested).

Duffle Bags are further packed in a carton box for easy stacking and transportation. The number of bags per box are to remain consistent for adults and junior kits. Preferably five (5) duffle bags to be packed in a carton box. In case if duffle bag is not requested, IOM may still request five (5) heat-sealed kits to be packed in a carton box. Carton box details are shared below

PROJECT TITLE : LY21-339		
Item No. : 13.1		
Item Description : Individual Hygiene Kit (migrants)		
Manufacturer : _____		
Origin : _____		
Model : _____		
Cat./Page : _____		
PURCHASER'S SPECIFICATIONS		BIDDER'S SPECIFICATIONS
A. Migrant Hygiene Kit (Male)		
Item	Description	Qty/Kit
Bucket, 8 – 10 L	<ul style="list-style-type: none"> • Heavy duty plastic bucket with lid and handle • Capacity 20 L • Material: HDPE • Handle: plastic to ensure each carrying. • The bucket is supplied with lid that should be able to closetight but easy to open and close 	1
Comb (Hair)	<ul style="list-style-type: none"> • Material: Plastic • Features: Strong • Size: 13-15 medium teeth • Hand held 	1
Nail Clipper	<ul style="list-style-type: none"> • Size: Big with miniature file • Material: Stainless steel, no rust • Length: 8cm minimum 	1
Toothbrush (Adult)	<ul style="list-style-type: none"> • Minimum length 150mm • Medium bristle 	1
Towel Small	<ul style="list-style-type: none"> • Material 100% cotton • 30 X 70cm minimum • Pastel/Dark colours – not white • Cannot easily pull fibers by hand • 450 gram per sqm minimum 	1
Towel Large	<ul style="list-style-type: none"> • Material 100% cotton • 80X 100cm minimum • Pastel/Dark colours – not white • Cannot easily pull fibers by hand • 450 gram per sqm minimum 	1
Toothpaste (Adult)	<ul style="list-style-type: none"> • Calcium + fluoride only • 150ml tube with screw • Expiration date at least 12 months from date of delivery 	1

Soap	<ul style="list-style-type: none"> • Sensitive antibacterial body soap with natural fragrance • Made from vegetable or animal fat (no pork fat). • Non perfumed. • Hypoallergenic • NaOH content: maximum 0.3% • NaCl content: maximum 0.5% • 250grm wrapped bar • Expiration date at least 12 months from date of delivery 	1
Shampoo	<ul style="list-style-type: none"> • General use moisturizing shampoo, not harmful to humans, in particular not irritating to the eyes • Easy-lathering shampoo formulated for normal hair, to clean hair and scalp • Product must be fit for human utilization and must be of sound, fair and marketable quality • PH: 6 – 8 • Packaging: Supplied in an unbreakable bottle, with clear markings. 	1
	<ul style="list-style-type: none"> • Minimum 400 ml • Registered trademark 	
Razors	<ul style="list-style-type: none"> • Disposable • Type: twin stainless/carbon steel blades and lubricant strip • Size: plastic handle +/- 8 cm long • Head protected with cover for safety • 5 pieces packed in a plastic bag/pouch 	1 pack
Shaving brush	<ul style="list-style-type: none"> • Re-useable • medium duty plastic handle • high quality synthetic bristles • Handle Length: 2.5", Width: 1.25" • Total Height: 4.5" • Handle Length: 2 1/2" • Handle Width: 1 1/8" • Total Height: 4 1/2" • Weight: .5 lbs. • Handle Length: 2 1/2" • Handle Width: 1 1/8" • Total Height: 4 1/2" • Weight: .5 lbs. 	1
Shaving cream	<ul style="list-style-type: none"> • For all skin types • Hypoallergenic • 60ml tube • Expiration date at least 12 months from date of delivery 	1

Petroleum baby ointment	<ul style="list-style-type: none"> • Size: 100ml jar • 100% pure petroleum jelly; blend of mineral oils and waxes 	1
Sponge		1
Laundry Detergent/Washing Powder	<ul style="list-style-type: none"> • Each bag 2kgs • Product must be fit for human utilization and be of sound, fair and marketable quality • Solubility 99% minimum • Possible additives: softener, anti-redisposition, optical brightener, flavoring, enzymes • Suitable for hand washing, color washing and white colorcloths washing together • Anti-allergic • Certified: ISO 9001 or TSE 	1

PROJECT TITLE : LY21-339		
Item No. : 13.2		
Item Description : Individual Hygiene Kit (migrants)		
Manufacturer : _____		
Origin : _____		
Model : _____		
Cat./Page : _____		
PURCHASER'S SPECIFICATIONS		BIDDER'S SPECIFICATIONS
B. Migrant Hygiene Kit (Female)		
Item	Description	Qty/Kit
Bucket, 8– 10 L	<ul style="list-style-type: none"> • Heavy duty plastic bucket with lid and handle • Capacity 20 L • Material: HDPE • Handle: plastic to ensure each carrying. • The bucket is supplied with lid that should be able to close tight but easy to open and close 	1
Comb (Hair)	<ul style="list-style-type: none"> • Material: Plastic • Features: Strong • Size: 13-15 medium teeth • Hand held 	1
Nail Clipper	<ul style="list-style-type: none"> • Size: Big with miniature file • Material: Stainless steel, no rust • Length: 8cm minimum 	1
Toothbrush (Adult)	<ul style="list-style-type: none"> • Minimum length 150mm • Medium bristle 	1
Towel Small	<ul style="list-style-type: none"> • Material 100% cotton • 30 X 70cm minimum • Pastel/Dark colours– not white • Cannot easily pull fibers by hand • 450 gram per sqm minimum 	1
Towel Large	<ul style="list-style-type: none"> • Material 100% cotton • 80X 100cm minimum • Pastel/Dark colours– not white • Cannot easily pull fibers by hand • 450 gram per sqm minimum 	1
Toothpaste (Adult)	<ul style="list-style-type: none"> • Calcium + fluoride only • 150ml tube with screw cap • Expiration date at least 12 months from date of delivery 	1
Soap	<ul style="list-style-type: none"> • Sensitive antibacterial body soap with natural fragrance • Made from vegetable or animal fat (no pork fat). • Non perfumed. • Hypoallergenic • NaOH content: maximum 0.3% • NaCl content: maximum 0.5% • 250grm wrapped bar • Expiration date at least 12 months from date of delivery 	1
Shampoo	<ul style="list-style-type: none"> • General use moisturizing shampoo, not harmful to humans, in particular not irritating to the eyes • Easy-lathering shampoo formulated for normal hair, to clean hair and scalp • Product must be fit for human utilization and must be of sound, fair and marketable quality • PH: 6– 8 • Packaging: Supplied in an unbreakable bottle, with clear markings. 	1

	<ul style="list-style-type: none"> • Minimum 400 ml • Registered trademark 	
Sanitary Pads	<p>Description: disposable sanitary napkins</p> <p>Size</p> <p>Length: 200 + 20mm</p> <p>Width: 60 to 75mm</p> <p>Thickness: 15 + 2mm</p> <p>Color: White only</p> <p>Top Sheet: non woven</p> <p>Pad Type: Regular</p> <p>Absorbency: 50ml</p> <p>Qty/pack: 10</p> <p>Type: Wings and Gel</p> <p>Weight: 6-8g</p>	1 pack
Wet Wipes	<ul style="list-style-type: none"> • Material: paper • Color: white • Scent: fresh • Suitable for sensitive skin use • Count/pack: 80 	1
Petroleum baby ointment	<ul style="list-style-type: none"> • Size: 100ml jar • 100% pure petroleum jelly; blend of mineral oils and waxes 	1
Sponge		1
Laundry Detergent/Washing Powder	<ul style="list-style-type: none"> • Each bag 2kgs • Product must be fit for human utilization and be of sound, fair and marketable quality • Solubility 99% minimum • Possible additives: softener, anti-redisposition, optic azurant, flavoring, enzymes • Suitable for hand washing, color washing and white color cloths washing together • Anti-allergic • Certified: ISO 9001 or TSE 	1

PROJECT TITLE : LY21-339		
Item No : 13.3		
Item Description : Individual Hygiene Kit (migrants)		
Manufacturer : _____		
Origin : _____		
Model : _____		
Cat./Page : _____		
PURCHASER'S SPECIFICATIONS		BIDDER'S SPECIFICATIONS
B. Migrant Hygiene Kit (Child 0-5 years)		
Item	Description	Qty/Kit
Bucket, 8– 10 L	<ul style="list-style-type: none"> • Heavy duty plastic bucket with lid and handle • Capacity 20 L • Material: HDPE • Handle: plastic to ensure each carrying. • The bucket is supplied with lid that should be able to close tight but easy to open and close 	1
Comb (Hair)	<ul style="list-style-type: none"> • Material: Plastic • Features: Strong • Size: 13-15 medium teeth • Hand held 	1
Nail Clipper	<ul style="list-style-type: none"> • Size: Big with miniature file • Material: Stainless steel, no rust • Length: 8cm minimum 	1
Toothbrush (kids)	<ul style="list-style-type: none"> • Minimum length 120mm • Soft bristle 	1
Towel Large	<ul style="list-style-type: none"> • Material 100% cotton • 80X 100cm minimum • Pastel/Dark colours– not white • Cannot easily pull fibers by hand • 450 gram per sqm minimum 	1
Toothpaste (child)	<ul style="list-style-type: none"> • Calcium + fluoride only • 150ml tube with screw cap • Expiration date at least 12 months from date of delivery 	1
Soap	<ul style="list-style-type: none"> • Sensitive antibacterial body soap with natural fragrance • Made from vegetable or animal fat (no pork fat). • Non perfumed. • Hypoallergenic • NaOH content: maximum 0.3% • NaCl content: maximum 0.5% • 250grm wrapped bar • Expiration date at least 12 months from date of delivery 	1
Shampoo Kids	<ul style="list-style-type: none"> • General use moisturizing shampoo, not harmful to humans, in particular not irritating to the eyes 9• Easy-lathering shampoo formulated for normal hair, to clean hair and scalp • Product must be fit for human utilization and must be of sound, fair and marketable quality • PH: 6– 8 • Packaging: Supplied in an unbreakable bottle, with clear markings. • Minimum 400 ml 	1

	Registered trademark	
Reusable Baby Diapers	<ul style="list-style-type: none"> Outer layer: polyester with waterproof and breathable TPU inner layer: suede Insert: 3-layer microfiber inserts. Insert dimension 13.7" x 9.5" Suitable for babies and toddlers 3kg-15kg (6.6 - 33 pounds) Length of Diaper: 16" in length 	1 pack
Wet Wipes	<ul style="list-style-type: none"> Material: paper Color: white Scent: fresh Suitable for sensitive skin use Count/pack: 80 	1
Petroleum baby ointment	<ul style="list-style-type: none"> Size: 100ml jar 100% pure petroleum jelly; blend of mineral oils and waxes 	1
Sponge		1

 Supplier's authorized signature over printed name

Annex D

VENDORS INFORMATION SHEET (VIS)

[insert here IOM Standard Vendors Information Sheet (VIS) and other required eligibility requirement if any]

VENDOR INFORMATION SHEET (VIS)

Name of the Company _____

Address Leased Owned Area: _____sqm

House No _____
 Street Name _____
 Postal Code _____
 City _____
 Region _____
 Country _____

Contact Numbers/Address
 Telephone Nos. _____ Contact Person: _____
 Fax No. _____
 E mail Address _____ Website: _____

Location of Plant/Warehouse Leased Owned Area: _____sqm

Business Organization Corporation Partnership Sole Proprietorship

Business License No.: _____ Place/Date Issued: _____ Expiry Date _____

No. of Personnel _____ Regular _____ Contractual/Casual _____

Nature of Business/Trade

<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Authorized Dealer	<input type="checkbox"/> Information Services
<input type="checkbox"/> Wholesaler	<input type="checkbox"/> Retailer	<input type="checkbox"/> Computer Hardware
<input type="checkbox"/> Trader	<input type="checkbox"/> Importer	<input type="checkbox"/> Service Bureau
<input type="checkbox"/> Site Development/ Construction	<input type="checkbox"/> Consultancy	<input type="checkbox"/> Others _____

Number of Years in business: _____

Complete Products & Services

Payment Details

Payment Method Cash Check Bank Transfer Others

Currency Loc.Currency USD EUR Others

Terms of Payment 30 days 15 days 7 days upon receipt of invoice

Advance Payment Yes No % of the Total PO/Contract

Bank Details:

Bank Name _____
Bldg and Street _____
City _____
Country _____
Postal Code _____
Country _____

Bank Account Name _____
 Bank Account No. _____
 Swift Code _____
 Iban Number _____

Key Personnel & Contacts (Authorized to sign and accept PO/Contracts & other commercial documents)

Name	Title/Position	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Companies with whom you have been dealing for the past two years with approximate value in US Dollars:

Company Name	Business Value	Contact Person/Tel. No.
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you ever provided products and/or services to any mission/office of IOM?

Yes No

If yes, list the department and name of the personnel to whom you provided such goods and/or services.

Name of Person	Mission/Office	Items Purchased
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you have any relative who worked with us at one time or another, or are presently employed with IOM? If yes, kindly state name and relationship.

Trade Reference

Company	Contact Person	Contact Number
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Banking Reference

Bank	Contact Person	Contact Number
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REQUIREMENTS CHECK LIST

Please submit the following documents together with the Information Sheet:

No.	Document	For IOM use only	
		Submitted	Not Applicable
1	Company Profile (including the names of owners, key officers, technical personnel)		
2	Company's Articles of Incorporation, Partnership or Corporation, whichever is applicable, including amendments thereto, if any.		
3	Certificate of Registration from host country's Security & Exchange Commission or similar government agency/department/ministry		
4	Valid Government Permits/Licenses		
5	Audited Financial Statements for the last 3 years*		
6	Certificates from the Principals (e.g. Manufacturer's Authorization, Certificate of Exclusive Distributorship, Any certificate for the purpose, indicating name, complete address and contact details)		
7	Catalogues/Brochures		
8	List of Plants/Warehouse/Service Facilities		
9	List of Offices/Distribution Centers/Service Centers		
10	Quality and Safety Standard Document / ISO 9001		
11	List of all contracts entered into for the last 3 years (indicate whether completed or ongoing) *		
12	Certification that Non-performance of contract did not occur within the last 3 years prior to application for evaluation based on all information on fully settled disputes or litigation		

13	For Construction Projects: List of machines & equipment (<i>include brand, capacity and indication if the equipment are owned or leased by the Contractor</i>)		
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* For Competitive Biddings, number of years may increase depending on the estimated contract amount.

** Indicate if an item is not applicable. Failure to provide any of the documents mentioned above will result in automatic "failed" rating.

I hereby certify that the information above are true and correct. I am also authorizing IOM to validate all claims with concerned authorities.

Received by:

Signature

Printed Name

Position/Title

Date

Signature

Printed Name

Position/Title

Date

FOR IOM USE ONLY

Purchasing Organization _____
Account Group _____

Industry 001 002 003

where 001 - Transportation related to movement of migrants
002 - Goods (e.g. supplies, materials, tools)
003 - Services (e.g. professional services, consultancy, maintenance)

Vendor Type Global Local