

## REQUEST FOR QUOTATION (RFQ)

RFQ Reference: LY22-424

Date: 15 December 2022

### **SECTION 1: REQUEST FOR QUOTATION (RFQ) for the provision of medications, supplies and equipment for Ghat City.**

International Organisation for Migration (IOM) kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using **Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer**, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Approved by:

Signature: \_\_\_\_\_

Name: Procurement Team

Title: Libya Procurement Team

Date: 15-DEC-2022

## SECTION 2: RFQ INSTRUCTIONS AND DATA

<b>Deadline for the Submission of Quotation</b>	<p>31-DEC-2022</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p>
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering  <input checked="" type="checkbox"/> Email  <input type="checkbox"/> Courier / Hand delivery  <input type="checkbox"/> Other</p> <p>Bid submission address: <a href="mailto:iomlibyaproposal@iom.int">iomlibyaproposal@iom.int</a></p> <ul style="list-style-type: none"> <li>▪ File Format: PDF</li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission: 25MB</li> <li>▪ Mandatory subject of email: LY22-xxx_Company name</li> <li>▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y”.</li> <li>▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible.</li> <li>▪ The proposer should receive an email acknowledging email receipt.</li> </ul>
<b>Cost of preparation of quotation</b>	IOM shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
<b>Supplier Code of Conduct</b>	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: <a href="http://ungm.org">Supplier Code of Conduct (ungm.org)</a> .
<b>Conflict of Interest</b>	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
<b>General Conditions of Contract</b>	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at <a href="https://www.iom.int/do-business-us-procurement">https://www.iom.int/do-business-us-procurement</a> .
<b>Eligibility</b>	Local bidders registered in Libya have the legal capacity to enter into a binding contract with IOM and Should have Libyan license and registration (MoH).
<b>Currency of Quotation</b>	Quotations shall be quoted in USD
<b>Duties and taxes</b>	<p>The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices shall:</p> <p><input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes  <input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>

<b>Language of quotation and documentation including catalogues, instructions and operating manuals</b>	English
<b>Documents to be submitted</b>	Bidders shall include the following documents in their quotation: <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input type="checkbox"/> Other
<b>Quotation validity period</b>	Quotations shall remain valid for 60 days from the deadline for the Submission of Quotation.
<b>Price variation</b>	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
<b>Partial Quotes</b>	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted
<b>Payment Terms</b>	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other
<b>Contact Person for correspondence, notifications and clarifications</b>	Focal Person: Procurement Team E-mail address: iomlibyaproposal@iom.int
<b>Clarifications</b>	Requests for clarification from bidders will not be accepted any later than 4 days before the submission deadline. Responses to request for clarification will be communicated through email by 22 December 2022
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other
<b>Evaluation criteria</b>	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time <input checked="" type="checkbox"/> Others <i>-Eligible Interested vendors and suppliers who will pass the vendor eligibility could be asked to present a physical sample delivered to IOM-Libya office (Hal Al Kuwait , Janzour)</i>
<b>Right not to accept any quotation</b>	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 40% of the total offer, without any change in the unit price or other terms and conditions.
<b>Type of Contract to be awarded</b>	Purchase Order
<b>Expected date for contract award.</b>	15 January 2023
<b>Policies and procedures</b>	This RFQ is conducted in accordance with Policies and Procedures of IOM
<b>UNGM registration</b>	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration

	functionality that allows IOM procurement personnel to add local vendors to the UNGM.
<b>Samples</b>	Where required as per Section 5: Schedule of Requirements, free, non-returnable samples shall be provided by the bid submission deadline for evaluation and testing by IOM or their representative, of the item and/or the packing and packaging, prior to any award. Samples will be subject to technical review and laboratory analysis where appropriate. Samples provided to IOM are non-returnable unless otherwise stated. Samples should be marked with the ITB number. If a bidder fails to provide samples or documents requested by IOM in a timely manner, IOM may declare the bid unsuccessful.

### ANNEX 1: SCHEDULE OF REQUIREMENTS

#### Technical Specifications for Goods:

Item No	Minimum technical requirements	Unit	Quantity
1	Albendazole suspension 200mg/5ml-Bottle 10 ml	15	Bottle
2	Glimepiride 2mg Tablet- Pack of 30 Tablet	20	Pack
3	Glimepiride 6mg Tablet- Pack of 30 Tablet	20	Pack
4	Amitriptyline 25 mg- Pack of 30 Tablet	10	Pack
5	Amlodipine 10 mg Tablet-Pack of 28 Tablet	100	Pack
6	Amoxicillin 500mg Capsule - Pack of 21 Cap	25	Pack
7	Antacid oral suspension Sachets-10 ml sachet	400	EA
8	Aspirin 75 mg Tablet - Pack of 56 Tab	40	Pack
9	Atorvastatin 20mg Tablet - Pack of 30 Tab	30	Pack
10	Atrovent (Ipratropium bromide) 500 mcg/2 ml - Pack of 20 Nebules	2	Pack
11	Augmentin 156 mg/5ml - Bottle 100 ml	30	Bottle
12	Augmentin 457 mg/5ml - Bottle 70 ml	30	Bottle
13	Augmentin 625 mg Tablet - Pack of 20 Tab	40	Pack
14	Augmentin 1g Tablet - Pack of 14 Tab	40	Pack
15	Azithromycin 200mg/5ml - Bottle 15 ml	25	Bottle
16	Azithromycin 500mg Tablet - Pack of 3 Tab	50	Pack
17	Bactroban (Mupirocin 2%) Ointment -Tube of 15 g	30	EA
18	Beclomethasone Dipropionate 250mcg inhaler - Inhaler	10	EA
19	Benzyl Benzoate lotion (Ascalol) - 125 ml Bottle	100	Bottle
20	Betamethasone valerate 0.1% cream - 15 g Tube	50	EA

21	Betahistine 16 mg tablet-Pack of 30 Tab	30	Pack
22	Bisoprolol fumarate 5mg Tablet- Pack of 28 Tablet	30	Pack
23	Budesonide 0.5mg/2ml nebulizer suspension - Pack of 20 Nebules	1	Pack
24	Candesartan cilexetil 16 mg/Hydrochlorothiazide 12.5 mg Tablet-Pack of 28 Tablet	20	Pack
25	Carbamazepine 400 mg CR Tablet - Pack of 30 Tab	20	Pack
26	Carbimazole 5 mg tablet - Pack of 100 Tab	2	Pack
27	Cefixime 100 mg/5 ml suspension - Bottle 30 ml	50	Bottle
28	Cefixime 400 mg Capsule - Pack of 5 Cap	20	Pack
29	Ceftriaxone 1g IM - Pack of 1 Vial	50	Pack
30	Chloramphenicol 1% eye Ointment - 5g Tube	40	EA
31	Chlorpheniramine Syrup 2mg/5ml - Bottle 100 ml	20	Bottle
32	Ciprofloxacin 500mg Tablet - Pack of 10 Tab	50	Pack
33	Clopidogrel 75 mg Tablet - Pack of 28 Tab	20	Pack
34	Clotrimazole skin cream 1% - 20 g Tube	20	EA
35	Depakine 500 mg (Sodium Valproate ) Tablet - Pack of 40 Tab	15	Pack
36	Dexamethasone 0.5mg/5ml - Bottle 100 ml	25	Bottle
37	Dexamethasone 4mg/ml - Pack of 10 Amp	2	Pack
38	Dextromethorphan Syrup 15mg/5ml - Bottle 120 ml	30	Bottle
39	5% Dextrose and 0.45% Sodium Chloride Injection- 500ml Bag	10	EA
40	Diamicon (Gliclazide) 60mg MR Tablet - Pack of 30 Tab	20	Pack
41	Diclofenac Sodium 1% Gel-30 g Gel Tube	120	EA
42	Diclofenac Sodium 50 mg Tablet - Pack of 20 Tab	150	Pack
43	Diclofenac Sodium 75mg/3ml Injection - Pack of 5 Amp	5	Pack
44	Domperidone suppository 10 mg	50	EA
45	Dulcolax (Bisacodyl ) tablet. Pack of 30 Tablet	30	Pack
46	Eucarbon Tablet - Pack of 20 Tab	2	Pack
47	Ferrous Sulphate 200 mg Tablet - Pack of 30 Tab	40	Pack
48	Fraxiparine (Nadroparin) 0.6 ml injection- EA	100	EA
49	Fluconazole Tab 150mg - Pack of 1 Tab	20	Pack
50	Folic Acid 5mg Tablet - Pack of 28 Tab	50	Pack

51	Fucicort Cream - 15 g Tube	50	EA
52	Furosemide 40 mg Tablet-Pack of 30 Tablet	10	Pack
53	Fybogel sachet - Pack of 10 Sachet	40	Pack
54	Gentamicin 0.3% eye drops - Single Pack	40	Pack
55	Glibenclamide 5mg Tablet-Pack of 30 Tablet	50	Pack
56	Griseofulvin 125 mg/5 ml oral suspension-Bottle of 120 ml	40	Bottle
57	Hydrochlorothiazide 25 mg Tablet-Pack of 20 Tablet	10	Pack
58	Hydrocortisone 100mg Vial-EA	20	EA
59	(Hyoscine Butyl bromide 10 mg Tablet- Pack of 20 Tab	40	Pack
60	Hyoscine Butyl bromide 20 mg/ml ampoule)- Pack of 6 Amp	2	Pack
61	Janumet (Sitagliptin and Metformin) 50/1000 tablet-Pack of 50 Tab	30	Pack
62	Ibuprofen 100mg/5ml suspension-100 ml Bottle	25	Bottle
63	Ibuprofen 400mg Film Coated-Pack of 24 Tablet	30	Pack
64	Insulin Lantus 100 IU/ml, Solution for Injection -3ml Pen	50	EA
65	Ketoconazole 2% antifungals shampoo- 100 ml bottle	40	Bottle
66	Lactulose Syrup - Bottle 200 ml	50	Bottle
67	Levothyroxine 50 mcg Tablet - Pack of 28 Tab	30	Pack
68	Librax Tablet (5 mg chlordiazepoxide /2.5 clidinium bromide - Pack of 30 Tab	25	Pack
69	Lisinopril 10mg Tablet - Pack of 28 Tab	50	Pack
70	Loratadine 10mg Tablet - Pack of 10 Tab	50	Pack
71	Mebeverine hydrochloride 135mg Tablet-Pack of 50 Tablet	20	Pack
72	Meloxicam 15 mg Tablet- Pack of 30 Tablet	30	Pack
73	Metformin 500 mg Tablet - Pack of 30 Tab	50	Pack
74	Metformin 850 mg Tablet - Pack of 30 Tab	50	Pack
75	Metformin 1000 mg Tablet - Pack of 30 Tab	20	Pack
76	Methyl dopa 250mg Tablet-Pack of 30 Tablet	5	Pack
77	Metoclopramide 10mg Injection - Pack of 10 Amp	2	Pack
78	Metronidazole 500mg Tablet - Pack of 30 Tab	10	Pack
79	Metronidazole 500mg /100 ml infusion bottle	50	EA
80	Miconazole Vaginal Cream 2% - 50 g Tube	20	EA

81	Midazolam 5mg/ml-Pack of 10 Amp	1	Pack
82	Mixtard 70/30 Suspension for Injection 100IU/ml	50	EA
83	Multivitamins Children's Syrup - Bottle 100 ml	40	Bottle
84	Multivitamins Tablet - Pack of 30 Tab	30	Pack
85	Muscadol Tablet - Pack of 20 Tab	50	Pack
86	Nefopam 20mg/2 ml injection- Pack of 5 Amp	5	Pack
87	Normal Saline 0.9% IV solution - 500 ml Bag	40	EA
88	Normal Saline 0.9% nasal drops - 10 ml dropper	70	EA
89	Nyda ( Dimeticone 50%) Spray-50 ml spray	5	EA
90	Omeprazole 40 mg Capsule - Pack of 28 Capsule	80	Pack
91	Omeprazole 40 mg Vial - Pack of 1 vial	15	Pack
92	ORS (oral rehydration salt) - Pack of 10 sachet	30	Pack
93	Osteocare tablet-Pack of 30 Tablet	50	Pack
94	Osteaocare Liquid-Bottle of 200 ml	30	Bottle
95	Paracetamol 250mg Syrup - Bottle 100 ml	100	Bottle
96	Paracetamol 150mg Suppository - Pack of 10 Suppository	100	Pack
97	Paracetamol 500 mg Tablet - Pack of 100 Tab	70	Pack
98	Paracetamol 1000mg /100ml infusion - Single Pack	20	Pack
99	Polydexa eye drops (Neomycin sulfate, Dexamethasone sodium Polymyxin B sulphate)	20	EA
100	Prednisolone 5 mg Tablet - Pack of 20 Tab	15	Pack
101	Pregnacare Multivitamin Tablet	50	EA
102	Prisoline eye drops - Dropper Bottle	100	Bottle
103	Proctoheal suppositories -Pack of 10	10	Pack
104	Rhinostop Tablet - Pack of 20 Tab	40	Pack
105	Salbutamol 0.1 mg/dose Inhaler 200 doses - Inhaler	20	EA
106	Salbutamol Syrup 2mg/5ml -100ml syrup	20	EA
107	Salicylic acid ointment 40% - Jar of 30g	10	EA
108	Simethicone oral drops-15 ml bottle	15	Bottle
109	Supraproct-S cream (antihemorrhoidal cream) - 20 g Tube	15	EA
110	Tetanus antitoxin injection-Single Ampule	10	EA

111	Telmisartan 80 mg /12.5 mg hydrochlorothiazide-Pack of 28 Tablet	30	Pack
112	Thiocolchicoside 4mg/2ml - Pack of 6 Amp	10	Pack
113	Timolol Eye drop 0.5%- EA	10	EA
114	Tobradex (Tobramycin and dexamethasone ) eye drops-EA	20	EA
115	Trifed Syrup - Bottle 100 ml	100	Bottle
116	Uricol Sachet - Pack of 12 sachet	70	Pack
117	Vitamin C (Ascorbic Acid) 500mg - Pack of 30 Tab	120	Pack
118	Vitamin B complex IM injection -Pack of 5 Ampoule	10	Pack
119	Vitamin D 200,000 IU Ampoule	50	EA
120	Vitamin D 50000 IU-Pack of 15 Tab	50	Pack
121	Vominore (Meclozine 25mg/Pyridoxine 50mg) Tablet	10	EA
122	Xylometazoline 0.05% nasal drops - Single Pack	25	Pack
123	Xylometazoline 0.1% nasal drops - Single Pack	25	Pack
124	Biohazard Bags 10 L - roll of 100	2	EA
125	Blood Lancet for Glucometer - Pack of 100	4	Pack
126	Cannula, IV short, 24G yellow-EA	100	EA
127	Glucometer test strips (Accu check ) - Pack of 50 test strips -	25	Pack
128	Pregnancy Rapid test kit - Single unit	50	EA
129	Alcohol solution 96%	2	EA
130	RAPID TEST FOR COVID -19 (CoV- Antigen Rapid Test) Nasopharyngeal COVID-19 rapid test .Sensitivity Ct ≤30: 100%, sensitivity Ct≤25: 100%; specificity overall: 97.3%-EA	50	EA
131	Chison Portable Ultrasound device for mobile services .12 inch rotatable LED monitor, 2 transducer. Abdomen,OB/GYN, Urology,Pediatric,Small organ(breast,tests, thyroid); Cardiac, Peripheral Vascular, Musculoskeletal conventional & Superficial. Display moods : B,B/B,4B,M,B/M. Zoom: PIP zoom & pan zoom. Built in battery, 2 probe connectors and DICOM 3.0. TH I(Tissue Harmonic Image). SRA Speckle Reduction Algorithm). Compound imaging, PC printer support.	1	EA
132	ECG12-channel electrocardiograph, equipped with a full alphanumeric keyboard featuring excellent functional one-touch operation keys. It features a 8.4" LCD display with two screen type options. With paper roll.	1	EA
133	Ultrasound gel-5 L bottle	2	Bottle



134	Sphygmomanometer aneroid manual blood pressure measurement device with removable adult sized cuff and children sized blood pressure measurement cuff . single unit	2	EA
135	Stethoscope - Acoustic Chrome-plated binaural metal with diaphragm & cone and non-chill large bell.	2	EA
136	Glucometer with glucose test strips-Digital device with battery , lancets , lancet pin , and 50 test strips (Accu check ) . single unit	2	EA
137	Good Quality Clinically validated Automatics Blood Pressure Monitor, pulse rate, replaceable battery powered device with digital screen and Adjustable Cuff (Reister)	1	EA
138	Medical flash light Pen	2	EA
139	Hand-held Vascular Doppler Ultrasound Frequency: 8MHz Probe, Display shows blood flow direction and relative frequency of the signal.USB to transmit the data to computer, LCD Display: 65mm*50mm	1	EA
140	Transportation to Ghat	1	Trip

### Delivery Requirements

Delivery Requirements	
<b>Delivery date and time</b>	Bidder should address their delivery on ANNEX 3
<b>Delivery Terms (INCOTERMS 2020)</b>	DAP
<b>Customs clearance (must be linked to INCOTERM)</b>	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input checked="" type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
<b>Exact Address(es) of Delivery Location(s)</b>	Full address and contact details will be forwarded to awarded vendors and suppliers upon delivery and conformation of awarding and contract.
<b>Distribution of shipping documents (if using freight forwarder)</b>	N/A
<b>Packing Requirements</b>	As per information provided on above table
<b>Training on Operations and Maintenance</b>	N/A
<b>Warranty Period</b>	-All Medicines must have min 18 Months Shelf life; expiration date must exceed 18 months at the date of delivery. -All Medical equipment must have at least 1-year warranty.

<b>After-sales service and local service support requirements</b>	N/A
<b>Preferred Mode of Transport</b>	Land
<b>Other information</b>	N/A

## ANNEX 2: QUOTATION SUBMISSION FORM

*Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

Name of Bidder:		
RFQ reference:	LY22-424	Date:

### VENDOR INFORMATION SHEET<sup>1</sup>

Please attach the latest vendor information sheet to be filled in and signed by the vendor

### BIDDER'S DECLARATION OF CONFORMITY<sup>2</sup>

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.

<sup>1</sup> [Vendor Information Sheet.xlsx](#)

<sup>2</sup> This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the "UN Sanctions List") or are the subject of any sanctions or other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at <a href="https://www.ungm.org/Public/CodeOfConduct">https://www.ungm.org/Public/CodeOfConduct</a> .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: \_\_\_\_\_

Name:

Title:

Date:

**ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

Name of Bidder:		
RFQ reference:	<b>LY22-424</b>	Date:
Please send pictures and catalogs as samples to evaluate your proposal		

Currency of the Quotation: USD						
INCOTERMS: DAP						
Item No	Description	UOM	Qty	Delivery Time	Unit price	Total price
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						

12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
21.						
22.						
23.						
24.						
25.						
26.						
27.						
28.						
29.						
30.						

31.						
32.						
33.						
34.						
35.						
36.						
37.						
38.						
39.						
40.						
41.						
42.						
43.						
44.						
45.						
46.						
47.						
48.						
49.						

50.						
51.						
52.						
53.						
54.						
55.						
56.						
57.						
58.						
59.						
60.						
61.						
62.						
63.						
64.						
65.						
66.						
67.						
68.						



69.						
70.						
71.						
72.						
73.						
74.						
75.						
76.						
77.						
78.						
79.						
80.						
81.						
82.						
83.						
84.						
85.						
86.						
87.						

88.						
89.						
90.						
91.						
92.						
93.						
94.						
95.						
96.						
97.						
98.						
99.						
100.						
101.						
102.						
103.						
104.						
105.						
106.						

107.						
108.						
109.						
110.						
111.						
112.						
113.						
114.						
115.						
116.						
117.						
118.						
119.						
120.						
121.						
122.						
123.						
124.						
125.						

126.						
127.						
128.						
129.						
130.						
131.						
132.						
133.						
134.						
135.						
136.						
137.						
138.						
139.						
140.						
						Total Price
						Transportation Price
						Insurance Price
						Installation Price
						Training Price
						Other Charges (specify)
						<b>Total Final and All-inclusive Price</b>

**Compliance with Requirements**

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	
Other requirements <i>[pls. specify]</i>	<input type="checkbox"/>	<input type="checkbox"/>	

**Other Information:**

Estimated weight/volume/dimension of the Consignment:	
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of the company</i> Company Name Address: Phone No.: Email Address:	Authorized Signature: Date: Name: Functional Title of Authorised Signatory: Email Address: