

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: LY22-271

Date: 24 July 2022

SECTION 1: REQUEST FOR QUOTATION (RFQ) For Rehabilitation of WASH facilities and construction of handwash stations in health facilities in three (3) health facilities in Ajdabiya.

International Organisation for Migration (IOM) kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using **Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer**, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Documents requirements of the eligibility and technical evaluation :

- Valid Company registration documents (applicable for new vendors only)
- Bank information (applicable for new vendors only)
- Signed /stamped Code of conduct (applicable for new vendors only)
- Completed VIS-vendor information sheet (applicable for new vendors only)
- Signed /stamped DOC- declaration for conformity (applicable for all vendors)
- Delivery Lead Time
- Team composition and CVs of key personnel
- List of the equipment
- Company profile

Site visit is scheduled on sunday, 03/08/2022 at: 10:00, for the site visit is mandatory and failure to attend will be ground for disqualification and for any technical queries.

If you have any enquiry, please contact:

Engineer : Engr. Khalil Kezeiri

Phone/WhatsApp : : 0917-016 506

Email: kkezeiri@iom.int

Thank you and we look forward to receiving your quotations.

Approved by:

IOM Libya Procurement

SECTION 2: RFQ INSTRUCTIONS AND DATA

Deadline for the Submission of Quotation	07 August 2022 If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/ .
Method of Submission	Quotations must be submitted as follows: <input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other Bid submission address: iomlibyaproposal@iom.int <ul style="list-style-type: none"> ▪ File Format: PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 25 MB ▪ Mandatory subject of email: RFQLY22-271 ▪ Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y." ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The proposer should receive an email acknowledging email receipt.
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org) .
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.
Currency of Quotation	Quotations shall be quoted in USD
Duties and taxes	The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices shall: <input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes <input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
Language of quotation and documentation including	English ,

catalogues, instructions and operating manuals	
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input type="checkbox"/> Other</p>
Quotation validity period	Quotations shall remain valid for 60 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted</p>
Payment Terms	<p><input type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.</p> <p><input checked="" type="checkbox"/> Other IOM will pay 95% of total contract price after receipt of works and/ or services and submission of payment documentation. The 5% of total contract price will be held for 3 months as retention and will be released once CFA received .</p>
Contact Person for correspondence, notifications and clarifications	<p>Focal Person: IOM Libya Procurement</p> <p>E-mail address: iomlibyaproposal@iom.int</p>
Clarifications	Requests for clarification from bidders will not be accepted any later than 2 days before the submission deadline. Responses to request for clarification will be communicated iomlibyaproposal@iom.int by 05 August 2022
Evaluation method	<p><input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer</p> <p><input type="checkbox"/> Other</p>
Evaluation criteria	<p><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1</p> <p><input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract</p> <p><input type="checkbox"/> Comprehensiveness of after-sales services</p> <p><input checked="" type="checkbox"/> Earliest Delivery /shortest lead time</p> <p><input type="checkbox"/> Others (<i>for ex, environmental criteria/considerations, etc</i>)</p>
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	Purchase order for services
Expected date for contract award.	07 September 2022
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.

ANNEX 1: SCHEDULE OF REQUIREMENTS

Technical Specifications for Goods and Works:

Mandatory site visit on 03/08/2022

Item No	Minimum technical requirements	Unit	Quantity
Lot1	For Rehabilitation of the IDP Clinic . in Ajdabiya -please see attached BoQ	LS	1
Lot 2	For WASH Facilities and Hand washing Stations. in Shuhadaa Polyclinic in Ajdabiya-Please see attached BoQ	LS	1
Lot 3	For WASH Facilities and Hand washing Stations. in Aldura Polyclinic in Ajdabiya-Please see attached BoQ	LS	1

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods ASAP After Contract signature.
Delivery Terms (INCOTERMS 2020)	At Delivered Place
Customs clearance (must be linked to INCOTERM)	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Three (3) health facilities in Ajdabiya-IDP camp clinic, Shuhadaa Polyclinic, Aldura Polyclinic
Distribution of shipping documents (if using freight forwarder)	NA
Packing Requirements	NA
Training on Operations and Maintenance	NA
Warranty Period	Warranty is required
After-sales service and local service support requirements	NA
Preferred Mode of Transport	NA
Other information	NA

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:		Date:

VENDOR INFORMATION SHEET¹

Please attach the latest vendor information sheet to be filled in and signed by the vendor

BIDDER'S DECLARATION OF CONFORMITY²

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.

¹ [Vendor Information Sheet.xlsx](#)

² This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the "UN Sanctions List") or are the subject of any sanctions or other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at https://www.ungm.org/Public/CodeOfConduct .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: _____

Name:

Title:

Date:

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - WORKS

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:		Date:

Technical Offer

Mandatory to Provide the following:

- a brief description of your qualification and capacity that is relevant to the Scope of Works;
- a brief method statement and implementation plan;
- team composition and CVs of key personnel

Financial Offer

Description of Works	UOM	Qty	Unit Price	Total Price
Total				

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Please provide delivery time
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Please indicate Validity of Quotation
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	

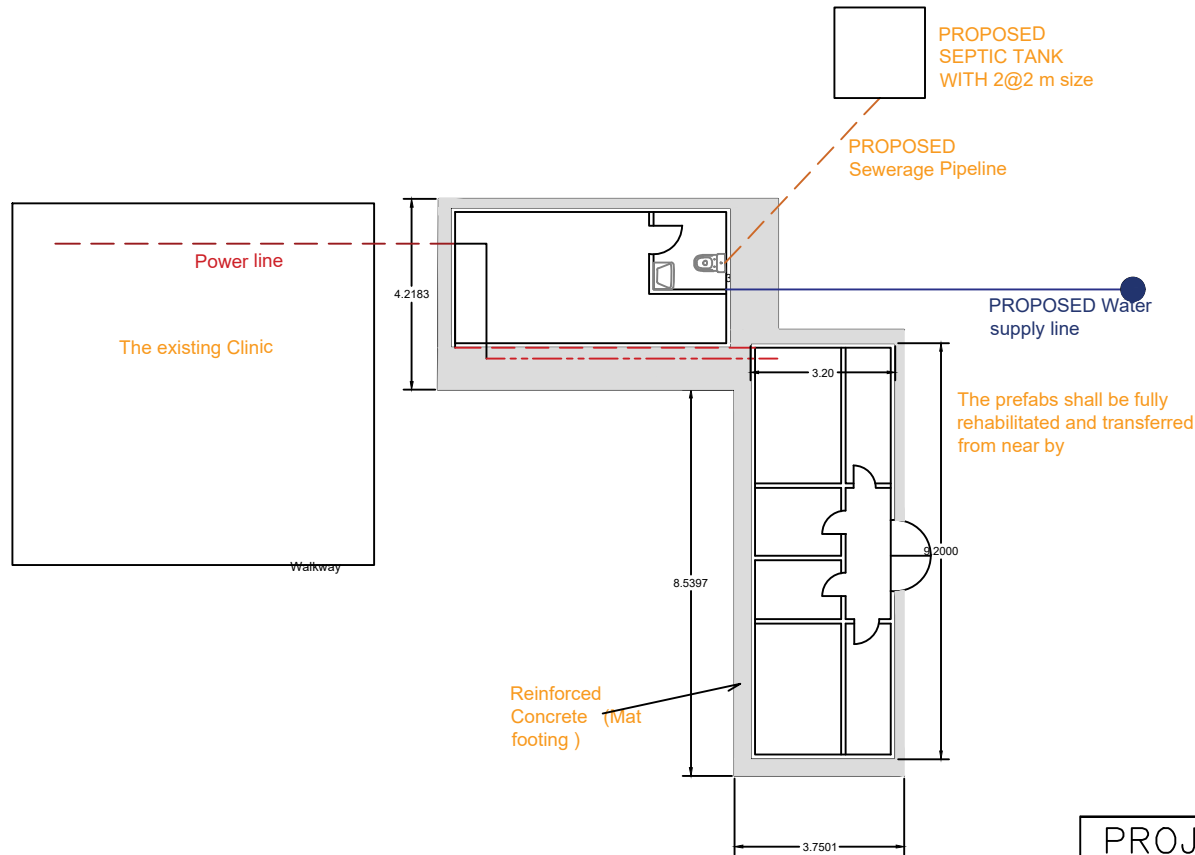
I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
Exact name and address of company Company Name Address: Phone No.: Email Address:	Authorized Signature: Date: Name: Functional Title of Authorised Signatory: Email Address:

BILL OF QUANTITIES						
REHABILITATION OF AJDABIYA IDP CLINIC						
Location: Benghazi City.						
Project Timeline: 30 days +/- 7 days						
ردم	بيان الاعمال	TOTAL Price السعر الاجمالي	UNIT Price(\$) سعر الوحدة	QTY. الكمية	UNIT الوحدة	DESCRIPTION
1	اعمال مدنية					CIVIL WORKS
1.1	توريد وصب بلاطة الخرسانة المسلحة بسمك (C25) وبسمك 30 سم وبسمك 12 x 5 مم في كلا الاتجاهين يجب أن تكون الدرجة 60 (ASTM A615) تصب الخرسانة وتسويتها باستخدام أدوات الهزاز والمسامير والتشطيب. لتحقيق نعومة السطح المطلوبة (يشمل السعر تركيب القوالب وكذلك معالجة الخرسانة باستخدام المياه 4 أيام) ، كل ذلك وفقاً لمهندس IOM (حجم 3 @ 4 متر)	0		9	m3	Supply and pouring Reinforced Concrete slab with (C25) and 15 cm thick with 5ø 12 mm / m in both directions steel reinforcements must be Grade 60 (ASTM A615) The concrete shall be poured and leveled by using the Concrete vibrator, trowels and finishers tools to achieve the required surface smoothness (The rate includes formwork installation as well as concrete curing by using fresh water for 7 days) , All according to the IOM Engineer (3@4 meter size)
1.2	إنقل المبني الجاهز الموجودة من الجوار ووضعها بجانب العيادة حسب الرسومات المرفقة (الحجم 9 @ م)	0		1	L.S	Removing the existing prefabs from nearby , and set it beside the clinic as per the drawings (The size is 9@3 m And 2.5 high)
1.3	إجراء إعادة التأهيل الكامل للمباني الجاهزة ، يجب أن يشمل العمل على سبيل المثال لا الحصر (إزالة جميع الدعامات التالفة ، وإزالة القواطع التالفة ، وتنظيف الهيكل ، وتوريد وتركيب جميع الأجزاء الجديدة من الدعامات والأواح السندويش ، والأبواب والنوافذ البلاستيكية الجديدة) يجب أن تشمل على الطلاء بطلاء مضاد للصدأ ودهانات ملونة	0		1	L.S	Carry out the full rehabilitation for the nearby prefabs the work shall include and not limited to (removing all damaged struts , remove damaged sandwish , brushing off the skelton , supply and installtion all new parts from struts and sandwish panels , new pvc doors and windows) the item shall include painting with antirust and colored paints
2	اعمال المياه والصرف الصحي					WATER SUPPLY AND SEWERAGE WORKS
2.1	ربط الوحدات الجاهزة بمصدر المياه باستخدام أنابيب PPR بقطر 0.75 بوصة ويشمل العمل جميع الملحقات اللازمة.	0		1	L.S	Connect the Prefab building to water source by using (PPR) pipes with diameter 0.75-inch.The work includes Excavation & back filling & all necessary accessories.
2.2	توريد وتركيب خط أنابيب UPVC لنظام الصرف الصحي بحجم 4 بوصة. مع وضع طبقة الرمل أسفل خطوط الأنابيب مع الحفاظ على الانسياب إلى أقرب فتحة تفتيش ، ويجب أن يغطي العنصر أي اكسسوارات مطلوبة	0		12	M	Supply and installtion of UPVC Pipeline for the Sewage System with 4 inch size. Lay down the sand bedding beneath the Pipelines keeping the minimum slope ensuring fluid goes by gravity to the nearest manhole the item shall covers any accessories needed
2.3	القيام بإعادة تأهيل للمرضى والعمل على إزالة الأجزاء التالفة وتوريد وتركيب أجزاء جديدة من صنادير المياه والخلاطات وصناديق الدفع وغيرها.	0		2	L.S	Carry out light rehabilitation for the two toilets , the work shall be removing the damaged parts and supply and installtion of new parts from water taps, mixers, flush boxes ,etc
3	الاعمال الكهربائية					ELECTRICAL WORKS
3.1	إجراء إعادة تأهيل الأعمال الكهربائية بالكامل من توريد وتركيب المصباح الكهربائي ، والمقابس ، والمقابس ، والكابلات ، وما إلى ذلك للحاويين الجاهزين (مقاس 9 @ 3 ، 6 @ 3 @ 3)	0		1	L.S	Carry out the entire electrical work rehabilitation from supply and installtion of elerical lamps , sockets , plugs , cable ,etc for the two prefabricated containers (9@3 , 6@3 size)
3.2	توريد وتركيب كبل كهربائي مع مقطع عرضي 3 @ 10 مم مصنوع من النحاس ، يجب أن يشتمل على حفر في التربة وتوريد وتركيب الانابيب لحماية الكابل (يستخدم هذا الكابل لتوصيل المباني الجاهزة بالمصدر الرئيسي والمولد حسب الرسوم	0		32	M	Supply and installation of Electrical Cable with 3@10 mm cross section made from coppers the itme must include the digging out into the soil and supply and installation of conduit (This cable shall be used to connect the prefabs with the Main source and generator as per the drawings)
3.3	توريد وتركيب مكيفات (BTU-12) بجودة ممتازة (وحماية ضد السرقة)	0		3	Pcs	Supply and installation of an air condition (12-BTU) of excellent quality with metal protection (Anti theft)
Total Estimated Cost in USD		\$0.00				

Mandatory Site Visit is required to Qualify for Tender

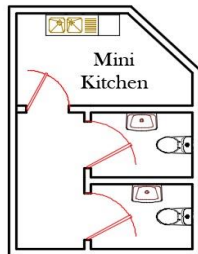
NOTES/(In Arabic)

1	ALL THE CONSTRUCTION MATERIALS SHOULD BE BRAND NEW AND TESTED ACCORDING TO CONSTRUCTION WORKS	جميع مواد التشاء والصيانة يجب أن تكون جديدة ومعتمدة من المهندس المشرف
2	IN CASE OF ANY DIFFERENCE BETWEEN BoQ AND DESIGNS, THE INSTRUCTION OF SUPERVISOR ENGINEER WILL PREVAIL.	في حالة وجود أي اختلاف بين جداول الكميات والتصاميم ، سيتم تطبيق تعليمات المهندس المشرف.

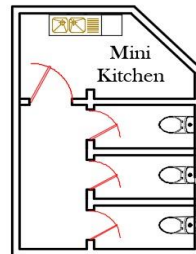


PROJECT Ajdabiya IDP Clinic	
TITLE:	Project Layout

Item	Item Description	Unit	Quantity	Unit cost USD	Total Cost USD	وصف البند	البند
Demolition Works							
1	Dismantling and removal of existing toilets seats, basins, water pipes, damage taps, rainwater drainage pipes, water heater and area preparation to receive new work. The work also includes transportation of resulted material to approved dumping area as per consultant engineer instructions.	L.S	1			تفكيك وإزالة المراحيض وأحواض الفضل الموجودة ، والأبواب المتأكلة ، والحفريات القديمة ومواسير تصريف مياه الأمطار وتجهيز المكان لاستقبال أعمال جديدة. يشمل العمل أيضاً نقل المواد الناتجة إلى مقالب عمومية معتمدة وفقاً لتعليمات المهندس المشرف.	1
Plumbing and Sanitary Works							
2	Conduct maintenance and repair on all works related to water supply and sewage system for toilets and kitchen , includes Tees, bends, tabs, stop valve and all the necessary to complete the work as per consultant engineer instructions.	L.S	1			إجراء الصيانة والإصلاح لجميع الأعمال المتعلقة بنظام إمدادات المياه والصرف الصحي لدورات المياه والمطبخ، بما في ذلك المثبتات ، والاكواع ، والشرطة منع التسرب، والصمامات الحامية وجميع ما يلزم لإكمال العمل حسب تعليمات المهندس المشرف.	2
3	Supply and install high quality toilet seats including the flush system with minimum 10 liters capacity and cover and water tap spray gun . The work includes all the necessary to complete the work as per consultant engineer instructions.	No.	5			توريد وتركيب مرحاض فرنجي عالي الجودة بما في ذلك نظام الشطف بغطاء وبسعة 10 لتر على الأقل والشطف. يشمل العمل كل ما يلزم لإتمام العمل حسب تعليمات المهندس المشرف.	3
4	Supply and install high quality basin of size 58 x 45 cm minimum. The work includes all the fittings, valves, tees, elbows et and all necessary to complete the work as per consultant engineer instructions.	No.	2			توريد وتركيب حوض غسل الأيدي عالي الجودة مئاس 58 x 45 سم كحد أدنى. يشمل العمل جميع التركيبات والاكواع وكل ما يلزم لإكمال العمل حسب تعليمات المهندس المشرف.	4
5	Supply and install chrome plated floor drain of approved sample of 2.5" or 3.0" diameter. The item includes the 15 x 15 cm chrome cover and all the necessary to complete the work as per consultant engineer instructions.	No.	5			توريد وتركيب صفيحة أرضي مطلي بالكروم من عينة معتمدة بقطر 2.5 بوصة أو 3.0 بوصة يحتوي الحوض على غطاء كروم مئاس 15 x 15 سم وكل ما يلزم لإكمال العمل حسب تعليمات المهندس المشرف.	5
6	Supply and install high quality approved type chromium plated water tap 1/2" diameter for the sink in the kitchen, including valves and flexible hose, as directed by Engineer.	No.	2			توريد وتركيب خلّاط مطلي كروم لزوم حوض المطبخ . يشمل العمل التركيب وجميع التركيبات والصمامات والاكواع وكل ما يلزم لإتمام العمل حسب تعليمات المهندس المشرف.	6
7	Supply and install 80 liters water heater of high quality . The price includes all the necessary tubes, bends, valves and connections as per the site engineer instructions.	No.	1			توريد وتركيب سخفة مياه 80 لتر بجودة عالية . يشمل السعر جميع الأنابيب والاكواع والصمامات والوصلات اللازمة حسب تعليمات المهندس المشرف.	7
8	Supply and install high quality approved type chromium plated water tap (hot/cold) 1/2" diameter, including valves and flexible hose, as directed by Engineer.	No.	3			توريد وتركيب حنفية مياه مطلية بالكروم من النوع المعتمد عالي الجودة (ساخن / بارد) بقطر 1/2 بوصة ، بما في ذلك الصمامات والخرطوم المرن ، حسب توجيهات المهندس.	8
9	Supply and install 1 Hp high quality water pump, the price includes all the necessary to complete the work as per consultant engineer instructions.	No.	1			توريد وتركيب مضخة مياه عالية الجودة 1 حصان السعر شامل كل ما يلزم لإتمام العمل حسب تعليمات المهندس المشرف.	9
10	Supply and install high quality UPVC pipes 4" and 6" and 10 bar pressure, for rain water drainage. The work includes all tees, bends, and all related work accessories and fittings.	L.S	1			توريد وتركيب انابيب UPVC عالية الجودة 4 و 6 إنش وضغط 10 بار لتصريف مياه الأمطار ويشمل العمل جميع المحامل والاتصالات وجميع مستلزمات العمل والتجهيزات المتعلقة بها.	10
Electrical Works							
11	Conduct maintenance and repair on all electricity network works for toilets , includes wires, lighting, switches, intakes, main switches and all the necessary to complete the work as per consultant engineer instructions.	L.S	1			إجراء الصيانة والإصلاح لجميع أعمال شبكة الكهرباء الخاصة بدورات المياه ، وتشمل الأسلاك والإضاءة والمفاتيح والمآخذ والمفاتيح الرئيسية وكل ما يلزم لإكمال الأعمال حسب تعليمات المهندس المشرف.	11
TOTAL AMOUNT						القيمة الإجمالية	
NOTES/(In Arabic)							
1	ALL THE CONSTRUCTION MATERIALS SHOULD BE BRAND NEW AND TESTED ACCORDING TO CONSTRUCTION					جميع مواد البناء والصيانة يجب أن تكون جديدة ومعتمدة من المهندس المشرف	
2	IN CASE OF ANY DIFFERENCE BETWEEN BoQ AND DESIGNS, THE INSTRUCTION OF SUPERVISOR ENGINEER WILL					في حالة وجود أي اختلاف بين جداول الكميات والتصاميم ، سيتم تطبيق تعليمات المهندس المشرف.	



layout of the bathrooms
in Ground floor



layout of the bathrooms
in First floor

BILL OF QUANTITIES							
REHABILITATION OF AL DURRA CLINIC							
Location: Ajabiya City							
Project Timeline: 21 days +/- 7 days							
ردم	بيان الأعمال	TOTAL Price السعر الاجمالي	UNIT Price(\$) سعر الوحدة	QTY. الكمية	UNIT I	DESCRIPTION	
1	أعمال مدنية					WATER SUPPLY AND SANITARY WORKS	1
1.1	توريد / تركيب مستلزمات تواليت غربية من بطارية وانبوب مرن وصمام 1/2 بوصة وخلات مياه وكل ما يلزم لإنهاء العمل حسب العينة المعتمدة.			4	pcs	Supply / installation of a western toilet accessories , including battery , flex.pipe , valve1/2 inch and the water mixer and all necessary to finish the work according to the approved sample.	1.1
1.2	توريد وتركيب مستلزمات للدش			1	pcs	Supply and installtion of shower tray accessories	1.2
1.3	توريد وتركيب أنابيب البولي بروبيلين عالية الجودة بأقطار مختلفة ومعدل 20 بار لشبكة مياه الشرب. يجب أن تكون الأنابيب من النوع المعتمد. يجب أن يشمل العنصر تكسير الجدران وجميع التركيبات المطلوبة مثل المحاملات ، والاتحانات ، والصمامات الحابسة ، والألأفران وجميع الأعمال ذات الصلة والملاحقات لإكمال العمل حسب تعليمات المهندس الاستشاري.			1	L.S	Supply and install high quality Poly Propylene (PPR) pipes has different diameters and 20 bar rate for potable water network. The pipes should be approved type. The item shall include breaking in walls and all the required fittings such as Tees, bends, stop valves, coupling and all related work and accessories to complete the work as per consultant engineer instructions.	1.3
1.4	توريد وتركيب مواسير UPVC عالية الجودة 2 و 4 و 6 و 10 بار ضغط لمياه الأمطار وتصريف مياه الصرف الصحي ويشمل العمل جميع المحاملات والاتحانات وجميع مستلزمات العمل والتجهيزات المتعلقة به			1	L.S	Supply and install high quality UPVC pipes 2, 4 and 6" and 10 bar pressure, for ` waste water drainage. The work includes all tees, bends, and all related work accessories and fittings.	1.4
1.5	توريد وتركيب مضخة مياه عالية الجودة 1 حصان السعر شامل كل ما يلزم لإتمام العمل حسب تعليمات المهندس الاستشاري.			1	PCS	Supply and install 1 Hp high quality water pump, the price includes all the necessary to complete the work as per consultant engineer instructions.	1.5
1.6	إجراء الصيانة والإصلاح لجميع الأعمال المتعلقة بنظام إمدادات المياه والصرف الصحي للمبنى بأكمله ، بما في ذلك المحاملات ، والاتحانات ، وعلامات الشووب ، والصمام الحابس وجميع ما يلزم لإكمال العمل حسب تعليمات المهندس الاستشاري.			1	L.S	Conduct maintenance and repair on all works related to water supply and sewerage system for Whole building , includes Tees, bends, tabs, stop valve and all the necessary to complete the work as per consultant engineer instructions.	1.6
1.7	توريد وتركيب غلاية مياه 80 لتر بجودة عالية (أريستون أو ما يعادلها). السعر يشمل جميع الأنابيب والمنحنيات والصمامات والوصلات اللازمة حسب تعليمات مهندس الاستشاري			4	PCS	Supply and install 80 liters water boiler of high quality (Ariston or equivalent). The price includes all the necessary tubes, bends, valves and connections as per the site engineer instructions.	1.7
2	اعمال الطلاء					PAINTING WORKS	2
6.1	توريد وتطبيق طيقتين على الأقل من الطلاء المستحلب الملون من منتج عالي الجودة معتمد على الأسقف الداخلية والحالية والجدران الداخلية. كما يجب أن يشمل العمل التنظيف وتجهيز الأسطح ووضع المعجون حسب الحاجة وجميع الأعمال المطلوبة ووفقاً لتوجيهات المهندس ومعتمدة.			250	M2	Supply & apply minimum 2 coats of colored emulsion paint of high quality approved product, on the existing internal ceilings and external walls . The work shall also include cleaning, surface preparation, applying putty as needed and all required works and as directed and approved by the Engineer.	6.1
Total in USD							
NOTES/(In Arabic)							
1	ALL THE CONSTRUCTION MATERIALS SHOULD BE BRAND NEW AND TESTED ACCORDING TO CONSTRUCTION WORKS SPECIFICATIONS BY TSE AND INSTRUCTION OF SITE ENGINEER.	جميع مواد البناء والصيانة يجب ان تكون جديدة ومعتمدة من المهندس المشرف					
2	IN CASE OF ANY DIFFERENCE BETWEEN BoQ AND DESIGNS, THE INSTRUCTION OF SUPERVISOR ENGINEER WILL PREVAIL.	في حالة وجود أي اختلاف بين جداول الكميات والتصاميم ، سيتم تطبيق تعليمات المهندس المشرف.					



VENDOR INFORMATION SHEET

Vendor No. _____
Internal to IOM

Registered Vendor Name*: _____

Other Names/Acronyms _____

Address*

House No _____
Street Name _____
ZIP/Postal Code* _____
City* _____
Region* _____
Country* _____

Contact Information

Company Tel/Mobile: _____ Contact Person: _____
Company Email: _____ Contact Person Position: _____
Company Website: _____

Industry Category*: ☐ 0100 - Commercial Vendors
☐ 0200 - National CSOs
☐ 0300 - National Government Entities
☐ 0400 - International CSOs

☐ 0500 - International Organizations - Non-UN
☐ 0600 - UN entities
☐ 0005 - Individual Consultant/Non-Staff

Business Type*: ☐ Direct Producer/Manufacturing
☐ Reseller/Distributor/Service Provider

Provide Services/Goods Internationally* ☐ Yes ☐ No

Disability-inclusive* ☐ Yes ☐ Not applicable

Women-owned/controlled* ☐ At least 51% women-owned/controlled
☐ Less than 51% women-owned/controlled
☐ Not applicable

Notes
All fields marked with * are mandatory. The form may be returned if mandatory fields are missing/incorrect or in the wrong format (esp. Zipcode).
Vendor Name - should match IDs or registration documents.
If there is insufficient space, please use the Other information section

Product Categories (check all applicable)*

<input type="checkbox"/> Agriculture, Livestock and Fisheries	<input type="checkbox"/> Fuels and Derivatives	<input type="checkbox"/> Legal and Investigation	<input type="checkbox"/> Power Supply and Electric
<input type="checkbox"/> Chemicals	<input type="checkbox"/> Furniture	<input type="checkbox"/> Logistics and Warehousing	<input type="checkbox"/> Quality Control and Environment
<input type="checkbox"/> Clothing and Luggage	<input type="checkbox"/> Hospitality, Events	<input type="checkbox"/> Media and Printing	<input type="checkbox"/> Security
<input type="checkbox"/> Construction	<input type="checkbox"/> Insurances	<input type="checkbox"/> Medical, Drugs and Pharma	<input type="checkbox"/> Social and Humanitarian Services
<input type="checkbox"/> Consultancy and Contracted Services	<input type="checkbox"/> IT and Communications	<input type="checkbox"/> NFIs - Household and Camps	<input type="checkbox"/> Tickets
<input type="checkbox"/> Finance and Administration	<input type="checkbox"/> Land and Buildings	<input type="checkbox"/> Office Equipment and Supply	<input type="checkbox"/> Tools and Machinery
<input type="checkbox"/> Food and Beverage	<input type="checkbox"/> Learning, Training and Recreation	<input type="checkbox"/> Personal Care	<input type="checkbox"/> Vehicles and Accessories

UNGM No. _____

UN Partner Portal Reference _____

Registration Date _____

<https://www.ungm.org/UNUser/Home>

<https://www.unpartnerportal.org>

Main Country of Operations (dd-mm-yyyy)

Licensing Auth./Type _____ License No.: _____ Reg. Date: _____ Expiry Date: _____
For additional licenses, please use the Other Information Section dd-mm-yyyy dd-mm-yyyy

Partner Entities (indicate if there are other relevant business partner accounts already registered in IOM. Format: Account Number-Name)

Same entity registered in another office _____
Parent company _____
Subsidiaries/Branches _____

Other Information:



VENDOR INFORMATION SHEET

Section II: Payment and Banking Information

Payment Details

Payment Method* ☐ Bank Transfer ☐ Check** ☐ Cash** ☐ Others** _____

Justification for Non-Bank Payment Method** _____

Notes

Payment currency of the vendor MUST be clearly marked in order to avoid additional bank charges and/or delay in payments.
Non-bank payment methods require justification.

Bank Details (mandatory if Payment Method is via Bank Transfer):

Bank Name _____
Bldg and Street _____
City _____
Postal Code _____
Country _____
Bank Account Name _____
Bank Keys _____
Account Currency _____
Bank Account No. _____
*Depending on the country _____
Swift Code/BIC (accounts outside U.S.A.) _____
IBAN Number (mandatory for banks in Europe) _____
Clearing No. (CHF accounts in Switzerland) _____
ABA No. for ACH (USD accounts in U.S.A.) _____
Bank Branch Code _____

Notes

If there are multiple bank accounts, please add an extra sheet, and mark the default bank account.

If awarded, please submit ID/Registration, signed IOM Supplier Code of Conduct and Proof of Banking Details to IOM

I hereby certify that the information above are true and correct. I am also authorizing IOM to validate all claims with concerned authorities.

Printed Name

Position/Title

Signature

Date



Code of Conduct for Suppliers

Field Procurement Unit
Manila Administrative Centre, Manila Philippines

IOM is strongly committed in observing the highest ethical standards in all its procurement activities. As such, this Code of Conduct for Suppliers has been prepared to provide clear summary of IOM's expectation from the suppliers in all procurement dealings, ensuring that internationally recognized procurement ethics are followed. Transparency and accountability should be strictly adhered to in all procurement activities.

IOM procurement ethics focuses on **zero tolerance on corruption, avoiding any form conflict of interest and honest representation of supplier's capabilities.**

Suppliers are strongly urged to familiarize themselves with this Code of Conduct to ensure successful working relations with IOM.

Policy on Corruption and Position on Conflict of Interest

IOM expects all contracted suppliers and companies seeking to sell goods or services to conduct their business in accordance with the highest ethical standards. Suppliers or potential suppliers must strictly comply with all rules and regulations on bribery, corruption and avoid unacceptable business practices. Hence suppliers are expected to observe the following:

- Shall not, directly or indirectly, offer to any IOM Staff money, goods or a service as a consideration or in expectation of a favorable decision, information, opinion, recommendation, vote or any other form of favoritism which qualifies as a corruption;
- Shall not directly or indirectly, offer, give or agree or promise to give to any IOM staff any gratuity for the benefit of/or at the direction or request of any Staff of IOM;
- To immediately inform the IOM Head of Office in the event that any Staff of IOM solicits or obtained or has made an attempt to obtain gratification for himself/herself or for any other persons.
- To immediately declare if any of the Company's staff and/or officers had or have any relative employed with IOM. Failure to make such declaration shall be construed as a conflict of interest and might result in the exclusion of the supplier from present and future procurement activities and/or other legal action as deemed fit by the Organization.

Representation from Suppliers

IOM expects all its suppliers to honestly declare and warrant that:

- It will comply with all rules, regulations and statutory requirements relating to the provision of the products/ services to IOM;
- It will not act in concert with other suppliers or agents when participating in a bid;



Code of Conduct for Suppliers

Field Procurement Unit
Manila Administrative Centre, Manila Philippines

- It is a duly authorized/certified provider of the supplied products/services and shall not, expressly or impliedly hold itself out to be an agent/representative of a third party provider of the same products/services;
- It will only supply products that are certified to be of merchantable and satisfactory quality;
- The supplier possesses the necessary capabilities, equipment and suitable place of business to perform its obligations;
- It shall not contract out or subcontract or outsource any portion of the products/services unless prior written consent from IOM has been obtained; and
- It shall maintain the highest standards of integrity and quality of work at all times.

Applicability of the Code of Conduct

This Code of Conduct shall apply to all Suppliers, sub-contractors and to other entities acting on behalf of them (with approval of IOM).

Monitoring compliance to the Code of Conduct

To facilitate the monitoring of suppliers' compliance with this Code of Conduct, IOM expects suppliers to:

- Develop and maintain all necessary documentation to support compliance with the described standards; such documentation must be accurate and complete;
- Provide IOM's representatives with access to relevant records, upon IOM's request;
- Allow IOM's representatives to conduct interviews with the supplier's employees and with management separately;
- Allow IOM's representatives to conduct announced and unannounced site visits of supplier locations; and
- Respond promptly to reasonable inquiries from IOM's representatives in relation to the implementation of the Code of Conduct.

Secure Communication Channels

IOM has established a secure communication channel to enable the suppliers to raise their concerns confidentially and responsibly. If the supplier has questions about the Code of Conduct or wishes to report a questionable behavior or possible violation of the Code of Conduct, the Supplier is encouraged and should contact IOM Field Procurement Unit at email address fpu@iom.int or at:

IOM Manila Administrative Centre
Field Procurement Unit
28th Floor Citibank Tower
8741 Paseo de Roxas, Makati City 1226, Philippines



Code of Conduct for Suppliers

Field Procurement Unit
Manila Administrative Centre, Manila Philippines

IOM will not tolerate any retribution or retaliation by anyone against a concerned Supplier who has, in good faith, sought out advice or has reported questionable behavior and/or a possible violation. IOM will take disciplinary action up to and including termination of contract for anyone who threatens or engages in retaliation, retribution or harassment of the concerned individual. Identities and contents of all information or complaints will be treated strictly confidential.

SANCTIONS

Breach of the Code of Conduct may result in actions being invoked against that supplier, in addition to any contractual or legal remedies. The actions applied will depend on the nature and seriousness of the breach and on the degree of commitment shown by the supplier in breach to its obligations under the Code of Conduct. The range of actions available to be imposed on the supplier includes but is not restricted to the following:

- Formal warnings – that the continued non-compliance will lead to more severe actions;
- Disclosure of nature of breach to all IOM subsidiaries and associate companies;
- Immediate termination of contract, without recourse;

Acknowledgment and Acceptance, to be submitted together with VIS(Vendor Information Sheet)

This is to certify that I have fully read the Supplier's Code of Conduct attached. Having fully read and understood the completed requirement of this Supplier's Code of Conduct, I hereby commit myself and my company to serve this Code of Conduct and to fully comply with all of its principles. I also certify that I am authorized by my company to sign and accept this document in its behalf.

Supplier: _____
Address: _____
Representative: _____
Signature: _____
Date: _____