



REQUEST FOR QUOTATIONS (RFQ)

To : All eligible interested suppliers.
Project: Visibility items for IOM office in Tripoli
Ref. No.: LY22-218
Date : 07 June 2022

The International Organization for Migration (**IOM**) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of MHD Program, the IOM invites interested eligible Suppliers to submit Quotations for the supply and delivery of **Visibility items for IOM office in Tripoli** as listed below.

Important information to Vendors and suppliers:

- Deadline of RFQ: **21 June 2022**
- Bid offer currency: USD
- Submission of bid: by email (signed and stamped) to iomlibyaproposal@iom.int
- Price of transportation, packing and labeling costs should include in all items.
- Delivery location: **Tripoli**
- Quotation e-mail subject should be "LY22-218 'Company Name'"

Item No.	Description	Qty	Unit
1	Notebooks (IOM Blue) with IOM logo	650	EA
2	Bottles (IOM Blue) with IOM logo and Libya flag	100	EA
3	Tote bags (IOM Blue with IOM logo and Libya flag	300	EA
4	Polo shirts (IOM Blue) with IOM logo Size: 20S/20M/20L/10XL	100	EA
5	Sleeveless puff vest (IOM Blue) with IOM logo Size: 10S/20M/10L/10XL	80	EA
6	Mugs, IOM Blue with IOM logo and Libya flag	400	EA
7	Pens, IOM Blue with IOM logo and Libya flagDP	650	EA

All prices to be quoted must be in USD and include the delivery to the above mentioned (15) locations. Offers should be valid at least within thirty (30) calendar days from the date of quotation.

Kindly send an advance copy of your duly signed quotation via email: iomlibyaproposal@iom.int on or before **13 June 2022**

Evaluation of Quotations:

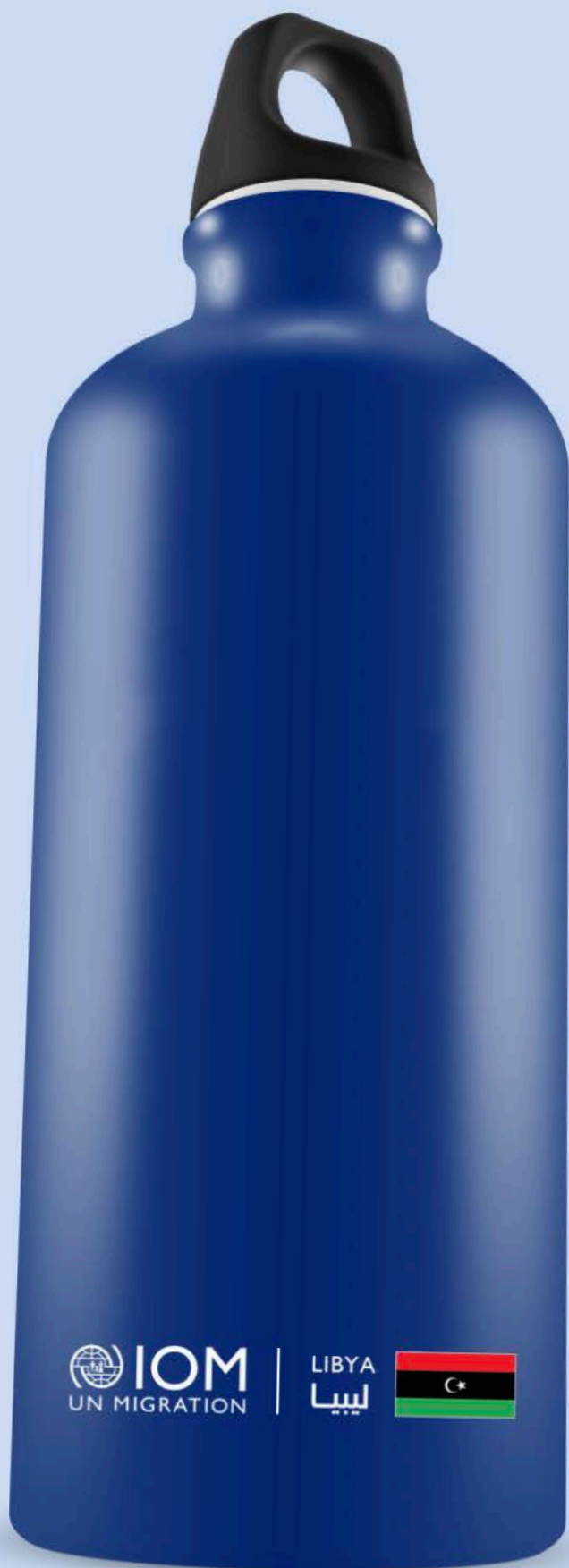
IOM shall evaluate and compare the Quotations based on the following:

- 1- Eligibility Evaluation -Company should provide full set of company's documents as valid licenses, registration documents, company bank account, and fill the attached vendor information sheet (VIS)
- 2- Delivery Time
- 3- Prices- Best price
- 4- If selected a physical sample will be requested to confirm color, design and printing before bulk printing.

Thank you.

Very truly yours,
Procurement Staff/Focal Point

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.



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