

## REQUEST FOR QUOTATION (RFQ)

RFQ Reference: LY23-009

Date: 16 January 2023

### SECTION 1: REQUEST FOR QUOTATION (RFQ) For Provision of Security Fence with Guard House - Ysseyen BCP

International Organisation for Migration (IOM) kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

#### Mandatory Documents - Requirements of the Eligibility and Technical Evaluation:

- Valid Company registration documents **(Eligibility)**
- Bank information **(Eligibility)**
- Signed /stamped Code of conduct **(Eligibility)**
- Completed VIS-vendor information sheet **(Eligibility)**
- Signed /stamped DOC- declaration for conformity **(Eligibility)**
- Delivery Lead Time **(Technical Evaluation)**
- Team composition and CVs of key personnel **(Technical Evaluation)**
- List of the relevant construction equipment **(Technical Evaluation)**
- List of Relevant Experiences and/or Similar Previous Projects with an equivalent awarded contract total cost of USD 300,000 and above for the last 3 years. **(Technical Evaluation)**
- Company profile **(Technical Evaluation)**

#### **Mandatory Requirements: Failure to attend will be Grounds for DISQUALIFICATION**

Site visit is scheduled on Thursday 26/01/2023 at: 09:00, for the site visit is mandatory and failure to attend will be ground for disqualification and for any technical queries.

If you have any enquiry, please contact:

Engineer :Alnaas Mohamed and Hussin Altahi and

Phone/WhatsApp : 0925750059 and 0925143348



Thank you and we look forward to receiving your quotations.

Approved by:

IOM Libya Procurement

## SECTION 2: RFQ INSTRUCTIONS AND DATA

<b>Deadline for the Submission of Quotation</b>	<b>06 .02.2023</b> If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a> .
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering  <input checked="" type="checkbox"/> Email  <input type="checkbox"/> Courier / Hand delivery  <input type="checkbox"/> Other</p> <p>Bid submission address: <a href="mailto:iomlibyaproposal@iom.int">iomlibyaproposal@iom.int</a></p> <ul style="list-style-type: none"> <li>▪ File Format: PDF</li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission: 25 MB</li> <li>▪ Mandatory subject of email: RFQLY23-009</li> <li>▪ Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y."</li> <li>▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible.</li> <li>▪ The proposer should receive an email acknowledging email receipt.</li> </ul>
<b>Cost of preparation of quotation</b>	IOM shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
<b>Supplier Code of Conduct</b>	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: <a href="http://ungm.org">Supplier Code of Conduct (ungm.org)</a> .
<b>Conflict of Interest</b>	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
<b>General Conditions of Contract</b>	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at <a href="https://www.iom.int/do-business-us-procurement">https://www.iom.int/do-business-us-procurement</a> .
<b>Eligibility</b>	<p>Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.</p> <ul style="list-style-type: none"> <li>- Valid Company registration documents in Libya</li> <li>- Bank information. Bidders shall have company bank account in USD or EUR and shall confirm to accept payments using IOM rate on the date of payment.</li> <li>- Signed and stamped Code of conduct</li> <li>- Completed VIS (Vendor Information Sheet)</li> <li>- Signed and stamped DOC (Declaration for Conformity)</li> </ul>
<b>Currency of Quotation</b>	Quotations shall be quoted in USD.
<b>Duties and taxes</b>	The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its

	<p>official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices shall:</p> <p><input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
<b>Language of quotation and documentation including catalogues, instructions and operating manuals</b>	English only
<b>Documents to be submitted</b>	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input checked="" type="checkbox"/> Other: Eligibility requirements</p>
<b>Quotation validity period</b>	Quotations shall remain valid for 60 days from the deadline for the Submission of the Quotation.
<b>Price variation</b>	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
<b>Partial Quotes</b>	<p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted</p>
<b>Payment Terms</b>	<p><input type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.</p> <p><input checked="" type="checkbox"/> Other IOM will pay 90% of total contract price after receipt of works and/or services and submission of payment documentation. The 10% of total contract price will be held for 3 months as retention and will be released once certificate of final acceptance. 90% payment can be paid in several instalments based on progress which is subject to negotiations.</p>
<b>Contact Person for correspondence, notifications and clarifications</b>	<p>Focal Person: IOM Libya Procurement</p> <p>E-mail address: <a href="mailto:iomlibyaproposal@iom.int">iomlibyaproposal@iom.int</a></p>
<b>Clarifications</b>	Requests for clarification from bidders will not be accepted any later than 2 days before the submission deadline. Requests for clarification will be communicated to <a href="mailto:iomlibyaproposal@iom.int">iomlibyaproposal@iom.int</a> and copying <a href="mailto:gpcostes@iom.int">gpcostes@iom.int</a> not later than 27 January 2023
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price (most responsive bids) and technically compliant bidders.
<b>Evaluation criteria</b>	<p><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1</p> <p><input checked="" type="checkbox"/> Full acceptance of the General Conditions of the Contract</p> <p><input checked="" type="checkbox"/> Comprehensiveness of after-sales services</p> <p><input checked="" type="checkbox"/> Earliest Delivery /shortest lead time</p> <p><input type="checkbox"/> Others (for ex, environmental criteria/considerations, etc)</p>
<b>Right not to accept any quotation</b>	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
<b>Type of Contract to be awarded</b>	Construction Contract
<b>Expected date for contract award.</b>	01 March 2023
<b>Policies and procedures</b>	This RFQ is conducted in accordance with Policies and Procedures of IOM

<b>UNGM registration</b>	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.
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## ANNEX 1: SCHEDULE OF REQUIREMENTS

### Technical Specifications for Goods and Works:

#### Delivery Requirements

Delivery Requirements	
<b>Delivery date and time</b>	Bidder shall deliver the goods and services ASAP after Contract signature.
<b>Delivery Terms (INCOTERMS 2020)</b>	At Delivered Place
<b>Customs clearance (must be linked to INCOTERM)</b>	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
<b>Exact Address(es) of Delivery Location(s)</b>	<b>Ysseyen BCP -Ghat</b>
<b>Distribution of shipping documents (if using freight forwarder)</b>	NA
<b>Packing Requirements</b>	NA
<b>Training on Operations and Maintenance</b>	NA
<b>Warranty Period</b>	1-year Warranty is required for the works provided and a warranty letter shall be signed in advance.
<b>After-sales service and local service support requirements</b>	NA
<b>Preferred Mode of Transport</b>	NA
<b>Other information</b>	NA

## ANNEX 2: QUOTATION SUBMISSION FORM

*Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

Name of Bidder:		
RFQ reference:		Date:

### VENDOR INFORMATION SHEET<sup>1</sup>

#### BIDDER'S DECLARATION OF CONFORMITY<sup>2</sup>

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United

<sup>1</sup> [Vendor Information Sheet.xlsx](#)

<sup>2</sup> This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
		Nations Security Council Sanctions List (the “UN Sanctions List”) or are the subject of any sanctions or other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at <a href="https://www.ungm.org/Public/CodeOfConduct">https://www.ungm.org/Public/CodeOfConduct</a> .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: \_\_\_\_\_

Name:

Title:

Date:



### ANNEX 3: TECHNICAL AND FINANCIAL OFFER - WORKS

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:			
RFQ reference:		Date:	

#### Technical Offer

**Mandatory to Provide the following:**

- a brief description of your qualification and capacity that is relevant to the Scope of Works;
- a brief method statement and implementation plan;
- team composition and CVs of key personnel

#### Financial Offer

Description of Works	UOM	Qty	Unit Price	Total Price
<b>Total</b>				

#### Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Please provide the delivery time
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Please indicate the Validity of the Quotation
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<b>Exact name and address of company</b> Company Name Address: Phone No.: Email Address:	Authorized Signature: Date: Name: Functional Title of Authorised Signatory: Email Address:

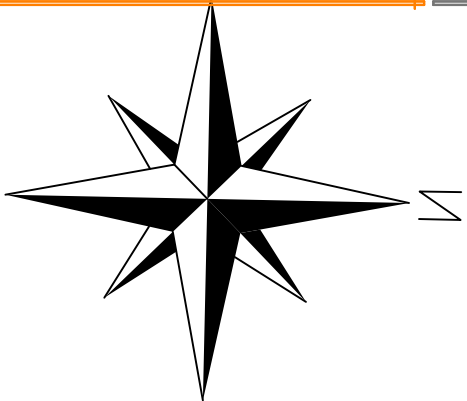
Project Title: Construction of Yssiyeen BCP Fence with Security Rooms								
Location of Project: Ghat , Yssiyeen BCP								
Project Time Frame: 90 Days								
م.د.	لامعلا تايپ	TOTAL Price Material and Labours ري امجلا	UNIT Price(\$) رعبس Material and Labours تدحولا	UNIT تدحولا	QTY. قاييكتلا	DESCRIPTION		
1	مدرلاو رفحلا لامعا					Excavation and Backfilling Works	1	
1.1	تقطنم لي اضاغلا قلازا لمشي رعبسا ،بقيرت عون يا في ، 1.2 قمعيل تاساسلا رفح لامعا فشد' ملا سدنهملا تاميلعت بسج غ يرفنتلا	0.00		M3	204	Excavation of foundations up to 1.2m deep in any kind of soil, rate including removal of surplus to the dump area as directed by Engineer.	1.1	
1.2	اهكدو اهتيوسسو اهشرفو قفلتخملا مدرلا ضارغلا عقوملا جراخ نم مدرلل فحلص قيرتا ديروت فشد' ملا سدنهملا تاميلعتو قينفلا لوصلال اقبط	0.00		M3	125	Supply soil suitable for backfilling from outside the site for various backfilling purposes, brushing, leveling, and compacting it according to the technical principles and the instructions of the supervising engineer.	1.2	
				Sub-Total				
2	قيناسرخلا لامعلا					Concrete Works	2	
2.1	تاميلعت تاططخلا بسج مس 10 كمسب دعاوقلا لفسا C20 قيداع قناسرخ بصو ديروت فشد' ملا سدنهملا	0.00		M2	118	Supply and cast plain concrete C 20 under the bases, with thickness 10 cm according to the drawings and supervising engineer instruction.	2.1	
2.2	قينسبب حيلست ديدحو مم <sup>2</sup> / نتوين 25 شك داهجاب دعاوقلا موزل فحلسم قناسرخ بصو ديروت سدنهملا تاميلعتو قينفلا لوصلال اقبط و تاططخلا بسج ، دعاوق موزل م <sup>3</sup> / مجك 80 فشد' ملا	0.00		M3	30.2	Supply and cast reinforced concrete for foundation with stress thresholds break 25N/MM <sup>2</sup> and stress fracture 80kgm/m <sup>3</sup> according to drawings and technical instructions of supervising engineer.	2.2	
2.3	حيلست ديدحو مم <sup>3</sup> / نتوين 30 شك داهجاب تلامسلا موزل فحلسم قناسرخ بصو ديروت قينفلا لوصلال اقبط و تاططخلا بسج روسلا قينيكو دعاوق موزل م <sup>3</sup> / مجك 115 قينسبب فشد' ملا سدنهملا تاميلعتو	0.00		M3	30	Supply and cast reinforced concrete for Ground beam with stress thresholds break 30N/MM <sup>2</sup> and stress fracture 115kgm/m <sup>3</sup> according to drawings and technical instructions of supervising engineer.	2.3	
2.4	مم <sup>3</sup> /نتوين 30 شك داهجاب راوسلا لئعا و قديملا موزل فحلسم قناسرخ بصو ديروت تاميلعتو قينفلا ، لوصلال اقبط و تاططخلا بسج م <sup>3</sup> /مك 115 قينسبب حيلست ديدحو فشد' ملا سدنهملا.	0.00		M3	42	Supply and cast reinforced concrete for columns with stress thresholds break 30N/MM <sup>2</sup> and stress fracture 115kgm/m <sup>3</sup> according to the drawings technical instructions of supervising engineer.	2.4	
2.5	رجلا يوظلا مادختساب قفرقم تاغلاب نم فحلسملا قناسرخلا نم فقسا ديفنتو ديروت سدنهملا تاميلعتو قينفلا تاموسرلاو طئارخلا بسج 2مم / نتوين 25 شك داهجاو قيولعلا قناسرخلا قبيب لمشي رعبساو فشد' ملا	0.00		M2	30	Supply and implement reinforced concrete for Ribbed Slabs (Hordi Roof Slab) with Clay Hollow Blocks (Agori Bricks) with stress thresholds break 25N/MM <sup>2</sup> according to the technical specifications and drawings and instructions of the supervising engineer, and the price includes the upper concrete layer.	2.5	
2.6	تيفنتو قيناسرخ قشراف : لمع مس 35×15×10 ساقم قيناسرخ قيرط تارود رب لمعو ديروت قينفلا لوصلال اقبط تيسلا قلاب تارود لا لاصوف بصو قناسرخلا ففلا نم فشد' ملا سدنهملا تاميلعتو	0.00		Lin.M	44	Supply and install concrete curbstones size 35 × 15 × 10 cm, the work includes concrete slab and fixing from the back with concrete and filling the joints with cement mortar according to technical specification and instructions of the supervising engineer.	2.6	
				Sub-Total				
3	ني ايملا لامعا					Block Works	3	

3.1	Supply & build hollow concrete blocks size 40x20x20cm, built with cement sand mortar (1:3) mix according to technical specification and instruction of Engineer.	1700	M2		0.00	قېتىمىدا خنوم مىن 20*40*20 كىمس غرىفلار يېتىشىدۇ بولسا ئۆلچەملىك دېرەخ ۱:۳ دېرەخ قارشىلا سىنىپىغا تايمايلىقىنى تاپشۇرۇشقا ماسلاشتۇرۇش.	3.1
	<b>Sub-Total</b>						
4	<b>Plastering Works</b>					<b>ھىساپلا لايىھە</b>	4
4.1	Supply and make external plastering 25 mm thick. The work includes rough 15 mm primer rendering with cement sand mortar (1:3) mix and metal mesh at concrete block work joints, edges and openings, finishing 10 mm coat with 350 Kg cement+ 580 Kg limestone powder + 1170 Kg sand mix , .	3300	M2		0.00	تالامىم 15 قېتىمىدا قېتىلما لايىھە، مەم 25 كىسىپ قېچراخ ئەسايىل لەمو دېرەخ لىصاوف قېچىمىدا كېشىو 3 : 1 نى ئەمىسلە لىمىزلا مىجك 580 + تىمىسا مىجك 350 مەم 10 قېتايھن قېتىلو ، نى : لىمىزلا كولىپلا تاخىتفو فاوخو جىزىمىزلا مىجك 1170 + نى : جىزىمىزلا رەمىزلا لىمىزلا	4.1
4.2	Supply and make internal plastering (15) mm thick for walls and ceiling with cement sand mortar (1:3) mix made of 440 Kg cement + 1 CU.M sand. The work includes rough 5 mm primer rendering, finishing coat 10 mm and metal mesh at concrete block work joints, edges and openings.	60	M2		0.00	ئۆلچەملىك قېتىلما قىسمىدا قىسىلما تارىزلىمى 15 قېلخاد ئەسايىل لەمو دېرەخ قېتايھن قېتىلو 5 قېلوا قېتىلما لايىھە، لىمىزلا ئەمىز 1 + تىمىسا مىجك 440 نى : لىمىزلا كولىپلا تاخىتفو فاوخو لىصاوف دىنە قېتىمىدا كېشىو 3 : 1	4.2
	<b>Sub-Total</b>						

5	Painting Works					تانهڊلا لامعا	5
5.1	Supply & paint Graffito for exterior , one under coat primer and The work include cleaning the surface and all required works.	3300	M2			فيڻنٽ لمعا لڻڻيو ۽ لاطا تحت دڃارو ڇيراخلا تانهڊلاڻل ٿيڻار ج لامعا ديروٽو ڏينٽ ٿيولڻملا لامعا، عيمجو خطملا	5.1
5.2	Supply and work for interior walls and ceilings with a normal preparatory face, and two sides of the emulsion of paint white plastic, and the price includes the rubbing of old paint, and put the necessary paste according to technical principles and instructions of the supervising engineer.	95	M2			بلڻنڊم لم نهججو ڊيڄاع پريضحت هجوب ٿيڻڊلاڻا ڦٽسلاو طئاوخل ۽ لاط لمعو ديروٽ سڏنهملا تاميلعو ٿيڻلا لوصال ۽ اڦيٽ مزلالا نوچملا لمعو ،ضييلا ڪيٽسلايلا ناهد فرشمل	5.2
5.3	Supply and work of interior wall paint with a preparatory face of oil and two sides of matte oil paint, according to the sample, color and the approved texture, according to the technical regulations and instructions of the supervisin	78	M2			ٿيڙ لا ناهد لم نهججو ٿيڙ لا لم پريضحت هجوب ٿيڻڊلا طئاوخل ۽ لاط لمعو ديروٽ فرشمل سڏنهملا تاميلعو ٿيڻلا لوصال ۽ اڦيٽ بنطملا	5.3
	Sub-Total						
6	Floors and Wall Tile Works					طئاوخلو تايضرلا ٽيسڪٽ لامعا	6
6.1	Supplying and installing Italian mosaic tiles 25 x 25 cm thickness 2.5 cm, with medium-sized marble pieces, different qualities and colors, and installation with a 3 cm thickness mortar layer. With the approval of the sample by the supervising engineer.	18	M2			ٽپسٽوٽ ماخر عطقب مس 2.5 کس مس 25x 25 لي اٽليا وڪيازوم طلاب پيڪروٽ ديروٽ ٽنيلا دامتعا عم 3 کس طلام ڦٽيٽب ٿيٽيلا مٽيو ،ڦلنڻنم ٽاولاو تايونو ،مچحلا ڦٽ ۽ ملا سڏنهملا ليٽ نم	6.1
6.2	Supplying and installing a 10 cm wide ceramic skirt, in accordance to the technical principles and the instructions of the supervising engineer.	18	Lin.m			سڏنهملا ڪيٽيٽو ٿيٽيلا لوصال ۽ ڦيٽ ڪڏو ،مس 10 ذرع ڪيٽي ۽ س مزيو پيڪروٽ ديروٽ ڦٽ ۽ ملا	6.2
6.3	Supply and installation of concrete interlock tiles with thickness of 6 cm (according to required shape and color ), installed on a compacted granular soil (kaolina) bed with a thickness of 10 cm according to technical specifications, drawings and instructions of the supervising engineer.	30	M2			( بولٽملا ٽولا و لڪشلا بسج ) مس 6 کس ڦٽملا طلايلا نم ٽفصرا پيڪروٽ و ديروٽ و تافصاوملا ، بسج مس 10 کسٽ ڦڪومدملا ( ائيولواڪ ) ٽيٽيٽيلا ڦيٽ لا نم ڦشرڦ لي ع بڪري ڦٽ ۽ ملا ڦهچلا تاميلعت و تاموسرلا .	6.3
6.4	Supply and installation of marble thickness of 3 cm to sit,from the Italian type carrara white ornaments for windows,according to the technical assets and instructions of the supervising engineer.	11	M2			عون نم تايحلا لمع لماش رعسلا ڏفاونلا تاسلجلا موڙل ۽ مس 3 کس ماخر پيڪروٽ ديروٽ سڏنهملا تاميلعتو ٿيڻلا لوصلاو نم ڦيولٽملا تاساقمل اڦيٽ ڪڏو ڦرازڪ ضييا لي اٽيلا ڦٽ ۽ ملا	6.4
	Sub-Total						
7	Metal Works					ڪيپابشلاو ٻاوبلاو ٽيندعملا لامعلا	7
7.1	Supply and installation of steel protection doors (laser blacksmith) thickness of 4 mm according to the approved sample and price including packaging with plastic plates, hardware, locks, paints and all necessary for the completion of the work accordance to the technical regulations and instructions of the supervising engineer.	58.5	M2			ٽائيلا موڙل ،م 4 کس ( ڦروٽ ۽ ل هڏاج ) ڦيٽملا نم ڦيٽملا ڊيٽا ڊيٽج پيڪروٽ ديروٽ ۽ لاقٽلاو تانهڊلا لاماش رعسلاو دمتملا لڪشلاو ٿيٽيلا بسج ڦسارحلا ڦڙغ ٻاوبلاو ۽ ٽيٽيٽو ٿيٽيلا لوصال ۽ ڦيٽ ڪڏو لمعا وهل مزيام ڪوٽ ۽ ٻاڦلاو ڏاوريلاو ضيافلاو ڦٽ ۽ ملا سڏنهملا	7.1
7.2	Supply and installation of protective iron (laser blacksmithing) thickness of 4 mm for the windows according to the sample and the approved form, the price including frame and paints and all that is necessary to do the work according to the technical principles and instructions of the supervising engineer	5.8	M2			لڪشلاو ٿيٽيلا بسج ڪيپابشلا موڙل ،م 4 کس ( ڦروٽ ۽ ل هڏاج ) ڦيٽملا ڊيٽج پيڪروٽ ديروٽ ٽيٽيلا لوصلاو ۽ بسج لمعا وهل مزيام لڪو تانهڊلاو تاراطلا لاماش رعسلاو ، دمتملا ڦٽ ۽ ملا سڏنهملا تاميلعتو	7.2







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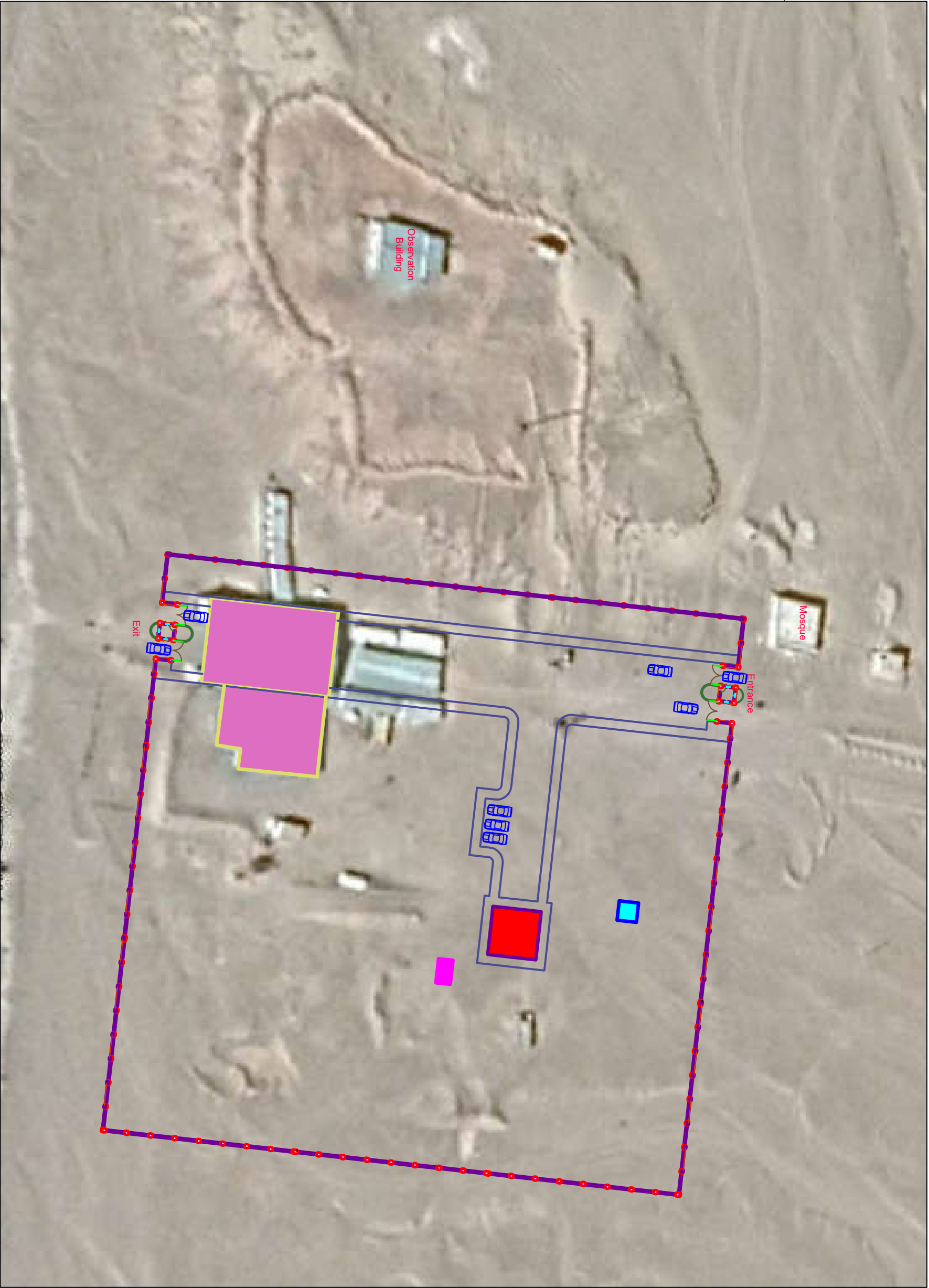
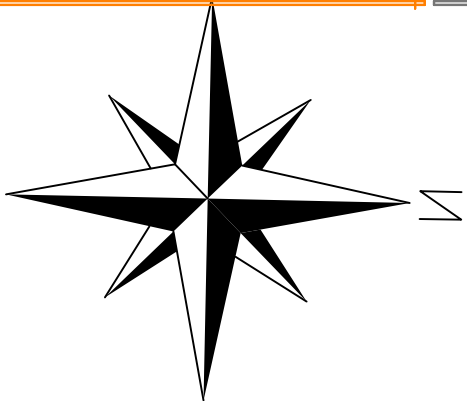
General site

ROOF AREA : / m<sup>2</sup>

Construction Of A Perimeter  
Fence in Yssiyen BCP

Date: 02/11/2022

PLAN NUMBER : ( 1 )



Symbol	Description
<div></div>	Proposed Building location
<div></div>	Proposed generator location
<div></div>	Proposed water well location
<div></div>	Existing Pallets and canopy
<div></div>	Proposed fence location ( 480 Lin.M )



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General site

ROOF AREA : / m2

Construction Of A Perimeter  
Fence in Yssiyen BCP

Date: 02/11/2022

PLAN NUMBER : ( 2 )





Interational Organization For Migration

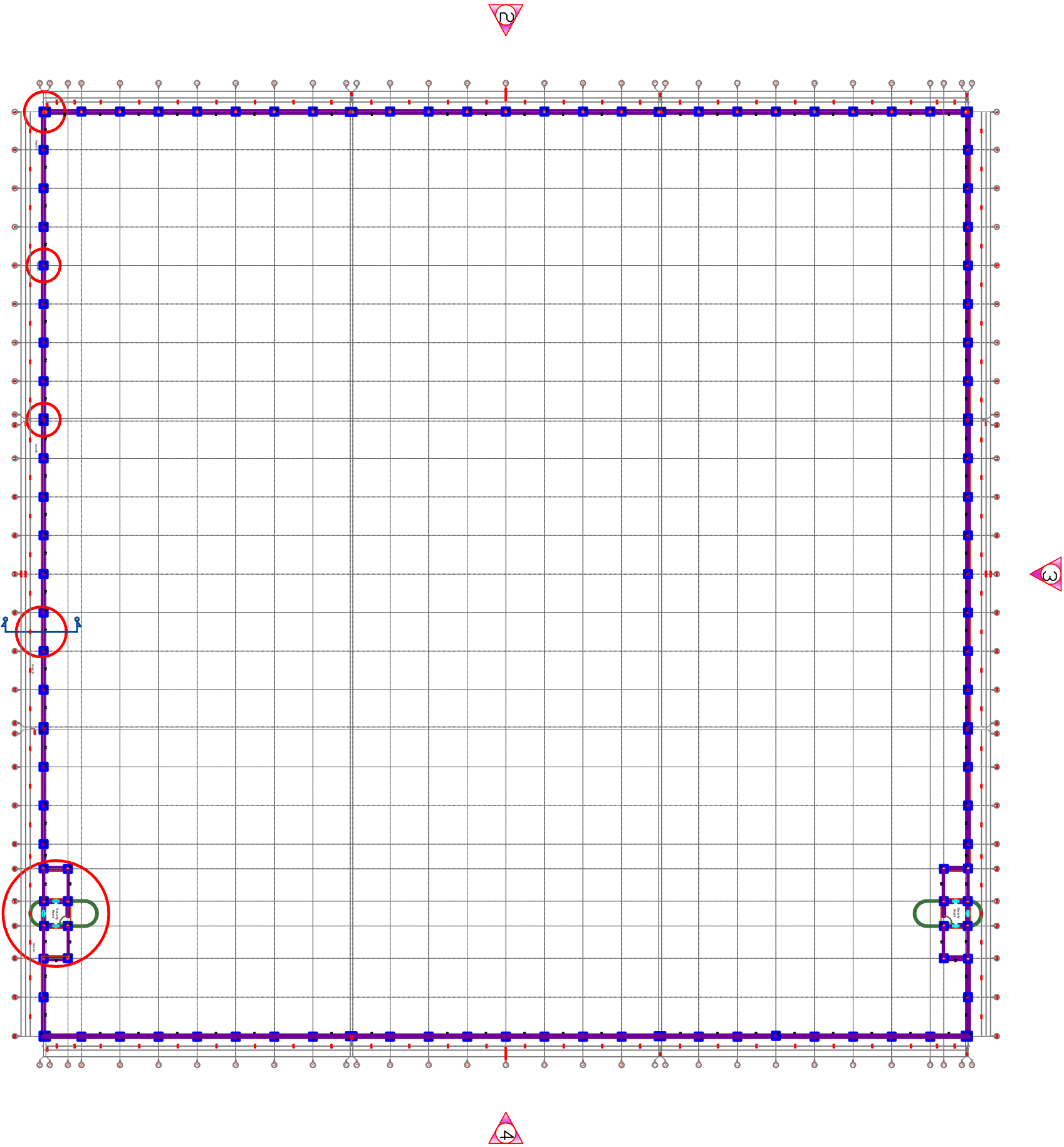
Chart for straight column  
axes

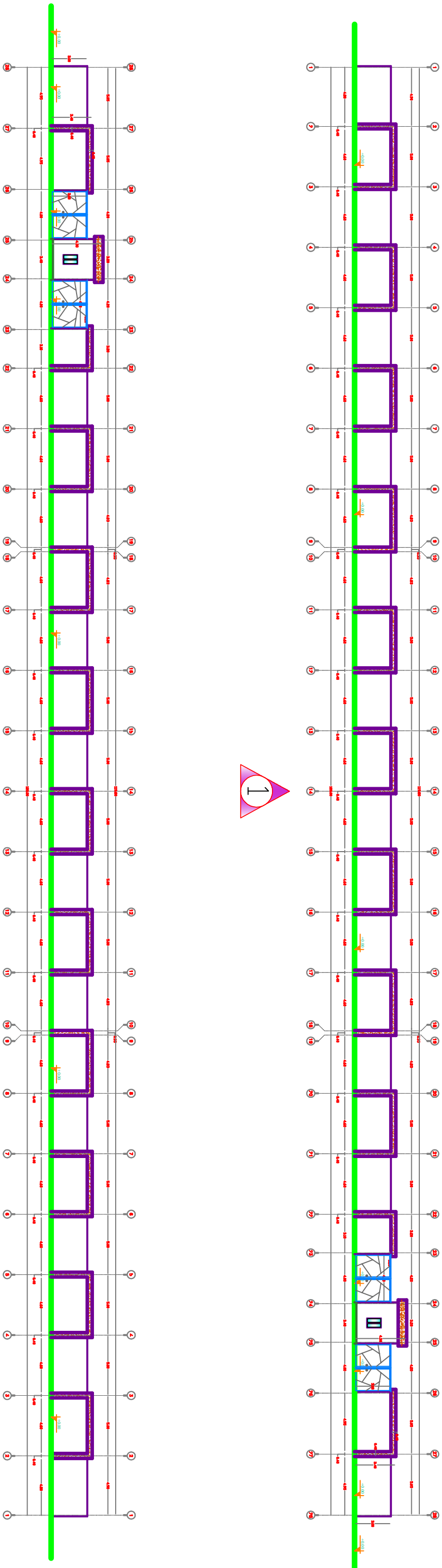
ROOF AREA : / m<sup>2</sup>

Construction Of A Perimeter  
Fence in Yssiyen BCP

Date: 02/11/2022

PLAN NUMBER : ( 3 )





3

1



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Entrance & Exit view

ROOF AREA : / m<sup>2</sup>

Construction Of A Perimeter  
Fence in Yssiyen BCP

Date: 02/11/2022

PLAN NUMBER : ( 4 )



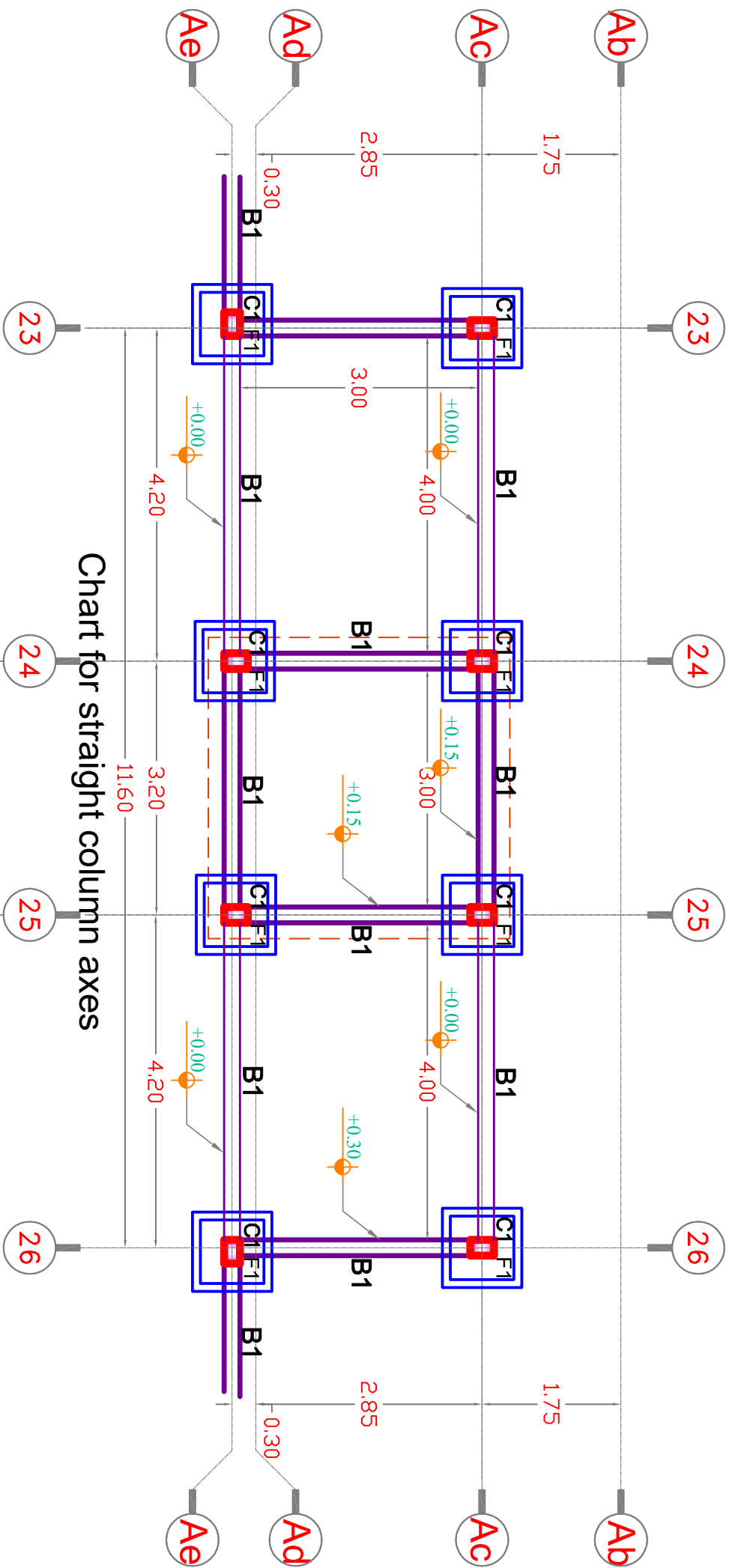
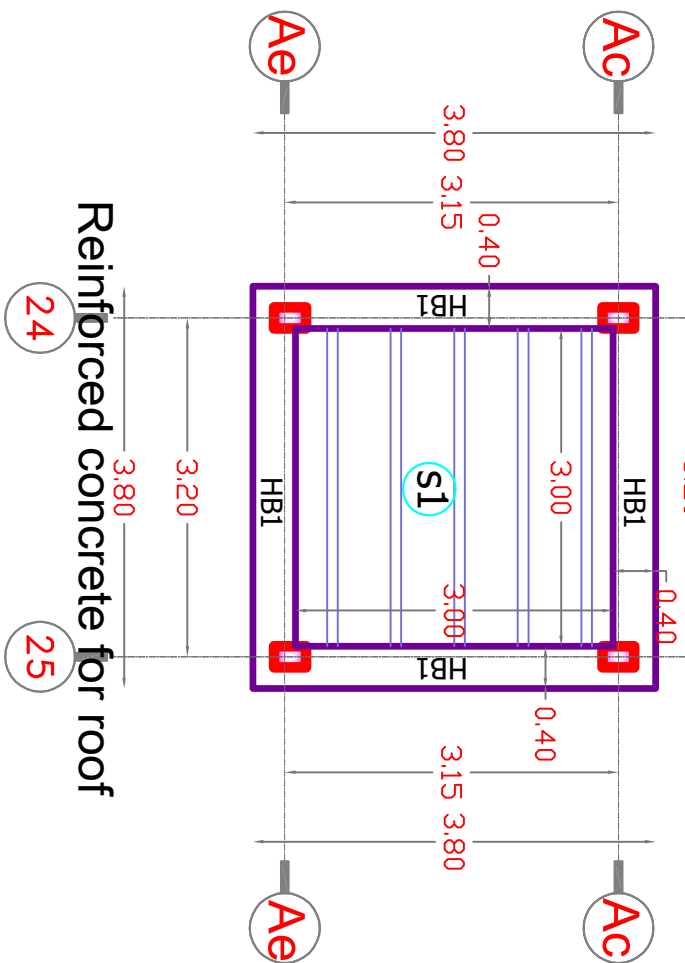


Chart for straight column axes



Reinforced concrete for roof



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Detail A

ROOF AREA : 15 m<sup>2</sup>

Construction Of A Perimeter  
Fence in Yssiyen BCP

Date: 02/11/2022

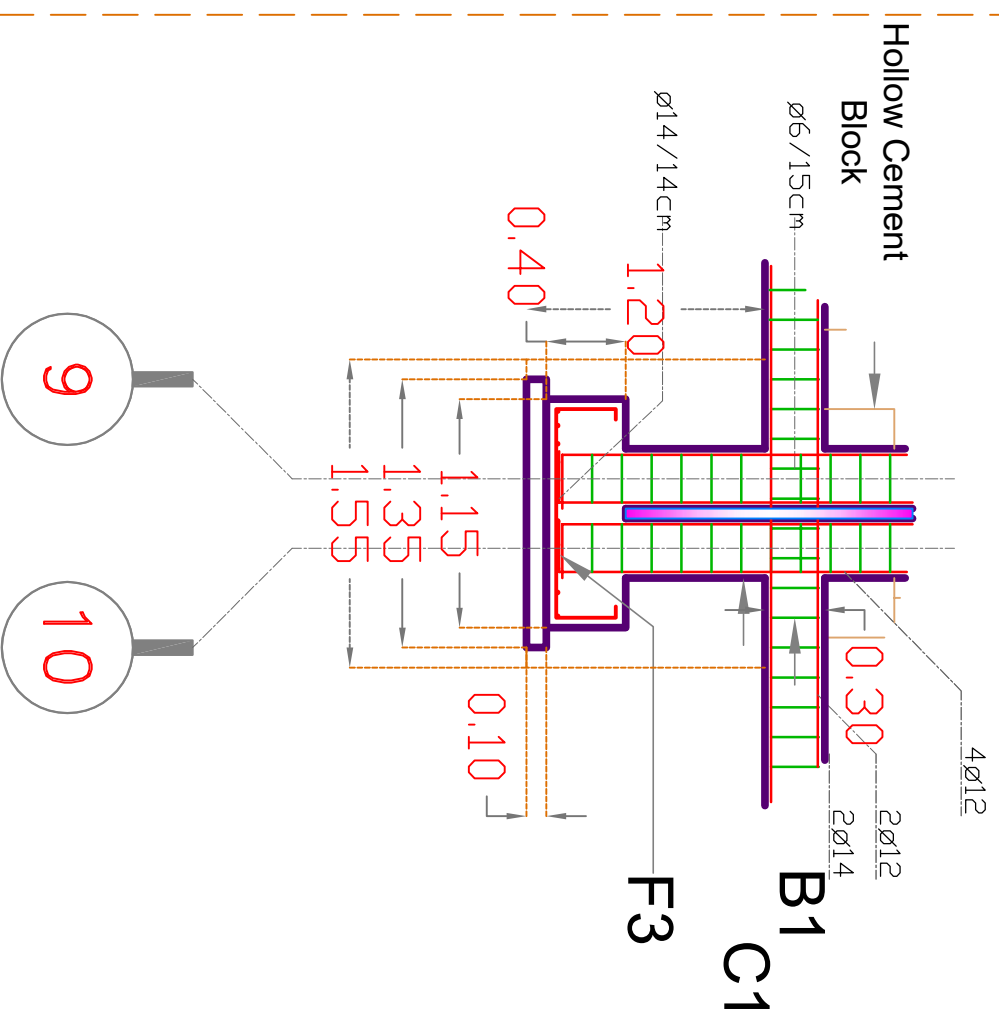
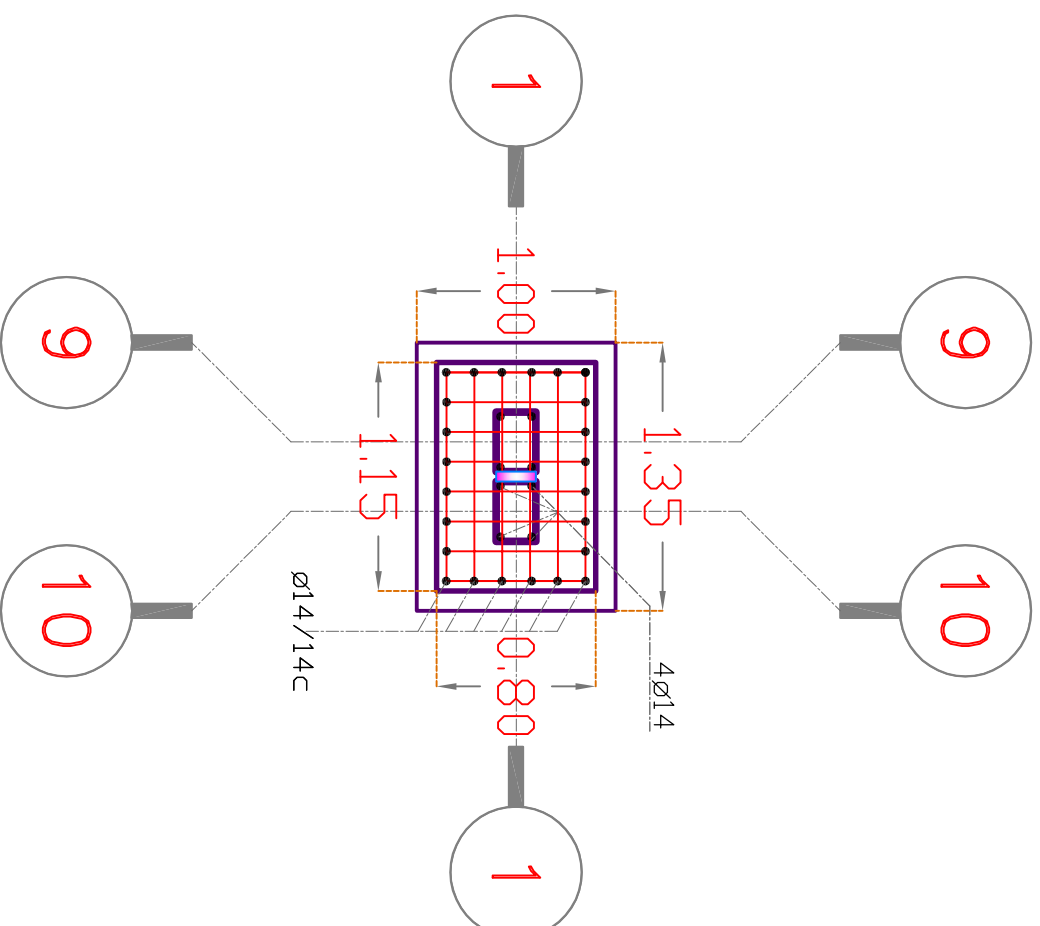
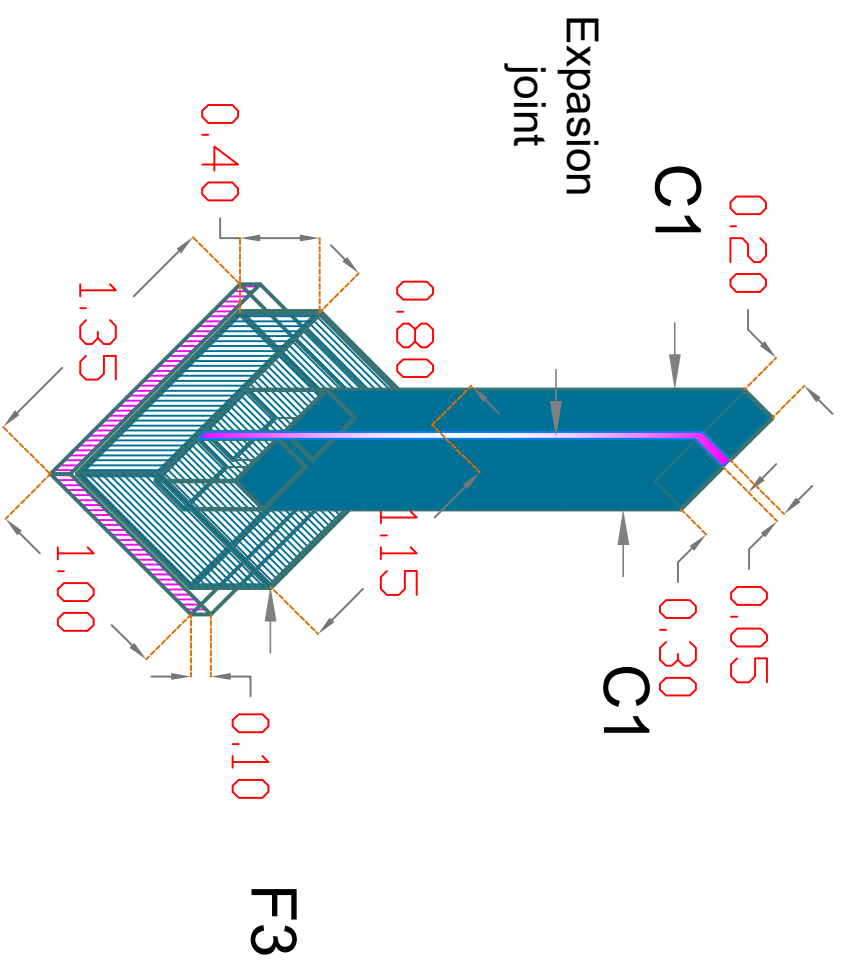
PLAN NUMBER : ( 6 )











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Detail E

ROOF AREA : / m<sup>2</sup>

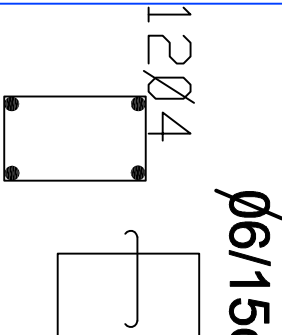
Construction Of A Perimeter  
Fence in Yssiyen BCP

Date: 02/11/2022

PLAN NUMBER : ( 10 )



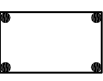
Tie-column schedule

Detailed	Sec Dimensions		Mark
	L	W	C1
	0,30	0,20	


Footing Reinforcement Schedule  
جدول تسليح القواعد

التسليح بالإنجليزية الرمز	أبعاد القاعدة المسلحة			أبعاد القاعدة العادية			الرمز
	H	W	L	H	W	L	
$\phi 14/15\text{cm}$	0.40	0.80	0.80	10	1.00	1.00	F1
$\phi 14/15\text{cm}$	0.40	0.90	1.10	10	1.10	1.30	F2
$\phi 14/15\text{cm}$	0.40	0.80	1.15	10	1.00	1.35	F3

Tie-beam schedule

Longitudinal reinforcement		Sec dimensions		Mark
Detailed	Strups	Top	Bottom	
		Extra End span	Extra Mid span	
		12Ø2	—	B1
		—	14Ø2	

Roof slab reinforcement schedule  
جدول تسليح السقف

Roof slab reinforcement schedule									
جدول تسليح السقف									
الملاحظات	شكل المقطع	التسليح العرضي	التسليح الطولي				ابعاد المقطع		الرمز
			علوي	موازين عدد الأضمة		سفلى	الارتفاع	العرض	
				الى الركن	عند التسقف				
		6Ø كل 15 سم	14Ø3	—	—	14Ø4	0.27	0.40	HB1



International Organization For Migration

Reinforcement Table

ROOF AREA : / m2

Construction Of A Perimeter Fence in Yssiyen BCP

Date: 02/11/2022

PLAN NUMBER : ( 11 )

## VENDOR INFORMATION SHEET

**Vendor No.** \_\_\_\_\_  
Internal to IOM

**Registered Vendor Name\*:** Mr. \_\_\_\_\_

**Other Names/Acronyms** \_\_\_\_\_

**Address\***

House No \_\_\_\_\_

Street Name \_\_\_\_\_

ZIP/Postal Code\* \_\_\_\_\_

City\* \_\_\_\_\_

Region\* \_\_\_\_\_

Country\* \_\_\_\_\_

**Contact Information**

Company Tel/Mobile: \_\_\_\_\_

Company Email: \_\_\_\_\_

Company Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Person: \_\_\_\_\_

**Industry Category\*:**

- ☐ 0100 - Commercial Vendors  
☐ 0200 - National CSOs  
☐ 0300 - National Government Entities  
☐ 0400 - International CSOs

- ☐ 0500 - International Organizations - Non-UN  
☐ 0600 - UN entities  
☐ 0005 - Individual Consultant/Non-Staff

**Business Type\*:**

- ☐ Direct Producer/Manufacturing  
☐ Reseller/Distributor/Service Provider

**Provide Services/Goods Internationally\***

☐ Yes

☐ No

**Disability-inclusive\***

☐ Yes

☐ Not applicable

**Women-owned/controlled\***

- ☐ At least 51% women-owned/controlled  
☐ Less than 51% women-owned/controlled  
☐ Not applicable

**Environmental Statement\***

☐ Yes

☐ No

**Environmental or Energy Management System\***

☐ Yes

☐ No

**Notes**

All fields marked with \* are mandatory.  
The form may be returned if mandatory fields are missing/incorrect or in the wrong format (esp. Zipcode).

Vendor Name - should match IDs or registration documents.

If there is insufficient space, please use the Other Information section

**Product Categories (check all applicable)\***

- ☐ Agriculture, Livestock and Fisheries  
☐ Chemicals  
☐ Clothing and Luggage  
☐ Construction  
☐ Consultancy and Contracted Services  
☐ Finance and Administration  
☐ Food and Beverage

- ☐ Fuels and Derivatives  
☐ Furniture  
☐ Hospitality, Events  
☐ Insurances  
☐ IT and Communications  
☐ Land and Buildings  
☐ Learning, Training and Recreation

- ☐ Legal and Investigation  
☐ Logistics and Warehousing  
☐ Media and Printing  
☐ Medical, Drugs and Pharma  
☐ NFIs - Household and Camps  
☐ Office Equipment and Supply  
☐ Personal Care

- ☐ Power Supply and Electric  
☐ Quality Control and Environment  
☐ Security  
☐ Social and Humanitarian Services  
☐ Tickets  
☐ Tools and Machinery  
☐ Vehicles and Accessories

**UNGM No.** \_\_\_\_\_

**UN Partner Portal Reference** \_\_\_\_\_

**Registration Date\*** \_\_\_\_\_

**VAT Number** \_\_\_\_\_

<https://www.unqm.org/UNUser/Home>

<https://www.unpartnerportal.org>

Country of Operations (dd-mmm-yyyy)

**Licensing Auth./Type** \_\_\_\_\_

**License No.:** \_\_\_\_\_

**Reg. Date:** \_\_\_\_\_

**Expiry Date:** \_\_\_\_\_

For additional licenses, please use the Other Information Section

dd-mmm-yyyy

dd-mmm-yyyy

**Partner Entities** (indicate if there are other relevant business partner accounts already registered in IOM. *Format: Account Number-Name*)

Same entity registered in another office \_\_\_\_\_

Parent company \_\_\_\_\_

Subsidiaries/Branches \_\_\_\_\_

**Other Information:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



## VENDOR INFORMATION SHEET

### Section II: Payment and Banking Information

#### Payment Details

Payment Method\* ☒ Bank Transfer ☐ Check\*\* ☐ Cash\*\* ☐ Others\*\* \_\_\_\_\_  
Justification for Non-Bank Payment Method\*\* \_\_\_\_\_

#### Notes

Payment currency of the vendor MUST be clearly marked in order to avoid additional bank charges and/or delay in payments.  
Non-bank payment methods require justification.

#### Bank Details (mandatory if Payment Method is via Bank Transfer):

Bank Name \_\_\_\_\_  
Bldg and Street \_\_\_\_\_  
City \_\_\_\_\_  
Postal Code \_\_\_\_\_  
Country \_\_\_\_\_  
Bank Account Name \_\_\_\_\_  
Bank Keys \_\_\_\_\_  
Account Currency \_\_\_\_\_  
Bank Account No. \_\_\_\_\_  
\*Depending on the country  
Swift Code/BIC (accounts outside U.S.A.) \_\_\_\_\_  
IBAN Number (mandatory for banks in Europe) \_\_\_\_\_  
Clearing No. (CHF accounts in Switzerland) \_\_\_\_\_  
ABA No. for ACH (USD accounts in U.S.A.) \_\_\_\_\_  
Bank Branch Code \_\_\_\_\_

#### Notes

If there are multiple bank accounts, please add an extra sheet, and mark the default bank account.

**If awarded, please submit ID/Registration, signed IOM Supplier Code of Conduct and Proof of Banking Details to IOM**

I hereby certify that the information above are true and correct. I am also authorizing IOM to validate all claims with concerned authorities.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position/Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## Code of Conduct for Suppliers

Global Procurement and Supply Unit  
Manila Administrative Centre, Manila Philippines

IOM is strongly committed in observing the highest ethical standards in all its procurement activities. As such, this Code of Conduct for Suppliers has been prepared to provide clear summary of IOM's expectation from the suppliers in all procurement dealings, ensuring that internationally recognized procurement ethics are followed. Transparency and accountability should be strictly adhered to in all procurement activities.

IOM procurement ethics focuses on **zero tolerance on corruption, avoiding any form conflict of interest and honest representation of supplier's capabilities.**

Suppliers are strongly urged to familiarize themselves with this Code of Conduct to ensure successful working relations with IOM.

### Policy on Corruption and Position on Conflict of Interest

IOM expects all contracted suppliers and companies seeking to sell goods or services to conduct their business in accordance with the highest ethical standards. Suppliers or potential suppliers must strictly comply with all rules and regulations on bribery, corruption and avoid unacceptable business practices. Hence suppliers are expected to observe the following:

- Shall not, directly or indirectly, offer to any IOM Staff money, goods or a service as a consideration or in expectation of a favorable decision, information, opinion, recommendation, vote or any other form of favoritism which qualifies as a corruption;
- Shall not directly or indirectly, offer, give or agree or promise to give to any IOM staff any gratuity for the benefit of/or at the direction or request of any Staff of IOM;
- To immediately inform the IOM Head of Office in the event that any Staff of IOM solicits or obtained or has made an attempt to obtain gratification for himself/herself or for any other persons.
- To immediately declare if any of the Company's staff and/or officers had or have any relative employed with IOM. Failure to make such declaration shall be construed as a conflict of interest and might result in the exclusion of the supplier from present and future procurement activities and/or other legal action as deemed fit by the Organization.

### Representation from Suppliers

IOM expects all its suppliers to honestly declare and warrant that:

- It will comply with all rules, regulations and statutory requirements relating to the provision of the products/ services to IOM;
- It will not act in concert with other suppliers or agents when participating in a bid;



## Code of Conduct for Suppliers

Global Procurement and Supply Unit  
Manila Administrative Centre, Manila Philippines

- It is a duly authorized/certified provider of the supplied products/services and shall not, expressly or impliedly hold itself out to be an agent/representative of a third party provider of the same products/services;
- It will only supply products that are certified to be of merchantable and satisfactory quality;
- The supplier possesses the necessary capabilities, equipment and suitable place of business to perform its obligations;
- It shall not contract out or subcontract or outsource any portion of the products/services unless prior written consent from IOM has been obtained; and
- It shall maintain the highest standards of integrity and quality of work at all times.

### Applicability of the Code of Conduct

This Code of Conduct shall apply to all Suppliers, sub-contractors and to other entities acting on behalf of them (with approval of IOM).

### Monitoring compliance to the Code of Conduct

To facilitate the monitoring of suppliers' compliance with this Code of Conduct, IOM expects suppliers to:

- Develop and maintain all necessary documentation to support compliance with the described standards; such documentation must be accurate and complete;
- Provide IOM's representatives with access to relevant records, upon IOM's request;
- Allow IOM's representatives to conduct interviews with the supplier's employees and with management separately;
- Allow IOM's representatives to conduct announced and unannounced site visits of supplier locations; and
- Respond promptly to reasonable inquiries from IOM's representatives in relation to the implementation of the Code of Conduct.

### Secure Communication Channels

IOM has established a secure communication channel to enable the suppliers to raise their concerns confidentially and responsibly. If the supplier has questions about the Code of Conduct or wishes to report a questionable behavior or possible violation of the Code of Conduct, the Supplier is encouraged and *should* contact IOM Global Procurement and Supply Unit at email address

[gpsu@iom.int](mailto:gpsu@iom.int) or at: IOM Manila Administrative Centre

Global Procurement and  
Supply Unit (formerly  
Field Procurement Unit)  
28th Floor Citibank Tower  
8741 Paseo de Roxas, Makati City 1226, Philippines



## Code of Conduct for Suppliers

Global Procurement and Supply Unit  
Manila Administrative Centre, Manila Philippines

IOM will not tolerate any retribution or retaliation by anyone against a concerned Supplier who has, in good faith, sought out advice or has reported questionable behavior and/or a possible violation. IOM will take disciplinary action up to and including termination of contract for anyone who threatens or engages in retaliation, retribution or harassment of the concerned individual. Identities and contents of all information or complaints will be treated strictly confidential.

### SANCTIONS

Breach of the Code of Conduct may result in actions being invoked against that supplier, in addition to any contractual or legal remedies. The actions applied will depend on the nature and seriousness of the breach and on the degree of commitment shown by the supplier in breach to its obligations under the Code of Conduct. The range of actions available to be imposed on the supplier includes but is not restricted to the following:

- Formal warnings – that the continued non-compliance will lead to more severe actions;
- Disclosure of nature of breach to all IOM subsidiaries and associate companies;
- Immediate termination of contract, without recourse;

### **Acknowledgment and Acceptance, to be submitted together with VIS( Vendor Information Sheet)**

This is to certify that I have fully read the Supplier's Code of Conduct attached. Having fully read and understood the completed requirement of this Supplier's Code of Conduct, I hereby commit myself and my company to serve this Code of Conduct and to fully comply with all of its principles. I also certify that I am authorized by my company to sign and accept this document in its behalf.

Supplier: \_\_\_\_\_  
Address: \_\_\_\_\_  
Representative: \_\_\_\_\_  
Signature: \_\_\_\_\_