



IOM International Organization for Migration  
 OIM Organisation Internationale pour les Migrations  
 OIM Organización Internacional para las Migraciones  
*IOM Libya Mission*

## REQUEST FOR QUOTATIONS (RFQ) AND GENERAL INSTRUCTION TO SUPPLIERS (GIS)<sup>1</sup>

To : All eligible interested suppliers.  
 Project: Medicines and Medical Equipment for 6 PHCs and mobile clinics.  
 Ref. No.: LY21-314  
 Date : 01 DEC 2021

The International Organization for Migration (**IOM**) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of MHD Program, the IOM invites interested eligible Suppliers to submit Quotations for the supply and delivery of **Medicines and Medical Equipment for 6 PHCs and mobile clinics.**

Item No.	Item Description	Quantity	Unit
1.	Aldactone (Spironolactone) 25mg Tablet, pack of 20 Tab	130	Pack
2.	Amlodipine 10 mg Tablet, pack of 28 tab	1100	Pack
3.	Amlodipine 5 mg Tablet, pack of 28 tab	1100	Pack
4.	Aspirin 75 mg Tablet, pack of 56 tab	1000	Pack
5.	Atenolol 50 mg Tablet, pack of 28 tab	300	Pack
6.	Atorvastatin 20mg Tablet, pack of 30 tab	900	Pack
7.	Atrovent 500 mcg/2 ml, pack of 20 nebules	55	Pack
8.	Beclomethasone Dipropionate 250 Mcg, Inhaler of 200 dose	375	EA
9.	Bisoprolol fumarate 10 mg Tablet, pack of 28 tab	640	Pack
10.	Bisoprolol fumarate 5 mg Tablet, pack of 28 tab	640	Pack
11.	Budesonide 0.5mg/2ml nebulizer suspension, pack of 20 nebules	50	Pack
12.	Candesartan Cilexetil 8mg Tablet, pack of 28 tab	600	Pack
13.	Candesartan Cilexetil 16 mg Tablet, pack of 28 tab	600	Pack
14.	Candesartan cilexetil 16 mg/Hydrochlorothiazide 12.5 mg Tablet, pack of 28 tab	700	Pack
15.	Clopidogrel 75 mg Tablet, pack of 28 tab	225	Pack
16.	Depakine 200 mg (Sodium Valproate ) Tablet, pack of 40 tab	32	Pack
17.	Depakine 500 mg (Sodium Valproate ) Tablet, pack of 40 tab	250	Pack
18.	Depakine Chrono 500 mg (Sodium Valproate ) Tablet, pack of 40 tab	250	Pack
19.	Diamicron (Gliclazide) 60mg MR Tablet, pack of 30 tab	450	Pack
20.	Enalapril 5mg Tablet, pack of 28 tab	600	Pack

21.	Enalapril 10 mg Tablet	500	EA
22.	Glibenclamide 5mg Tablet, pack of 30 tab	850	Pack
23.	Haldol (Haloperidol) 5 mg Tablet, pack of 20 tab	500	Pack
24.	Hydrochlorothiazide 25mg Tablet, pack of 30 tab	350	Pack
25.	Isosorbide Mononitrate 60 mg Tablet, pack of 30 tab	60	Pack
26.	Levothyroxine 100 mcg Tablet, pack of 30 tab	300	Pack
27.	Levothyroxine 50 mcg Tablet, pack of 30 tab	300	EA
28.	Lisinopril 10mg Tablet, pack of 28 tab	850	Pack
29.	Lisinopril 20mg Tablet, pack of 28 tab	850	Pack
30.	Lisinopril 20 mg/hydrochlorothiazide 12.5 mg, pack of 28 tab	625	Pack
31.	Metformin 1000 mg Tablet, pack of 30 tab	1750	Pack
32.	Metformin 500 mg Tablet, pack of 30 tab	1700	Pack
33.	Metformin 850 mg Tablet, pack of 30 tab	1700	Pack
34.	Mixtard 70/30 Suspension for Injection 100IU/ml, vial 10 ml	1300	EA
35.	Nifedipine Retard 20 mg Tablet, pack of 30 tab	425	Pack
36.	Prednisolone 5 mg Tablet, pack of 20 tab	550	Pack
37.	Risperdal 4mg Tab, pack of 20 tab	300	Pack
38.	Salbutamol 0.1 mg/dose, Inhaler 200 doses	1000	EA
39.	Tegretol (Carbamazepine 200 mg) CR Tablet, pack of 30 tab	200	Pack
40.	Tegretol (Carbamazepine 400 mg) CR Tablet, pack of 30 tab	2025	Pack
41.	Tegretol (Carbamazepine) Syrup 2% (100mg/5ml), 100 ml syrup	240	Pack
42.	Telmisartan 80 mg /12.5 mg hydrochlorothiazide, pack of 28 tab	700	Pack
43.	Simvastatin 20mg Tablet, pack of 30 tab	900	Pack
44.	Fluticasone propionate 250 mcg and salmeterol 50 mcg inhalation powder, Accuhaler of 60 Blister	105	EA
45.	Amaryl (glimepiride) 4 mg tablet, pack of 30 tab	500	Pack
46.	Amaryl (glimepiride) 2 mg tablet, pack of 30 tab	500	Pack
47.	Amaryl (glimepiride) 3 mg tablet, pack of 30 tab	500	Pack
48.	Infrared medical thermometer -replacable battery powered Non-contact body infrared thermometer with display.	6	EA
49.	Chison ECO1 ultrasound.with trolley Portable Ultrasound device for mobile services .12 inch rotatable LED monitor . Abdomen,OB/GYN, Urology,Pediatric, Small organ(breast,tests,thyroid); Cardiac, Peripheral Vascular, Musculoskeletal conventional & Superficial. Display moods : B,B/B, 4B,M,B/M. Zoom: PIP zoom & pan zoom. Built in battery, 2 prob connectors and DICOM 3.0. THl(Tissue Harmonic Image). SRA(Speckle Reduction Algorithm). Compound imaging, i-Image, PC printer support	1	EA
50.	Sphegnomanometer (Riester). Aneroid blood pressure measurment device with removable adult sized cuff and children sized blood pressure measurement cuff	30	EA
51.	Blood Lancet for Glucometer	10	EA
52.	Digital infant weight scale with display Capacity Max.: 20KG g, Min.: 100 g transportable - Large LCD display. replaceable battery powered device. Diminsion 32.5cm x55cm x 3.5cm -	1	EA
53.	Stethoscope - Acoustic Chrome-plated binaural metal with diaphragm & cone and non-chill large bell ( Littman or Riester Orignal )	20	EA
54.	Mechanical column scales with eye-level beam (medical weighing scale), capacity of 220 kg and integrated measuring rod with a range from 60 to 200 cm. The scale is printed on both sides. Equipped with integrated transport castors for	2	EA
55.	Glucometer with glucose test strips-Digital device with battery ,	4	EA

	lancets , lancet pin , and 50 test strips (Accu check )		
56.	Glucometer test strips (Accu check )	40	EA
57.	Ophthalmoscope Reister- LED HQ ,Aspherical optical system , Aluminium frame system, 28 Lenses ,74 single diopter stepsEliminates corneal reflexIdeal for small pupils ,Dustproof	2	EA
58.	Otoscope Reister .Otoscope Set with handle, otoscope head ( optical quality GLASS lens ), several different sizes of reuseable specula and Protective Zippered Case	2	EA
59.	Disposable single use Ear Specula for universal use with the available otoscope pediatric size -Pack of 100 plastic examination specula	10	EA
60.	Wheel chair- Standard Manual wheelchairs with Foldable armrest ,Swing type footrest, Seat width 24 x 11 x 32 inches, solid tyre	5	EA
61.	LED Examination Lamp. LED light 80HF 8w ,Arm compensated by internal springs ,Swit located on the focus ,Cable lenght of 150cm ,White PVC base of 65cm with five rolling wheels of 45mm, three of them with brakes ,Dimensions at least 65x65x125-190cm	2	EA
62.	Patient Examination Bed, Size: 1830 Mm L X 560 Mm W X 810 Mm H , Backrest and Knee rest movement on ratchet ,Framework made of Stainless Steel	12	EA
63.	Privacy screen section - Folding Privacy hospital Screenh wit 4 Steel Frames and swival castors 72cm(H) x 312cm(W) , 38cm(D) Across Legs	4	EA
64.	Pulse oximeter for adults-adult battery powered with display	6	EA
65.	Torch Light- Medical flashlight Small Mini medical clinical torch pen light for check oral,ear, nose, throat,eyes with standart battery -	2	EA
66.	Three Seaters stainless steel Public waiting chair. Lacquered steel frame, with upholstered back. Size1800*630*800mm	2	EA
67.	IV poles/stand, stainless steel 4 hook IV poles with 4 wheels	4	EA
68.	Digital thermometer	38	EA
69.	Emergency Stretcher trolley High-elasticity sponge covered with PU and on stainless steel frame Stainless steel Stretcher with Four Castors Height Adjustable Size : 450-700 mm Overall Dimension: L 1900* W 750 *H 450-700 mm Has Wheels :50 mm castor Lockable Wheels : 2 pairs with brake Weight Capability : 100 kgs / 20 pounds.	2	EA
70.	Emergency (crash) cart -6 drawers - Aluminum, Stainless Steel made - average size 850 mm x 520 mm x 950mm --- must have room for an AED and Oxygen cylinder mount. - Single unit	2	EA
71.	Oxygen Regulator with flow meter	10	EA
72.	Medical utility trolley table - stainless steel Size (60*40*86cm) preferable with one drawer	2	EA
73.	90 L,Singel glass door fridge,double glazed door,Internal illumination, two shelves. Dimensions: 84 cm x 55cm x 49cm -	1	EA
74.	Dental Chair/Dental Unit,Swing Mount Delivery System ,Hydraulic Or Electric Motor Driving System, Handpieces tubing with 4 holes (3pcs) <ul style="list-style-type: none"> <li>• 3-way syringe with tubing (1pc)</li> <li>• Central suction system</li> <li>• Clean water with bottle system</li> <li>• Porcelain rotating cuspidor bowl</li> <li>• Operating arm &amp;light (1pc)</li> <li>• Foot controller (1pc)</li> <li>• X-ray film viewer</li> <li>• Air suction with filter</li> </ul>	1	EA

	<ul style="list-style-type: none"> <li>• Saliva ejector</li> <li>• Dentist's touch pad control Electric chair with 24V motor driven</li> <li>• Double armrest</li> <li>• Suitable for adult or children headrest</li> <li>• Foot control &amp; auto return function</li> <li>• Seamless upholstery</li> <li>• Water heater system</li> <li>• City /bottle water switch</li> <li>• Three programmable positions</li> </ul>		
75.	ECG,, 12-channel electrocardiograph, ECG12-channel electrocardiograph, equipped with a full alphanumeric keyboard featuring excellent functional one-touch operation keys. It features a 8.4" LCD display with two screen type options. With paper roll	2	EA
76.	Minor surgical Kit	2	EA
77.	Transportation and handling to Tripoli, Sebha , bani waleed and benghazi	1	EA

#### **Important information to Vendors and suppliers:**

- Deadline of RFQ: **16 December 2021**
- Bid offer currency: USD
- Submission of bid: by email (signed and stamped) to [iomlibyaproposal@iom.int](mailto:iomlibyaproposal@iom.int)
- Delivery location will be at Tripoli , Sebha , bani waleed and benghazi Cities.
- Price of transportation, packing and labeling costs should be input on last item No.77 on Price list.
- All Medicines must have min 18 Months Shelf life; expiration date must exceed 18 months at the date of delivery.
- All Medical equipment must have at least 1-year warranty.
- Eligible Interested vendors and suppliers who will pass the shortlist will be asked to present a physical sample delivered to IOM-Libya office (Hal Alkuwait , Janzour).

With this RFQ is the GIS which include the Instructions to Suppliers, Technical Specifications and administrative requirements that Suppliers will need to follow in order to prepare and submit their quotation for consideration by IOM.

IOM reserves the right to accept or reject any quotation, and to cancel the procurement process and reject all quotations at any time prior to award of Purchase Order or Contract, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for IOM's action.

Very truly yours,

[\*IOM Procurement Unit\*](#)

Procurement Staff/Focal Point

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.

## **GENERAL INSTRUCTION TO SUPPLIERS (GIS)**

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### **1. Description of Goods**

IOM request prospective suppliers to submit quotation for the supply and delivery of Medicines and medical supplies for medical operations in the east of Libya at Benghazi. As per the above table

### **2. Corrupt, Fraudulent, and Coercive Practices**

IOM requires that all IOM Staff, manufacturers, suppliers or distributors, observe the highest standard of ethics during the procurement and execution of all contracts. IOM shall reject any proposal put forward by Suppliers, or where applicable, terminate their contract, if it is determined that they have engaged in corrupt, fraudulent, collusive or coercive practices. In pursuance of this policy, IOM defines for purposes of this paragraph the terms set forth below as follows:

- Corrupt practice means the offering, giving, receiving or soliciting, directly or indirectly, of any thing of value to influence the action of the Procuring/Contracting Entity in the procurement process or in contract execution;
- Fraudulent practice is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, the Procuring/Contracting Entity in the procurement process or the execution of a contract, to obtain a financial gain or other benefit to avoid an obligation;
- Collusive practice is an undisclosed arrangement between two or more bidders designed to artificially alter the results of the tender procedure to obtain a financial gain or other benefit;
- Coercive practice is impairing or harming, or threatening to impair or harm, directly or indirectly, any participant in the tender process to influence improperly its activities in a procurement process, or affect the execution of a contract

### **3. Conflict of Interest**

All Suppliers found to have conflicting interests shall be disqualified to participate in the procurement at hand. A Supplier may be considered to have conflicting interest under any of the circumstances set forth below:

- A Supplier has controlling shareholders in common with another Supplier;
- A Supplier receives or has received any direct or indirect subsidy from another Supplier;
- A Supplier has the same representative as that of another Supplier for purposes of this quotation;
- A Supplier has a relationship, directly or through third parties, that puts them in a position to have access to information about or influence on the Quotation of another or influence the decisions of the Mission/Procuring Entity regarding this quotation process;

- A Supplier submits more than one Quotation in this Quotation process;
- A Supplier who participated as a consultant in the preparation of the design or technical specifications of the Goods and related services that are subject of this quotation process.

#### **4. Eligible Suppliers**

Only Suppliers that are determined to be qualified shall be considered for award. The Supplier shall fill up and submit the standard IOM Vendor Information Sheet (VIS) (Annex D) to establish their eligibility together with the Quotation.

#### **5. Cost of Preparing the Quotation**

The Supplier shall bear all costs associated with the preparation and submission of his Quotation and IOM will not in any case be responsible and liable for the costs incurred.

#### **6. Errors, omissions, inaccuracies and clarifications**

The documents and forms requested for the purpose of soliciting Quotations shall form part of the Contract; hence care should be taken in completing these documents.

Suppliers shall not be entitled to base any claims on errors, omissions, or inaccuracies made in the Quotation Documents.

Suppliers requiring any clarifications on the content of this document may notify the IOM in writing at the following address.

*[iomlibyaproposal@iom.int](mailto:iomlibyaproposal@iom.int)*

IOM will respond to any request for clarification received on or before **09 DEC 2021**. Copies of the response including description of the clarification will be given to all Suppliers who received this General Instruction, without identifying the source of the inquiry.

#### **7. Confidentiality and Non-Disclosure**

All information given in writing to or verbally shared with the Supplier in connection with this General Instruction is to be treated as strictly confidential. The Supplier shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the procurement process has been completed whether or not the Supplier is successful.

#### **8. IOM's Right to Accept any Quotation and to Reject any and all Quotations**

IOM reserves the right to accept or reject any Quotation, and to cancel the procurement process and reject all Quotations, at any time prior to award of contract, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for IOM's action.

#### **9. Requirements**

## 9.1 Quotation Documents

The following shall constitute the Quotation Documents to be submitted by the Suppliers:

- a.) Quotation Form (Annex A)
- b.) Price Schedule Form (Annex B)
- c.) Vendor Information Sheet (Annex D)

Suppliers are required to use the forms provided as Annexes in this document.

## 9.2 Quotation Form

The Quotation Form (Annex A) and other required documents shall be duly signed and accomplished and typewritten or written in indelible ink. Any correction made to the prices, rates or to any other information shall be rewritten in indelible ink and initialed by the person signing the Quotation Form.

The language of the Quotation shall be in *English* and prices shall be quoted in *USD*, exclusive of VAT.

Prices quoted by the Supplier shall be fixed during Supplier performance of the contract and not subject to price escalation and variation on any account, unless otherwise approved by IOM. A submitted quotation with an adjustable price quotation will be treated as non responsive and will be rejected.

## 9.3 Validity of Quotation Price

The Quotation shall remain valid for a minimum period of *45 calendar days*, after the deadline for submission.

In exceptional circumstances, prior to expiry of the period of validity of quotations, IOM may request that the Suppliers extend the period of validity for a specified additional period. The request and the response there to shall be made in writing. A supplier agreeing to the request will not be required or permitted to modify its quotation.

## 9.4 Documents Establishing Supplier's Eligibility and Qualification

The Supplier shall furnish, as part of its Quotation, documents establishing the Supplier's eligibility to submit Quotation and its qualifications to perform the contract if its Quotation is accepted. The IOM's standard Vendors Information Sheet (Annex D) shall be used for this purpose.

In the case of a Supplier not doing business within the Mission's country, the Supplier is or will be (if awarded the contract) represented by an Agent in that country equipped, and be able to carry out the Supplier's maintenance, repair and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications *[include this clause only if relevant-usually for high value equipment]*.

## 10. Submission of Quotation Documents

Quotation shall be submitted by email to: [iomlibyaproposal@iom.int](mailto:iomlibyaproposal@iom.int) on or before **16 DEC 2021**. Late<sup>2</sup> Quotations will not be accepted.

#### **11. Opening of Quotations.**

At the indicated time and place, the opening of Quotations shall be carried out by IOM in the presence of the Contractors who wish to attend. IOM reserve the right to conduct opening of Quotations in public or not.

#### **12. Acceptance of Quotations.**

IOM is not bound to take an immediate decision on the acceptability or unacceptability of Quotations at the time of their opening.

#### **13. Rejection of Quotations**

Quotation can be rejected for the following reasons:

- (a) The Quotation is not presented in accordance with this General Instruction;
- (b) The Quotation Form or any document which is part of the Quotation Document is not signed;
- (d) The Supplier is currently under list of blacklisted suppliers;
- (e) The Supplier offer imposes certain basic conditions unacceptable to IOM
- (f) The offered price is above the approved budget
- (g) Failure to present physical sample upon IOM request and shortlist.

IOM is not bound to accept any offer received and reserves the right to waive any minor defect in an offer, provided, however, that such minor defect (i) does not modify the substance of the offer and (ii) does not change the relative ranking of the Suppliers.

#### **14. Evaluation of Quotations**

IOM shall evaluate and compare the Quotations on the basis of the following:

- (a) Completeness and responsiveness of the documents mentioned in 9.1
- (b) Compliance with technical specifications including delivery requirement
- (c) Price
- (d) Technical Evaluation

Arithmetical errors will be corrected on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its Quotation will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.

#### **15. Post Qualification**

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<sup>2</sup> Quotation delivered beyond the prescribed date and time shall be considered late, the envelope shall be immediately returned to the Supplier unopened. The date and time of submission of the Quotation shall be recorded. A quotation submission log shall be prepared for the purpose.



Prior to award, post-qualification will be carried out by IOM to further determine the selected Supplier's technical and financial capability to perform the contract. IOM shall verify and validate any documents/information submitted and shall conduct ocular inspection of the office, plant and equipment.

#### **16. Award of Contract**

The Supplier that has submitted the lowest evaluated Price, substantially responsive to the requirements of this General Instruction and who has been determined to be qualified to perform the contract shall be selected and awarded the contract.

IOM shall notify the selected Supplier through a Notice of Award. IOM shall also notify in writing, the other Suppliers who were not selected without disclosing the reason for rejection.

#### **17. Delivery Site and Period of Delivery**

The goods should be delivered at the following delivery site/s:

*Tripoli, Sebha , bani waleed and benghazi Cities , Full address and contact details will be forwarded to awarded vendors and suppliers upon delivery and conformation of awarding and contract.*

Delivery period shall be within *approved and accepted delivery time on proposal of awarding vendor and suppliers* upon signing of the Purchase Order or Contract.

#### **18. Liquidated Damages**

If the Supplier fails to deliver any or all of the goods within the period specified in Clause 17 above, a penalty payment of 0.1% of the price of the undelivered goods for every day of breach of the delivery schedule by the Supplier will be requested.

#### **19. Payment**

Payment shall be made only upon IOM's acceptance of the goods, and upon IOM's receipt of invoice describing the goods delivered<sup>3</sup>.

#### **20. Warranty**

Warranty shall be quoted based on the standard warranties provided by the manufacturer unless specified in the Technical Specifications of this General Instruction. A Warranty Certificate shall be provided by the Supplier.

#### **21. Settlement of Dispute**

The United Nations Commission on International Trade Law (UNCITRAL) arbitration rules will apply for any dispute, controversy or claim that will arise in relation to the procurement process.

## QUOTATION FORM

Date : \_\_\_\_\_

To : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Having examined the General Instruction for the Supply and Delivery of *[insert description of goods]*, the receipt of which is hereby duly acknowledge, I, representing *[name of company]* offer to supply and deliver the requested goods in conformity with the General Instruction for the total amount of *[total bid amount in words and figures and currencies]* in accordance with the Price Schedule (Annex B) which is herewith attached and form part of this Quotation.

I undertake if my offer is accepted, to deliver the goods in accordance with the delivery schedule set out in the Price Schedule.

I agree to abide by this Quotation for the Validity Period specified in the General Instruction which may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this Quotation Form, together with your Notice of Award shall constitute a binding agreement between us.

I hereby certify that this Quotation complies with the requirements stipulated in the General Instruction.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
*[signature over printed name]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Quotation for and on behalf of  
 \_\_\_\_\_ *[name of company]*

## PRICE SCHEDULE FORM

PROJECT TITLE : Medicines and Medical Equipment for 6 PHCs and mobile clinics.

LOCATION : Tripoli, Sebha , bani waleed and benghazi Cities.

REF NO. : LY21-317

ITEM NO.	ITEM DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	DELIVERY SCHEDULE	DELIVERY SITE /FINAL DESTINATION
1.	Aldactone (Spironolactone) 25mg Tablet, pack of 20 Tab		130	Pack				
2.	Amlodipine 10 mg Tablet, pack of 28 tab		1100	Pack				
3.	Amlodipine 5 mg Tablet, pack of 28 tab		1100	Pack				
4.	Aspirin 75 mg Tablet, pack of 56 tab		1000	Pack				
5.	Atenolol 50 mg Tablet, pack of 28 tab		300	Pack				
6.	Atorvastatin 20mg Tablet, pack of 30 tab		900	Pack				
7.	Atrovent 500 mcg/2 ml, pack of 20 nebules		55	Pack				
8.	Beclomethasone Dipropionate 250 Mcg, Inhaler of 200 dose		375	EA				
9.	Bisoprolol fumarate 10 mg Tablet, pack of 28 tab		640	Pack				
10.	Bisoprolol fumarate 5 mg Tablet, pack of 28 tab		640	Pack				
11.	Budesonide 0.5mg/2ml nebulizer suspension, pack of 20 nebules		50	Pack				
12.	Candesartan Cilexetil 8mg Tablet, pack of 28 tab		600	Pack				
13.	Candesartan Cilexetil 16 mg Tablet, pack of 28 tab		600	Pack				
14.	Candesartan cilexetil 16 mg/Hydrochlorothiazide 12.5 mg Tablet, pack of 28 tab		700	Pack				11

15.	Clopidogrel 75 mg Tablet, pack of 28 tab		225	Pack				
16.	Depakine 200 mg (Sodium Valproate ) Tablet, pack of 40 tab		32	Pack				
17.	Depakine 500 mg (Sodium Valproate ) Tablet, pack of 40 tab		250	Pack				
18.	Depakine Chrono 500 mg (Sodium Valproate ) Tablet, pack of 40 tab		250	Pack				
19.	Diamicon (Gliclazide) 60mg MR Tablet, pack of 30 tab		450	Pack				
20.	Enalapril 5mg Tablet, pack of 28 tab		600	Pack				
21.	Enalapril 10 mg Tablet		500	EA				
22.	Glibenclamide 5mg Tablet, pack of 30 tab		850	Pack				
23.	Haldol (Haloperidol) 5 mg Tablet, pack of 20 tab		500	Pack				
24.	Hydrochlorothiazide 25mg Tablet, pack of 30 tab		350	Pack				
25.	Isosorbide Mononitrate 60 mg Tablet, pack of 30 tab		60	Pack				
26.	Levothyroxine 100 mcg Tablet, pack of 30 tab		300	Pack				
27.	Levothyroxine 50 mcg Tablet, pack of 30 tab		300	EA				
28.	Lisinopril 10mg Tablet, pack of 28 tab		850	Pack				
29.	Lisinopril 20mg Tablet, pack of 28 tab		850	Pack				
30.	Lisinopril 20 mg/hydrochlorothiazide 12.5 mg, pack of 28 tab		625	Pack				
31.	Metformin 1000 mg Tablet, pack of 30 tab		1750	Pack				
32.	Metformin 500 mg Tablet, pack of 30 tab		1700	Pack				
33.	Metformin 850 mg Tablet, pack of 30 tab		1700	Pack				
34.	Mixtard 70/30 Suspension for Injection 100IU/ml, vial 10 ml		1300	EA				
35.	Nifedipine Retard 20 mg Tablet, pack of 30 tab		425	Pack				
36.	Prednisolone 5 mg Tablet, pack of 20 tab		550	Pack				

37.	Risperdal 4mg Tab, pack of 20 tab		300	Pack				
38.	Salbutamol 0.1 mg/dose, Inhaler 200 doses		1000	EA				
39.	Tegretol (Carbamazepine 200 mg) CR Tablet, pack of 30 tab		200	Pack				
40.	Tegretol (Carbamazepine 400 mg) CR Tablet, pack of 30 tab		2025	Pack				
41.	Tegretol (Carbamazepine) Syrup 2% (100mg/5ml), 100 ml syrup		240	Pack				
42.	Telmisartan 80 mg /12.5 mg hydrochlorothiazide, pack of 28 tab		700	Pack				
43.	Simvastatin 20mg Tablet, pack of 30 tab		900	Pack				
44.	Fluticasone propionate 250 mcg and salmeterol 50 mcg inhalation powder, Accuhaler of 60 Blister		105	EA				
45.	Amaryl (glimepiride) 4 mg tablet, pack of 30 tab		500	Pack				
46.	Amaryl (glimepiride) 2 mg tablet, pack of 30 tab		500	Pack				
47.	Amaryl (glimepiride) 3 mg tablet, pack of 30 tab		500	Pack				
48.	Infrared medical thermometer -replacable battery powered Non-contact body infrared thermometer with display.		6	EA				
49.	Chison ECO1 ultrasound.with trolley Portable Ultrasound device for mobile services .12 inch rotatable LED monitor . Abdomen,OB/GYN, Urology,Pediatric, Small organ(breast,tests,thyroid); Cardiac, Peripheral Vascular, Musculoskeletal conventional & Superficial. Display moods : B,B/B, 4B,M,B/M. Zoom: PIP zoom & pan zoom. Built in battery, 2 prob connectors and DICOM 3.0. THI(Tissue Harmonic		1	EA				

	Image). SRA(Speckle Reduction Algorithm). Compound imaging, i-Image, PC printer support							
50.	Sphegnomanometer (Riester). Aneroid blood pressure measurment device with removable adult sized cuff and children sized blood pressure measurement cuff		30	EA				
51.	Blood Lancet for Glucometer		10	EA				
52.	Digital infant weight scale with display Capacity Max.: 20KG g, Min.: 100 g transportable - Large LCD display. replaceable battery powered device. Diminsion 32.5cm x55cm x 3.5cm -		1	EA				
53.	Stethoscope - Acoustic Chrome-plated binaural metal with diaphragm & cone and non-chill large bell ( Littman or Riester Orignial )		20	EA				
54.	Mechanical column scales with eye-level beam (medical weighing scale), capacity of 220 kg and integrated measuring rod with a range from 60 to 200 cm. The scale is printed on both sides. Equipped with integrated transport castors for		2	EA				
55.	Glucometer with glucose test strips-Digital device with battery , lancets , lanncet pin , and 50 test strips (Accu check )		4	EA				
56.	Glucometer test strips (Accu check )		40	EA				
57.	Ophthalmoscope Reister- LED HQ ,Aspherical optical system , Aluminium frame system, 28 Lenses ,74 single diopter stepsEliminates corneal reflexIdeal for small pupils ,Dustproof		2	EA				
58.	Otoscope Reister .Otoscope Set with handle, otoscope head ( optical quality GLASS lens		2	EA				

	), several different sizes of reuseable specula and Protective Zippered Case							
59.	Disposable single use Ear Specula for universal use with the available otoscope pediatric size -Pack of 100 plastic examination specula		10	EA				
60.	Wheel chair- Standard Manual wheelchairs with Foldable armrest ,Swing type footrest, Seat width 24 x 11 x 32 inches, solid tyre		5	EA				
61.	LED Examination Lamp. LED light 80HF 8w ,Arm compensated by internal springs ,Switc located on the focus ,Cable lenght of 150cm ,White PVC base of 65cm with five rolling wheels of 45mm, three of them with brakes ,Dimensions at least 65x65x125-190cm		2	EA				
62.	Patient Examination Bed, Size: 1830 Mm L X 560 Mm W X 810 Mm H , Backrest and Knee rest movement on ratchet ,Framework made of Stainless Steel		12	EA				
63.	Privacy screen section - Folding Privacy hospital Screenh wit 4 Steel Frames and swival castors 72cm(H) x 312cm(W) , 38cm(D) Across Legs		4	EA				
64.	Pulse oximeter for adults-adult battery powered with display		6	EA				
65.	Torch Light- Medical flashlight Small Mini medical clinical torch pen light for check oral,ear, nose, throat,eyes with standart battery -		2	EA				
66.	Three Seaters stainless steel Public waiting chair. Lacquered steel frame, with upholstered back. Size1800*630*800mm		2	EA				
67.	IV poles/stand, stainless steel 4 hook IV poles with 4 wheels		4	EA				

68.	Digital thermometer		38	EA				
69.	Emergency Stretcher trolley High-elasticity sponge covered with PU and on stainless steel frame Stainless steel Stretcher with Four Castors Height Adjustable Size : 450-700 mm Overall Dimension: L 1900* W 750 *H 450-700 mm Has Wheels :50 mm castor Lockable Wheels : 2 pairs with brake Weight Capability : 100 kgs / 20 pounds.		2	EA				
70.	Emergency (crash) cart -6 drawers - Aluminum, Stainless Steel made - average size 850 mm x 520 mm x 950mm --- must have room for an AED and Oxygen cylinder mount. - Single unit		2	EA				
71.	Oxygen Regulator with flow meter		10	EA				
72.	Medical utility trolley table - stainless steel Size (60*40*86cm) preferable with one drawer		2	EA				
73.	90 L,Singel glass door fridge,double glazed door,Internal illumination, two shelves. Dimensions: 84 cm x 55cm x 49cm -		1	EA				
74.	Dental Chair/Dental Unit,Swing Mount Delivery System ,Hydraulic Or Electric Motor Driving System, Handpieces tubing with 4 holes (3pcs) <ul style="list-style-type: none"> <li>• 3-way syringe with tubing (1pc)</li> <li>• Central suction system</li> <li>• Clean water with bottle system</li> <li>• Porcelain rotating cuspidor bowl</li> <li>• Operating arm &amp;light (1pc)</li> <li>• Foot controller (1pc)</li> <li>• X-ray film viewer</li> <li>• Air suction with filter</li> <li>• Saliva ejector</li> </ul>		1	EA				



	<ul style="list-style-type: none"> <li>• Dentist's touch pad control Electric chair with 24V motor driven</li> <li>• Double armrest</li> <li>• Suitable for adult or children headrest</li> <li>• Foot control &amp; auto return function</li> <li>• Seamless upholstery</li> <li>• Water heater system</li> <li>• City /bottle water switch</li> <li>• Three programmable positions</li> </ul>							
75.	ECG,, 12-channel electrocardiograph, ECG12-channel electrocardiograph, equipped with a full alphanumeric keyboard featuring excellent functional one-touch operation keys. It features a 8.4" LCD display with two screen type options. With paper roll		2	EA				
76.	Minor surgical Kit		2	EA				
77.	Transportation and handling to Tripoli, Sebha , bani waleed and benghazi		1	EA				

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Suppliers authorized signature over printed name

**VENDORS INFORMATION SHEET (VIS)**

*[insert here IOM Standard Vendors Information Sheet (VIS) and other required eligibility requirement if any]*

**VENDOR INFORMATION SHEET (VIS)**

Name of the Company \_\_\_\_\_

Address ☐ Leased ☐ Owned Area: \_\_\_\_\_sqm

House No \_\_\_\_\_  
 Street Name \_\_\_\_\_  
 Postal Code \_\_\_\_\_  
 City \_\_\_\_\_  
 Region \_\_\_\_\_  
 Country \_\_\_\_\_

Contact Numbers/Address

Telephone Nos. \_\_\_\_\_ Contact Person: \_\_\_\_\_

Fax No. \_\_\_\_\_

E mail Address \_\_\_\_\_ Website: \_\_\_\_\_

Location of Plant/Warehouse ☐ Leased ☐ Owned Area: \_\_\_\_\_sqm

Business Organization ☐ Corporation ☐ Partnership ☐ Sole Proprietorship

Business License No.: \_\_\_\_\_ Place/Date Issued: \_\_\_\_\_ Expiry Date \_\_\_\_\_

No. of Personnel \_\_\_\_\_ Regular \_\_\_\_\_ Contractual/Casual \_\_\_\_\_

Nature of Business/Trade

<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Authorized Dealer	<input type="checkbox"/> Information Services
<input type="checkbox"/> Wholesaler	<input type="checkbox"/> Retailer	<input type="checkbox"/> Computer Hardware
<input type="checkbox"/> Trader	<input type="checkbox"/> Importer	<input type="checkbox"/> Service Bureau
<input type="checkbox"/> Site Development/ Construction	<input type="checkbox"/> Consultancy	<input type="checkbox"/> Others _____

Number of Years in business: \_\_\_\_\_

## Complete Products & Services

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### Payment Details

Payment Method ☐ Cash ☐ Check ☐ Bank Transfer ☐ Others

Currency ☐ Loc.Currency ☐ USD ☐ EUR ☐ Others

Terms of Payment ☐ 30 days ☐ 15 days ☐ 7 days upon receipt of invoice

Advance Payment ☐ Yes ☐ No ☐ % of the Total PO/Contract

### Bank Details:

Bank Name \_\_\_\_\_

Bldg and Street \_\_\_\_\_

City \_\_\_\_\_

Country \_\_\_\_\_

Postal Code \_\_\_\_\_

Country \_\_\_\_\_

Bank Account Name \_\_\_\_\_

Bank Account No. \_\_\_\_\_

Swift Code \_\_\_\_\_

Iban Number \_\_\_\_\_

### Key Personnel & Contacts *(Authorized to sign and accept PO/Contracts & other commercial documents)*

Name	Title/Position	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Companies with whom you have been dealing for the past two years with approximate value in US Dollars:

Company Name	Business Value	Contact Person/Tel. No.
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Have you ever provided products and/or services to any mission/office of IOM?

☐

Yes

☐

No

If yes, list the department and name of the personnel to whom you provided such goods and/or services.

Name of Person	Mission/Office	Items Purchased

Do you have any relative who worked with us at one time or another, or are presently employed with IOM? If yes, kindly state name and relationship.


Trade Reference

Company	Contact Person	Contact Number

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Banking Reference

Bank

Contact Person

Contact Number


## REQUIREMENTS CHECK LIST

Please submit the following documents together with the Information Sheet:

No.	Document	For IOM use only	
		Submitted	Not Applicable
1	Company Profile (including the names of owners, key officers, technical personnel)		
2	Company's Articles of Incorporation, Partnership or Corporation, whichever is applicable, including amendments thereto, if any.		
3	Certificate of Registration from host country's Security & Exchange Commission or similar government agency/department/ministry		
4	Valid Government Permits/Licenses		
5	Audited Financial Statements for the last 3 years*		
6	Certificates from the Principals (e.g. Manufacturer's Authorization, Certificate of Exclusive Distributorship, Any certificate for the purpose, indicating name, complete address and contact details)		
7	Catalogues/Brochures		
8	List of Plants/Warehouse/Service Facilities		
9	List of Offices/Distribution Centers/Service Centers		
10	Quality and Safety Standard Document / ISO 9001		
11	List of all contracts entered into for the last 3 years (indicate whether completed or ongoing ) *		
12	Certification that Non-performance of contract did not occur within the last 3 years prior to application for evaluation based on all information on fully settled disputes or litigation		
13	For Construction Projects: List of machines & equipment ( <i>include brand, capacity and indication if the equipment are owned or leased by the Contractor</i> )		

\* For Competitive Biddings, number of years may increase depending on the estimated contract amount.

\*\* Indicate if an item is not applicable. Failure to provide any of the documents mentioned above will result in automatic "failed" rating.

I hereby certify that the information above are true and correct. I am also authorizing IOM to validate all claims with concerned authorities.

Received by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position/Title

\_\_\_\_\_  
Date

**FOR IOM USE ONLY**

Purchasing Organization \_\_\_\_\_  
Account Group \_\_\_\_\_

Industry ☐ 001 ☐ 002 ☐ 003

where 001 - Transportation related to movement of migrants  
002 - Goods (e.g. supplies, materials, tools)  
003 - Services (e.g. professional services, consultancy, maintenance)

Vendor Type ☐ Global ☐ Local